**To members of Tetsworth Parish Council. You are hereby summoned to attend the next meeting of**

**Tetsworth Parish Council Memorial Hall, Tetsworth**

**at 7.30pm on Monday 11th December 2017**

**Members of the public and press are welcome to attend**.

**A G E N D A**

1. **Apologies for Absence**
2. **To Receive Declarations of Interest**

***Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting***

1. **Minutes of the Council Meeting held on the 13th November 2017 and the Budget meeting held on the 5th December to be signed as a correct record**
2. **Matters arising from the minutes not on the Agenda**
3. **Public Questions**
4. **Update of Actions List**

|  |  |  |  |
| --- | --- | --- | --- |
| Ref. | Action Required | Resp. | Progress |
| 040/15 | The task of undertaking the tree survey in future will be passed to another councillor. | AM/MS | Huw Devey has volunteered to take on the tree survey and will liaise with Marjorie. |
| 32/16 | Contacted OCC/SODC Environment over materials at the Gate House development site. KH contacted H. Rose on the 20th Aug. She agreed to go to site before 1st Sept. – No proof of any activity on site.  KH to chase up H. Rose - SODC Enforcement in writing.  . | KH | New complaint raised – use as a brownfield site no evidence of building a menage/tack room/stables. Hearsay that the pond containing the G.C. Newts has been filled in.  H. Rose agreed to a new investigation.  No information yet received.  Caroline Newman will speak to H.Rose concerning this. |
| 22/17 | Properties beside the ditch on the Green would be contacted about the responsibilities to maintain the ditch & hedge. | KH | KH to visit Mr Keane the owner of the Swan. |
| 23/17 | To continue to pursue the enforcement of the hedge removal on the Common. | MS | Actions to be carried out:  Confirmation of boundary - SODC are responsible for historic hedge.  Householder will be told to submit retrospective planning application to SODC .  Hedge to be replanted and bridge removed. - SODC  Once this is done TPC solicitor to write to all with boundaries to the Common to remind them that they cannot remove the hedge and must block their access to the Common.  Jeanette Matelot/Caroline Newman to chase up. |
| 29/17 | To combine all documentation relating to common land, grazing rights, access, trees etc to be retrieved from the archives, collated and all agreements finalised. | MS & AM | Room in Memorial Hall to be made available to assist in checking the archives. In progress.  MS & KH will look into scanning the documents. |
| 65/17 | A Community plan in case of emergency should be established. (Town & Parish resilience) | AM | Liaise with the Memorial Hall/TSSC etc for access. Create an action plan.  In progress |
| 75/17 | Ditch & Culvert at entrance to Marsh End. Email received from D. Baldwin of Monson on behalf of SODC requesting information on ownership on sections of the ditch. | CD | TSSC owned by TPC but not the land. Unsure of other ownership. Asked D.Baldwin to check the Land Registry. |
| 87/17 | Footpath at Attington Stud. Path rerouted. No planning application submitted. | KH | JB will action this when he can. |
| 184/17 | To discuss whether a brick or bricks should be purchased to be placed on the wall of the Memorial Hall to commemorate the PWL that made the build possible. | CD |  |
| 185/17 | HB to cost out the revamp of the garden around the War Memorial | HB |  |

7. **To receive** District Councillors Report

8. **To receive** County Councillors report

9. **To receive** reports from Parish Councillors

**Finance.**

10. **To receive** and approve the monthly financial report.

11**. To complete** the quarterly internal check list.

12.

* 1. **To agree** the budget for 2018/19
  2. **To agree** a precept for 2018/19

13. **To approve** expenditure and sign cheques/approve electronic payment.

Lexis Nexis £64.00

C. Devey £452.18

14. **PATCH/Skatepark**

**To Discuss** Fundraising plans and for the working party to give their report.

**Planning**

**To Discuss** the following planning appeals and approve any actions as required:

15. **Appeal forP15/S3936/FUL Land adjacent to London Road Tetsworth OX9 7BB**

**Change of use from agricultural land to provide; Proposed traveller site with provision for twelve individual plots with individual parking, individual amenity, shared paddock / amenity space and bin storage areas.**

16. **Appeal for P16/S2350/O - 60 dwellings - High Street, Tetsworth**

**To Discuss the following planning applications.**

**P17/S3934/HH**

**Removal of 2 existing outbuildings and construction of a new garden outbuilding.**

**Address: Model Cottage 4 Back Street Tetsworth OX9 7AA**

**To Note** Planning Decisions

17 **Application No : P17/S3712/LDE**

**Thistley Piece 59 High Street Tetsworth OX9 7BS**

**The lawful continued occupation of the dwelling house in breach of Condition 3 of Planning Permission Ref: P85/N708**

Approved by SODC

**Application No : P17/S3399/FUL**

**Application proposal, including any amendments : Change of use from Tapestry Warehouse (B8) to shop (A1)**

**Site Location : The Old Forge High Street Tetsworth OX9 7AB**

Approved by SODC

**To Discuss** Further Planning Considerations at the meeting

**18 To Receive an update on the Tetsworth Neighborhood Plan**

**19 To Consider any issues about the Village Environment**.

Spring water on Parkers Hill

**20 Correspondence**

**21 Other Matters for discussion.**

GDPR document pack.

**22 Date of the Next Meeting.**

**23 To Close the Meeting**

**24 Open Forum.**