

Tetsworth Parish Council

Lin Freeth

Clerk & RFO

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Minutes of the Meeting of Tetsworth Parish Council Held in Tetsworth Memorial Hall at 7.30pm on Monday 15th May 2023

Present:

Chair: Cllr Paul Carr (PGC) **Vice Chair:** Cllr Seb Mossop (SM)
Cllr Sanjiv (Kim) Bhagat (KB) Cllr Susan Rufus (SR)
Cllr Christopher Thompson (CT) Cllr Sean Whitehead (SW)

Parish Clerk/RFO: Linda Freeth (LF)

TO NOTE: The meeting was Co-Chaired by Cllr Paul Carr and Cllr Seb Mossop due to PC being unwell and leaving the meeting early.

In Attendance: OCC Cllr Kate Gregory (KG)

Members of the Public: Two

361. Election of Chair for the Municipal Year 2023/2024 PGC was proposed by SR and seconded by KB. **UNANIMOUSLY AGREED.**

362. Chair's Declaration of Acceptance of Office RECEIVED.

363. Election of Vice-Chair for the Municipal Year 2023/2024 SM was proposed by SR and seconded by KB. **UNANIMOUSLY AGREED.**

364. Vice-Chair's Declaration of Acceptance of Office RECEIVED.

365. Register of Members Interests RECEIVED FROM ALL COUNCILLORS.

366. Apologies for Absence: Cllr Georgina Heritage (SODC): Cllr Nigel Champken-Woods (NCW)

367. Appointment of Councillors to Outside Bodies, Sub-committees and Other Groups and Roles

a. **Media Sub-Committee:** PGC and SM **AGREED** to assist with updates to the Parish Council website and to post on the Tetsworth Community Facebook page as appropriate.

b. **Planning Sub-Committee:** CT **AGREED** to Chair the Sub-Committee, PGC **AGREED** to be a member and John Gilbert **AGREED** to be a co-opted member.

368. Review and Approval of Council Regulations and Policies:

a. **Parish Council Risk Assessment** – Revised version was **APPROVED UNANIMOUSLY.**

369. Declarations of Interest: Members were asked to declare any personal interest and the nature of that interest in any of the items under consideration at the meeting. **PGC declared an interest in an invoice scheduled for approval of payment to him in repayment of amount paid for refreshments purchased for the Annual Meeting of the Parish (approved at April Meeting Action 300/23 Minute Ref 340/23).**

