

**To members of Tetsworth Parish  
Council. You are hereby  
summoned to attend the next  
meeting of  
Tetsworth Parish Council  
Memorial Hall, Tetsworth  
at 7:30pm on Monday 14th May 2018  
Members of the public and press are welcome to attend.  
A G E N D A**

1. **To Elect a Chair for the municipal year 2018/2019**
2. **To Receive the Chair's declaration of acceptance of office**
3. **To Elect a Vice-Chair**
4. **Apologies for Absence**
5. **To Appoint councillors to outside bodies, sub-committees and other groups.**
6. **To Receive Declarations of Interest**
7. ***Members are asked to declare any personal and the nature of that interest which they may have in any of the items under consideration at this meeting***
8. **Minutes of the Council Meeting and the Village Green Committee held on the 9th April 2018 to be signed as a correct record**
9. **Matters arising from the minutes not on the Agenda**
10. **Public Questions**
11. **Update of Actions List**

Ref.	Action Required	Resp	Progress
40/15	The task of undertaking the tree survey in future will be passed to H.D.	HD/AM	HD will liaise with AM in May
32/16	Land off A40 Tetsworth Oxon. Without planning permission the material change of use from agriculture to waste transfer station. SE18/112 Enforcement investigation.	KH	Case Officer: Jeremy Peter JP intends to close the case – no breach of planning. The PC will keep a watching brief. AM has permission to view the site from adjacent property.
22/17	Properties beside the ditch on the Green would be contacted about the responsibility of maintaining the ditch and hedge	KH	KH to contact the owner of the Green – Actioned KH to contact the owner of the Swan. Ditch is blocked.
23/17	To continue to pursue the enforcement of the hedge removal on the Common/ 31Marsh End.  Actions to be carried out:	MS	Document from Bullingdon RDC Commons Act 1899 scheme for the regulation & management of Tetsworth Village Green sent to CN  AM to collate all relevant information.

	Confirmation of boundary - SODC are responsible for historic hedge. Householder will be told to submit retrospective planning application to SODC . Hedge to be replanted and bridge removed. - SODC Once this is done TPC solicitor to write to all with boundaries to the Common to remind them that they cannot remove the hedge and must block their access to the Common.		MS & CN to request SODC to ask for retrospective planning.
29/17	To combine all documentation relating to common land, grazing rights, access, trees etc to be retrieved from the archives, collated and all agreements finalised. Cost £25-£75	MS & KH	Cost of scanning £25-£75. Docs to be loaded onto website. Ongoing.
87/17	Footpath at Attington Stud. Path rerouted. No planning application submitted.	KH	Clerk sent Jonathan Beale a map of footpaths showing the blockages/problems with the paths. JB will action this when he can. KH will contact JB to chase up.
224/18	Skate Ramp – KH to contact Fearless Ramps to ask them to do an annual check.	CD	Fearless Ramps to carry out annual maintenance in April
230/18	Road drains in Marsh End need clearing	CD	Clerk has written to K. Stenning Highways & is awaiting a response. CD to chase up.
251/18b	GDPR .New email addresses to be created for councillors. Privacy notices created.	All	GDPR - Privacy notices to be supplied to Councillors & residents who are contacted on a regular basis by 25 <sup>th</sup> May 2018.
259/18	Thames Water have dug up the litter bin in Elms Close to install an inspection cover. Clerk to contact Thames Water	CD	Clerk has written to Thames Water. Awaiting a reply. Bin to be reinstated. CD to chase up.
262/18	Village rents have not been collected.	AM	AM to investigate for discussion at next PC meeting.
267/18	Van camping overnight in TSSC carpark	CD	Complete
326/18	To choose a possible new street name for the Mounthill Development	All	“Blackthorn Rise” suggested by MS
330/18	Red Lion PH – community asset needs to be renewed.	CD	SODC Online form to be completed.
332/18	PAT testing required for PC electrical equipment.	CD	
333/18	CIL File	All	Suggestions required for using the money received.
334/18	Cobble Paths. MS to request that they be listed by SODC to prevent further damage .	MS	

