

**To members of Tetsworth Parish
Council. You are hereby
summoned to attend the next
meeting of
Tetsworth Parish Council
Memorial Hall, Tetsworth
at 7:30pm on Monday 9th July 2018
Members of the public and press are welcome to attend.
A G E N D A**

1. **Apologies for Absence**
2. **To Receive Declarations of Interest**
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting
3. **Minutes of the Council Meeting held on the 4th June 2018 to be signed as a correct record**
4. **Matters arising from the minutes not on the Agenda**
5. **Public Questions**
Is there a grant or any money available to enable us to re-establish the Tetsworth 10k road run.
6. **Update of Actions List**

Ref.	Action Required	Resp	Progress
40/15	The task of undertaking the tree survey in future will be passed to H.D.	HD/AM	HD will liaise with AM in July In Progress
32/16	Land off A40 Tetsworth Oxon. Without planning permission the material change of use from agriculture to waste transfer station. SE18/112 Enforcement investigation.	KH	Case Officer: Jeremy Peter KH to contact JP again. JM has visited the site & will contact OCC to find out why the case has not been pursued.
22/17	Properties beside the ditch on the Green would be contacted about the responsibility of maintaining the ditch and hedge	KH	KH to contact the owner of the Green – Actioned KH to contact the owner of the Swan. Ditch is blocked. Complaint received from a householder from Swan Gardens regarding the condition of the ditch. Further investigation into ownership required.
23/17	To continue to pursue the enforcement of the hedge removal on the Common / 31 Marsh End. Actions to be carried out: Confirmation of boundary - SODC are responsible for historic hedge. Householder will be told to submit retrospective planning application to SODC .	MS	Owner has been asked to submit retrospective planning permission. PC will ask that the hedge is reinstated with mature plants. MS to forward all emails to AL. The Common boundary is the Marsh End side of the ditch where the chain link fence used to be.

	Hedge to be replanted and bridge removed. - SODC Once this is done TPC solicitor to write to all with boundaries to the Common to remind them that they cannot remove the hedge and must block their access to the Common.		
29/17	To combine all documentation relating to common land, grazing rights, access, trees etc to be retrieved from the archives, collated and all agreements finalised. Cost £25-£75	MS & KH	Cost of scanning £25-£75. Docs to be loaded onto website. Ongoing.
87/17	Footpath at Attington Stud. Path rerouted. No planning application submitted.	KH	KH has tried to contact JB to chase up but with no success. JM will speak to him regarding Mellon stud.
230/18	Road drains in Marsh End need clearing	CD	Clerk has written to K. Stenning Highways & is awaiting a response. Still no response. JM to intervene and ask Highways to come to Tetsworth and look at the problems.
262/18	Village rents have not been collected.	AM	AM to investigate for discussion at next PC meeting.
330/18	Red Lion PH – community asset needs to be renewed.	CD	SODC Online form to be completed.
332/18	PAT testing required for PC electrical equipment.	CD	CD to action. Speak to CC
334/18	Cobble Paths. MS to request that they be listed by SODC to prevent further damage.	MS	MS to chase Conservation officer Sally Straddling. Request to be put in the newsletter to clear the cobbles outside your house.
48a/18	Defibrillators – who is responsible for them? The defibrillators were purchased by the Cozens Bequest. They also paid for their adoption by the Community Heartbeat Trust. They carry out maintenance and an annual service check. We are unsure if the annual subscription of £126 has been paid for the last two years. If so by whom? HB will contact the Community Heartbeat Trust to investigate and will report back at the next meeting.	HB	
48b/18	St Giles Church/Probation Service St Giles has requested that the Probation service community workers come back for one or two sessions to clear the church yard. S.R. has contacted them and is waiting for a response.	SR	

7. County Councillors Report.

8. District Councillors Report

9. Parish Councillors Report.

Finance

10. To Receive and approve the monthly financial report.

11. To Discuss the internal auditors report

12. To Review & Complete Internal Control

13. To Approve expenditure and sign cheques/approve electronic payment.

C. Devey Wages & Expenses £426.70

PlayBark £2554.60

HAGS £2417.76

SKP Solutions £202.50

SKP Solutions £72.00

Play Area/Skatepark

14. To Discuss Fundraising plans and for the working party to give their report.

Planning

15. To Discuss the following planning appeals and approve any actions as required:

Appeal for P15/S3936/FUL Land adjacent to London Road Tetsworth OX9 7BBApplication P18/S0973/FUL (Full Application) Change of use from agriculture to gypsy and traveller site providing 12 individual plots. Address: Land adjacent to London Road Tetsworth Oxon

16. To Discuss the following planning applications

P18/S1816/FUL (Full Application)

Change of use from tapestry warehouse (B8) to business (B1) Address: The Old Forge High Street Tetsworth OX9 7AB

P18/S1518/HH, for development work at the following location: 31 Marsh End Tetsworth Thame The application is for: Retrospective outbuilding as a garden office.

17. To Note Planning Decisions

Listed Building Consent Application No : P18/S1263/LB

Application proposal, including any amendments : To replace 4 windows to 1st floor.

Site Location : Flat 42A High Street Tetsworth OX9 7AS

Granted

18. Further Planning Considerations to be discussed at the meeting.

19. To Receive an update on the Tetsworth Neighborhood Plan

20. To Discuss the Community Infrastructure Levy

21. To Consider any issues about the village environment.

22. To Discuss planning training and holiday for the Clerk

23. Correspondence

EAG Newsletter June 2018 Expressway update.

Solagen Speed Indication Device

TVP Hidden Harm Phase Three

Clerks & Councils Direct

Open Spaces

24. Date of the next meeting

25. To close the meeting.

26. Open Forum.