370. To Approve the Minutes of the Council Meeting held on 18th April 2023 for Signing **APPROVED UNANIMOUSLY.**

371. Matters Arising from the Minutes not on the Agenda. **NONE.**

372. Clerks Appraisal on January 16th. Written report **RECEIVED** and electronic copy to be put on file.

373. Public Questions **None.**

374. Update of Actions List

355c/21	Monitor OCC investigation of school extension project progress	Clerk (OCC:KG)	Work expected to start Spring 2023. KG in discussion with OCC officers to prompt this. S106 & S106 (amended) to be reviewed re supply of water, sewage, and electricity. Alignment of S106 funds with inflation or base interest rate to be investigated by KG. Email KG-JG of 11 Jan 23 refers. Technical approval still to be determined and information still awaited from developers. KG to look in to OCC bid for CIL funding. Plans to be in place first. Resurfacing of Judds Lane expected this Spring. Nothing further. Report received from KG. ONGOING
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378b/21	Note need for Tetsworth NDP review in May 2026	TPC	A Review Committee to be set up in Nov 2025, or earlier if legislation changes or shortcomings require. Earlier review to coincide with new Local Plan 2025. 2 year lead time for steering committee needed. NP to be in step with LP. The need for volunteers was discussed at the Annual Parish Meeting (25 th April) but no volunteers at the meeting or subsequently. Plan for review to be considered at next meeting. ONGOING
453b/21	Investigate options for all-weather surface for PATCH	SW All Cllrs Clerk	Complete coverage too expensive (£78k+). Partial coverage, 260m3 EPDM Mulch, Jungle Mulch, or Hybrid Grass would cost ~£40k. Two additional companies approached for quote. 4 companies now quoting for whole or half of the Patch. Costs received from £43k (half) - £90k (whole). 5 year warranty. Further info to be obtained re: Left expectancy, repair potential from any damage/changes to equipment, Maintenance and holding of quotation pending fundraising. Seek Grant options ahead of next meeting. ONGOING
184a/22	Outdoor Gym Bike - Everyone Active Grant acceptance	Clerk / PC	SODC Grant Funds received. Equipment to be delivered / installed. Installation cost is very high. Installation specification received to be used for comparative quotes. Wilson Property Care quote is being prepared. Update SODC with issues over installation. ONGOING
240b/22	Grant of £5000 from CIL toward TPS trim-trail project	PGC	TPS have been advised of the need for the grant to be paid asap. TPS met with their proposed contractor on 18 Jan 2023. The total cost is £36,250 with £5k earmarked by TPC. Payment made as agreed April meeting 343aix/23 COMPLETED
240d/22	Replacement of War Memorial and Jitty benches	Clerk/PGC	Final bench installation on Jitty by Wilson Property Care awaiting suitable weather/ground conditions. Invoice on completion. ONGOING
300/23	Annual Parish Meeting refreshments	PC	Availability, management and provision options. COMPLETED
317b/23	Access Roadway/track – A40-Marsh End-TSSC-Spencers Farm and Sewage Disposal Works	PC	Draft correspondence to Thames Water. ONGOING
318c/23	Kings Coronation Street Party	PC / Clerk	Bouncy Castle cost / publicity for Picnic Lunch Event. To discuss and approve plans. TSSC Coronation Sunday Bouncy Castle £110 Paid. COMPLETED
392d/23	War Memorial cleaning	Clerk	Costings to clean / clean/reinstate lettering.
345/21	Pursue recovery of Traveller Site appeal costs through PHD Chartered Town Planners	Clerk	Estimated extent of claim established. Further attempts to contact PHD to be made. SODC has confirmed that it did not pursue recovery of its own costs. ON HOLD
428c/21	Seek supporting evidence for Horse/Rider Safety Notices from local horse-riding community.	Clerk	Email requesting the required information sent to correspondent 12 Oct. Reminder sent 11 Jan 22; resident will forward the information when available. ON HOLD
448b/21	Canvass support for possible First Aid training	SR	More than 12 residents registered interest. Possible course dates post April 2023 to be investigated. No local face to face training available. Re-visit when practicable. ON HOLD
482c/21	Consider Christmas tree and outdoor decorations purchase with TMH committee by June 23	PC/Clerk/SR	Christmas tree to be positioned on the Village Green near to the benches, so central to the village, with subsoil power supply, concrete base and fencing surround has been agreed for 2023. Quotes to be obtained. ONGOING
506a/21	OCC wicket gate project progression	PGC / Clerk	OCC Highway survey resulted in a costing of £3800 for Milton Common end. UNANIMOUSLY AGREED to proceed. Obstruction of visibility at the Stoke Talmage road junction would prevent installation there at present. Contacted Highways to pursue cost-sharing. Costs received and included – offer of contribution of 50% to cost of works and all admin costs = £1381.09 +VAT Accepted and amount paid. Awaiting installation. ONGOING
592a/21	Seek further advice from OCC Highways on High Street pedestrian crossing options – design / siting solutions.	PGC/Clerk	OCC has advised that, depending on its extent, a 20mph limit might allow for the crossing's suitability to be reassessed. A 20mph limit was approved February 2023. ON HOLD
75c/22	To purchase OneDrive memory for TPC Laptop	Clerk	Purchase of OneDrive memory UNANIMOUSLY APPROVED but not needed at present. Clerk will place order when needed. ON HOLD
191e/22	Consider OCC Vision Zero initiative / A Safer Pace for Oxfordshire.	PGC / Clerk	A Facebook post to assess local support for a 20mph speed limit received 46 'likes' and 12 other positive responses in the comments, with 3 emails against and 1 in favour. This initiative was APPROVED in Feb 2023 to progress. Formal support from our County Councillor/s received and application made. Project is expected to take 18 months. COMPLETED