**12. County Councillors report.**

**13. District Councillors Report**

**14. Parish Councillors Report.**

**Finance**

**15. To Confirm the salary scale for the clerk in line with the Joint National Council Agreement.**

**Pay scale SCP23 £11.275 per hour from April 2018**

**16. To Consider and Approve insurance renewal for TSSC**

J. Bennett & Son has sent the renewal quotation for the insurance of the sports and social club. The cost is as follows: Property owners renewal - £828.97

Legal Expenses renewal - £47.04

**Total                      £876.01**

**17. To Consider and Approve insurance renewal for TPC.**

**18. To Receive and Approve the Monthly Financial Report.**

**19. To Approve section 1 & 2 Accounting Statements 2017/18**

**20. To Approve expenditure and sign cheques/approve electronic payment**

Mrs A. Brookes £115.96

C. Devey            £424.30

Memorial Hall – PC Meetings    £216.00

Memorial Hall – NP Meetings    £273.60

PK Inprint Ltd    £89.00

J. Bennett & Son    £876.01

**21. To Note the PWLB Statement has been received.**

Outstanding Balance    £31128.65

**22      PATCH/Skate Park**

**To Discuss** Fundraising plans and for the working party to give their report.

**Equipment to be purchased is as follows:**

2 x 68 cubic meters Bark            £4814.40 inc VAT & Delivery

Heavy Duty Membrane            £189.00 inc VAT & Delivery

Fencing & Gate                      £3273.66 inc VAT & Delivery

Adult Equipment + 4 Mats            £2578.56 inc VAT & Delivery

Play Equipment                      £29284.80 inc VAT

Balance of Play Equipment being installed    £9300.00

TOTAL    £49440.42

Current PC Funds    £15,275.00

## PLANNING

### **23. Appeal for P15/S3936/FUL Land adjacent to London Road Tetsworth OX9 7BB**

Change of use from agricultural land to provide; Proposed traveller site with provision for twelve individual plots with individual parking, individual amenity, shared paddock / amenity space and bin storage areas.

Email from Ryan Bezuidenhout.

### **24. Appeal for P16/S2350/O - 60 dwellings - High Street, Tetsworth**

Update from Planning Inspectorate

### **25. To Approve response to the following Planning Application**

P18/S1263/LB (Listed Building Consent)

Address: Flat 42A High Street Tetsworth OX9 7AS

Other Proposal: To replace 4 windows to 1st floor.

### **26. P18/S0513/RM (Reserved Matters) Address : Mounthill Farm 19 High Street Tetsworth OX9 7AD**

**Major Amendment : No. 2 - dated 23rd April 2018 Proposal : Reserved Matters application following Outline Permission P14/S3524/O for the approval of landscaping, layout, appearance and scale and associated works.(As amended by plans accompanying Agents emails dated 27 March 2018 and 23 April 2018).**

(Development of 39 dwellings with associated parking, new vehicular access and estate roads and a new school building and associated outdoor space).

### **27. To Note Planning Decisions made by SODC.**

Application No : P18/S0750/HH Medina Cottage 48A High Street Tetsworth OX9 7A

Application proposal, including any amendments : Addition of a single storey ground floor extension. Garage conversion and a new window to the front elevation.

SODC Approved : parish council submitted no objections.

### **28 Further Planning Considerations to be discussed at the meeting.**

Ox to Cam Expressway – BBOWT email

### **29. To Receive an update about the Neighbourhood Plan.**

### **30. To Consider any issues about the Village Environment.**

Shelley Enson - Outdoor Learning Sessions

Community resilience – Jonah Maddocks. Tuesday Coffee Shop

Parish Notice boards outside the Old Forge.

SSE Wayleave.

### **31. Correspondence.**

a. CFO Newsletter Spring 2018

b. Post Office near me.

c. Town/Parish Event OCC

d. OALC April update & DPO requirement.

e. Clerks & Councils Direct x 2 copies

**32. Other Matters for Discussion**

**33. Date of the Next Meeting**

**34. To Close the Meeting**

**35. Open forum.**