375. County Councillors' Report – Oxfordshire County Council are proposing they move their headquarters from County Hall on New Road to Speedwell House campus on Speedwell Street in Oxford which is already owned by OCC. Plans for the current County Hall, near the Westgate in the centre of Oxford are still unknown. OCC fully support the aims of No Mow May, however due to the amount of grass cutting that needs to be carried out, and driver visibility safety, across Oxfordshire, it's not possible to put the mowers away for a whole month and still meet the schedule of work. However, earlier this year the maintenance policy was updated to prioritise biodiversity where possible. Community-led work to tackle the causes of health inequalities across Oxfordshire has received a £25k boost after Oxfordshire received one of 25 grants from UK Research and Innovation (UKRI) to set up a community research network. There are several public meetings scheduled for the next two weeks including full council on Tuesday 16 May at 10.30am and cabinet on Tuesday 23 May at 2pm. Applications to the Councillor Priority Fund are still open and is a fund of £15,000 to be used over two years on projects in Thame, Chinnor, Tetsworth and surrounding villages. Land adoption Judd's Lane - OCC Property carried out a feasibility study in 2022 with the Head and governors to explore the potential of constructing a school hall on the additional land and

the likely cost. As soon as there is a clear timescale for the transfer of the land the next step is to meet with the Head and governors to update them on the land, review the hall proposals to ensure this is still the preferred use of the land/s106. Additional funding would need to be identified to deliver the project which could potentially be the opportunity to bid for CIL funding. Technical Approval is still to be determined, OCC have made comments and are awaiting an update from the developer. Following a recent request for an update from the developer, OCC did receive a response confirming the scheme has been reallocated to an Engineer within the Consultant company. There has been no further update, but officers will continue to chase and provide an update. Pressure to be exerted on developer from both District and County to ensure they do what they are required to do. This scheme has not reached the stage of the Section 278 agreement being instructed or signed as of yet, and requires the plans to be agreed before it can be progressed. Bledlow Ridge Recycling Centre has reopened and costs for Oxfordshire residents range from £22.34 to £387.60 per visit depending what type of vehicle and waste you have. Conversations with officers are still ongoing to try and find a solution **REPORT NOTED.**

376. District Councillor's Report – Report not submitted for this month. At the May 4th Elections Cllr Georgina Heritage (Liberal Democrats) was elected. TPC Agenda sent for reference and GH hopes to attend the June meeting. **NOTED.**

377. Parish Council Reports – NONE.

378. Annual Parish Meeting 25th April – TPC Councillors were joined by Cllr Caroline Newton SODC and 20 members of the public, including representatives of organisations in Tetsworth who provided their reports. Notes of the 2023 Annual Meeting of the Parish were **APPROVED UNANIMOUSLY** for publication.

379. Local Elections 4th May 2023 –Tetsworth Parish Council was an Uncontested Election with Councillors being duly elected for Tetsworth. Declaration of Acceptance of Office received from all Councillors. Cllr Georgina Heritage (Liberal Democrats) was elected as representative for SODC / Haseley Brook ward.

Finance

380. To Approve the Monthly Financial Report The report for April was **APPROVED UNANIMOUSLY.**

381. Approval of Expenditure by signing payment book and invoices for making electronic payments, and raising standing orders and direct debits. **TO NOTE** - Cllr P Carr refrained from the vote due to Declaration of Interest in payment a.vii. below:

a. Electronic Payments:

i.	Shield Maintenance (Dog bins)	INV 6511	£ 25.99 Inc VAT
ii.	L Freeth (Clerk salary March)	Employee Contract	£ 963.91
iii.	HMRC PAYE (Clerk March)	Employee Contract	£ 51.98
iv.	360 Landscapes	SI-10755	£ 396.00 Inc VAT
v.	J Olds (internal Audit)	JO206	£ 250.00
vi.	TSSC (1-2-3 Bounce - Coronation Sunday) S137 PAID 318c/23	42	£ 110.00
vii.	P Carr – Annual Meeting refreshments S137	PGC001/23	£ 57.85
viii.	Home Start (S.Oxfordshire) Agreed at 344/23	S137	£ 100.00
ix.	Tetsworth Primary School (Earmarked Funds) PAID 240b/22	Trim Trail	£ 5,000.00
x.	Oxfordshire County Council (Wicket Gates) PAID 506a/21	3920624183 earmarked funds	£ 1,657.31 Inc VAT
xi.	Oxfordshire County Council (Generator Grant) Return of grant rcd		£ 1,550.00 ***

*** NOT PROGRESSED AS AWAITING INFORMATION RE: TRANSFER OF FUNDS TO NEW PATCH SURFACE PROJECT

b. Standing Orders:

i.	Wiserve (IT Support)	INV 18888	£ 6.00 Inc VAT per month
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c. Direct Debit:

i.	O2 (phone service)	05928908	£ 25.14 per month
ii.	Nest Pensions (Clerk pension)	Employee Contract	£ 30.14 TOTAL
iii.	PWLB Repayment	PW501598	£ 1,315.22

382. To Consider Insurance renewal

- a. **Annual insurance review** - Comparative premium quotations were obtained with further awaited. Price rises have been shown to be 10-30% and so a sum of up to £1500 for Community renewal policy on 1 June 2023 was **UNANIMOUSLY AGREED.** Further information is required for the TSSC Property Owners policy (TSSC) and current claim ongoing. Increase is expected to be 20-30%

383. To Receive, Note, Consider, Discuss and/or Approve:

- a. **Receipt of FY2033/23 External Auditors Paperwork** - **NOTED.**
- b. **End-of-Year Financial report for 2022/23** was **APPROVED UNANIMOUSLY.**
- c. **2022/23 Internal Audit Report** The full Report for 2022/23 was discussed and **NOTED.**
- d. **2022/23 Annual Internal Audit Report** The report for AGAR submission was **NOTED.**

- e. **2022/23 Annual Governance Statement** The Statement for 2022/23 for AGAR submission was **APPROVED UNANIMOUSLY** and **SIGNED**.
- f. **Accounting Statements 2022/23** The Statements for AGAR submission were **APPROVED UNANIMOUSLY** and **SIGNED**.
- g. **Notice of Public Rights 2022/23** The Notice was signed and **APPROVED UNANIMOUSLY** for publication.
- h. **VAT claim** period 1 October – 31 March - Funds expected but not yet received. **NOTED**.
- i. **TSSC Parks Table Tennis Project Funding SODC** – Nothing further. **NOTED**.

384. Candidate CIL Project Progress Review

- a. **Village Wicket Gates** See Action 506a/21 above.
- b. **Trim Trail for Tetsworth Primary School** See Action 240b/22 above. **COMPLETED**.
- c. **War Memorial and Jitty Benches** See Action 240d/22 above.

Planning

385. Planning Decisions Noted - received after Agenda published: NONE

386. Planning Applications Noted or Considered:

- a. **Application Ref: P23/S1179/S73: Tetsworth Barn Judds Lane Tetsworth OX9 7BN** Variation of condition 2 (approved plans) on application ref. P21/S2114/FUL changes to layout, orientation and design of dwelling and decrease in volume. (Demolition of the existing agricultural barn & the erection of a single dwelling with associated works & landscaping). **Comments UNANIMOUSLY AGREED and to be submitted by the Clerk: At the meeting of Tetsworth Parish Council on 15th May Councillors agreed that they Support this application but wish to be assured that the existing landscaping arrangements will be sufficient to screen the taller building, and also whether the new plans will have any impact on the separately (and recently) approved plans for the construction of a new adjacent barn.**
- b. **Application Ref: P23/S1410/LDP: Land at corner of High Street and Stoke Talmage Road Tetsworth Thame OX9 7BY** Polytunnel for the growing of young plants. Certificate of Lawful Development requested. Consultee comment not required at this time.
Noted as LDP but Comments UNANIMOUSLY AGREED and to be submitted by the Clerk: At the meeting of Tetsworth Parish Council on 15th May Councillors agreed that they wish to make comment on this application as the site plan shows the adjacent utility as a sewage pumping station. It is not. The pumping station is on the other side of the A40 and the installation is actually the above ground control mechanism for an underground fossil-fuel strategic pipeline. The line of which passes under the polytunnel site. TPC would like to be assured that the applicant is aware that it is not a sewage pump and of the fossil fuel pipeline crossing under the polytunnel site. Permission should include a condition to safeguard the pipeline (as advertised where it crosses under the A40).
- c. **Application Ref: P23/S1551/LDP: Saraswati 34 Silver Street Tetsworth OX9 7AR** Office. **NOTED**.

387. To Discuss Further Planning Issues:

- a. **Planning Applications determined / awaiting decision:**

- * **Ref: P23/S0589/DPO: Mount Hill Farm Judd's Lane Tetsworth OX9 7AD** Discharge of S.52 Agreement dated January 1982 relating to planning permission ref SO/N/377/81 (Mount Hill Farm Bungalow). **APPROVED**.
- * **Ref: P22/S4145/DIS: Land to North West of Stoke Talmage OX9 7HB** Discharge of condition 5 - (details of hard and soft landscaping) and 6 (landscape management plan) on application reference number P20/S3244/FUL.(as amended by information received 8 February 2023 and as amended and amplified by information received 15 March 2023). The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, substation compound, security cameras, fencing, access tracks and landscaping. **DETERMINED**.
- Ref: P23/S0917/DPO: Swan House 4 Victoria Gardens Tetsworth Oxfordshire OX9 7DG** Discharge of restriction under a section 106 obligation (related to great crested newt protection) dated 13th June 2012 as modified by a deed of variation dated 17 January 2014, between Rectory Homes Ltd, AIB Group (UK) PLC and South Oxfordshire District Council, the Council is required to issue a certificate of compliance with the S106 obligation when the property, or, potentially when a new mortgage is raised on the property. This restriction is lodged with the Land Registry.
- Ref: P22/S3350/FUL: Land south-west of London Road near Tetsworth OX9 7AZ** Change of use of land from agricultural to equestrian involving the erection of stables building comprising 2 stable boxes, tack room, and feed store, alongside the creation of a sandschool and formation of hardstanding to facilitate access.
- Ref: P23/S1081/FUL: Harlesford Farm Tetsworth** Farm building with apron.
- Ref: P23/S1083/DIS: Harlesford Farm Nr Tetsworth OX9 7BX** Discharge of conditions 8(Construction Environmental Management Plan for Biodiversity), 9(Biodiversity Enhancement Plan) and 10(Scheme for provision and management of buffer to watercourse) on application P20/S3245/FUL (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, substation compound, security cameras, fencing, access tracks and landscaping).
- Ref: P23/S1010/DIS: Greenwood Cottage 30 Silver Street Tetsworth** Discharge of conditions 7 (Archaeology Watching Brief) and 8 (Archaeology Written Scheme of Investigation) on application reference number P22/S3276/FUL (Erection of single-storey oak-framed dwelling).

Ref: P23/S0956/DIS: Harlesford Farm Nr Tetsworth OX9 7BX Discharge of condition 5 (Details of hard and soft landscaping) on application P20/S3245/FUL (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, substation compound, security cameras, fencing, access tracks and landscaping).

Ref: P23/S0955/DIS: Harlesford Farm Nr Tetsworth OX9 7BX Discharge of condition 6 (Landscape Management Plan) on application P20/S3245/FUL (The construction & operation of a solar photovoltaic farm & assoc infrastructure, including inverters, substation compound, security cameras, fencing, access tracks & landscaping).

Ref: P23/S0814/HH: 94 High Street Tetsworth OX9 7AE Proposed 2 storey side extension.

Ref: P23/S0435/DIS: Tetsworth Barn Judds Lane Tetsworth OX9 2HT Discharge of condition 7 (surface water drainage works) & 8 (foul drainage works) on planning application P21/S2114/FUL (Demolition of the existing agricultural barn and the erection of a single dwelling with associated works and landscaping).

Ref: P23/S0618/DPO: Harlesford Farm Nr Tetsworth OX9 7BX Discharge of condition 4 (Submission of final details of layout, design, and scale) on planning application P20/S3245/FUL (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, substation compound, security cameras, fencing, access tracks and landscaping).

Ref: P23/S0587/DIS: Land to the North West of Stoke Talmage Oxfordshire OX9 7HB Discharge of condition 4 (submission of final details of layout, design, and scale) on planning application P20/S3244/FUL (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, substation compound, security cameras, fencing, access tracks and landscaping).

Ref: P23/S0352/DIS: Land to the north west of Stoke Talmage Stoke Talmage OX9 7HB Discharge of conditions 8 (Construction Environmental Management Plan for Biodiversity), 9 (Biodiversity Enhancement Plan) & 10 (Scheme for provision and management of buffer to watercourse) on application P20/S3244/FUL (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, substation compound, security cameras, fencing, access tracks and landscaping).

Ref: P22/S3825/O: Toll Lodge Farm, London Road, Tetsworth Provision of equestrian fitness and rehabilitation centre, with ancillary buildings, parking and landscaping as amended by Amendment 1 for Updated Drainage Strategy received 23 January 2023. SODC Planning Committee will determine at future meeting – date TBC.

Ref: P21/S3915/FUL & P22/S2220/FUL: Solar Farm developments -

Ref: P21/S3915/FUL: Dodwells Solar Farm Land north of the A40 near Milton Common Installation and operation of a Solar Farm together with all associated works, equipment and necessary infrastructure (as amended & amplified by information received 8 July 2022, 21 December 2022 and 28 February 2023).

Ref: P22/S2220/FUL: Dodwells Solar Farm Land north of the A40 near Cuddesdon Underground cable route to connect Dodwells solar farm to Cowley substation (as amplified by additional information received 21 December 2022).

- b. **Solar Farm developments** – Nothing further. **NOTED.**
- c. **Toll Lodge Farm, Tetsworth** – Nothing further. **NOTED.**
- d. **Caravans** – Sited on land at Oxfordshire Way/Stoke Talmage Road. This matter is with the Enforcement Team. Officer will re-visit site w/c 22nd May following further reports of new/ongoing breaches. Formal enforcement has not yet been initiated but formal contact has been made with identified plot owners. To be followed up. **NOTED.**
- e. **Lewknor Neighbourhood Plan.** Lewknor have undertaken a huge exercise in this is a long and comprehensive document that is evidence and process based, and that includes a great deal of information and sensible Policies. TPC have nothing further to suggest but commend Lewknor for this document. **NOTED.**

388. To Note any further Planning Considerations received after Agenda publication – Planning application received P23/S1360/HH - 2 High Street, Tetsworth OX9 7AT Consultee deadline extension granted to 13th June so will be included in Agenda at next meeting for consideration. **NOTED.**

Play Areas

389. PATCH

- a. **Routine Play Area & Defibrillator Inspection Reports** – **RECEIVED.**
- b. **Rope Bridge / Cargo Net** – Further repairs carried out and completed 3rd May. **NOTED.**
- c. **Roundabout** – consideration of repair / replacement. Costs to be obtained to reinstall as not thought to have been fitted correctly when purchased.
- d. **Signage for Play Area and Skate Ramp** – Additional signage to be prepared for approval with Site Information and Use at own Risk. What 3 Words will be included. **NOTED.**

390. Communications

- a. **OALC 2023 Training Schedule - To Consider any requests for training:**
 - Councillor Training** – Dates / information for 2023 circulated to all Councillors. **NOTED.**
 - Monthly Chair Meetings** – Next meetings - May 23rd at 2.30pm; June 6th at 6.30pm **NOTED.**
 - Councillor Fundamentals Training:** 6th June: 13th July (ONLINE via Zoom) **NOTED.**
 - Roles & Responsibilities Training:** Monday 5th June; Thursday 18th July - Didcot 9am-1pm **NOTED.**

- b. **SODC Improving Engagement with Town & Parish Councils** – Briefings & Bookable Surgeries. **NOTED.**
- c. **Police & Crime Update April '23** – **NOTED.**
- d. **Note:** Regular updates relevant to Tetsworth can be found from: OALC at www.oalc.org.uk/national-news; SODC at www.southoxon.gov.uk/news/; the Open Spaces Society at www.oss.org.uk/category/latest-news/; the Rural Services Network at www.rsnonline.org.uk; and CPRE at www.cpre.org.uk. **NOTED.**
- e. **Common Land** – Query received relating to Common Land within Tetsworth. Copies of correspondence documents between the Parish & OCC from 2009 were shared concerning highways and verges. The Green, Tetsworth Common and parts of the Jitty are Common Land but it appears that none of the houses and gardens in the village are. **NOTED.**

391. Tetsworth Outdoor Learning Centre (TOLC)

- a. **Amendment of Lease Agreement** - Information relating to the possibility of private use is still pending from insurance company. Nothing further from TOLC in relation to amendment of the Lease. **NOTED.**

Village Environment

392. a. Dog Bins – No problems or issues raised. **NOTED.**

- b. **Deep Cleanse Services** – Repeat visit completed 25/04 – 27/04 with works carried out at the War Memorial, Back Street and surrounding areas. **NOTED.**
- c. **Allotment Gardens** – renewal Agreement for the year 2023-24 prepared for tenant. **UNANIMOUSLY AGREED & NOTED.**
- d. **War Memorial** – Quotations to be obtained for a) Cleaning and b) Cleaning/Reinstating names. **NOTED.**

Highways, Byways and Transport

- 393. a. Access Roadway / track** A40 to Marsh End, TSSC, Spencers Farm & Sewage Disposal Works – Repairs & responsibility. Awaiting a response to ascertain responsibility with OCC / Thames Water / Farm to enable resurfacing. **NOTED.**
- b. **VAS** – not working at the Postcombe end of the village. Report required. **NOTED.**
 - c. **Oxfordshire Way** – replacement of stiles with gates. Correspondence ongoing. **NOTED.**
 - d. **Footpaths in Tetsworth** – Action taken by the Open Spaces Society. Served 4 x Form 1 Notices on OCC under Section 130A of the Highway Act. Nothing further. **NOTED.**

Correspondence NOTED and publicised as required.

- 394. a. Rehab Recovery** – we wish this organisation all the best but are unable to promote any individual company / organisation. **NOTED.**
- b. **Home Start Southern Oxfordshire** – Grateful Thanks extended to TPC for the donation of £100 agreed at the April meeting. **NOTED.**

395. Items for next agenda not already mentioned. NONE.

396. Date of the Next Meeting. The next regular council meeting will be held at **7.30pm on Monday 12th June 2023.**

397. To Close the Meeting

Meeting Closed at 9.06 pm

Open Forum

It is requested that the Clerk contact BT Openreach to progress the situation in relation to the Cabinet that has been cordoned off. **ACTION NOTED.**

LA Freeth

Lin Freeth
Clerk / RFO

Seb Mossop

Cllr Seb Mossop
Vice Chair