

**To members of Tetsworth Parish  
Council. You are hereby  
summoned to attend the next  
meeting of  
Tetsworth Parish Council  
Memorial Hall, Tetsworth  
at 7:30pm on Monday 10th September 2018  
Members of the public and press are welcome to attend.  
A G E N D A**

1. **Apologies for Absence**
2. **To Receive Declarations of Interest**  
*Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting*
3. **Minutes of the Council Meeting held on the 9th July 2018 to be signed as a correct record**
4. **Matters arising from the minutes not on the Agenda**
5. **Public Questions**
6. **Update of Actions List**

	<b>Action Required</b>	<b>Resp</b>	<b>Progress</b>
40/15	The task of undertaking the tree survey in future will be passed to H.D.	HD/AM	HD will liaise with AM
32/16	Land off A40 Tetsworth Oxon. Without planning permission the material change of use from agriculture to waste transfer station. SE18/112 Enforcement investigation.	KH	Case Officer: Jeremy Peter JP visited site 4/7/18. Gates were open but he was not allowed access. Owner asked to contact JP. JP can enter site without permission in 10 days.
22/17	Properties beside the ditch on the Green would be contacted about the responsibility of maintaining the ditch and hedge	KH	KH to contact the owner of the Swan. Ditch is blocked. Complaint received from a householder from Swan Gardens regarding the condition of the ditch. Further investigation into ownership required. KH to progress
23/17	To continue to pursue the enforcement of the hedge removal on the Common / 31 Marsh End.  Actions to be carried out: Confirmation of boundary - SODC are responsible for historic hedge. Householder will be told to submit retrospective planning application to SODC . Hedge to be replanted and bridge removed. - SODC Once this is done TPC solicitor to write to all with boundaries to the Common to remind them	MS	Retrospective planning permission submitted. PC will ask that the hedge is reinstated with mature plants. The Common boundary is the Marsh End side of the ditch where the chain link fence used to be. PC objects to the application.

	that they cannot remove the hedge and must block their access to the Common.		
29/17	To combine all documentation relating to common land, grazing rights, access, trees etc to be retrieved from the archives, collated and all agreements finalised. Cost £25-£75	MS & KH	Cost of scanning £25-£75. Docs to be loaded onto website. Ongoing.
87/17	Footpath at Attington Stud. Path rerouted. No planning application submitted.	KH	KH has tried to contact JB to chase up but with no success. JM will speak to him regarding Mellon Stud.
230/18	Road drains in Marsh End need clearing	CD	Clerk has written to K. Stenning Highways & is awaiting a response. Still no response. JM to intervene and ask Highways to come to Tetsworth and look at the problems.
262/18	Village rents have not been collected.	AM	AM to investigate for discussion at next PC meeting.
330/18	Red Lion PH – community asset needs to be renewed.	CD	Community Asset runs out 2/10/2019
332/18	PAT testing required for PC electrical equipment.	CD	Not required until next year.
334/18	Cobble Paths. MS to request that they be listed by SODC to prevent further damage.	MS	MS to chase Conservation officer Sally Straddling
48a/18	Defibrillators – who is responsible for them? The defibrillators were purchased by the Cozens Bequest. They also paid for their adoption by the Community Heartbeat Trust. They carry out maintenance and an annual service check. We are unsure if the annual subscription of £126 has been paid for the last two years. If so by whom? HB will contact the Community Heartbeat Trust to investigate and will report back at the next meeting.	HB	Cozens Bequest will pay maintenance and the annual service check for £126 per annum from now on. HB to coordinate with AM. TSSC will pay for their own and register it with the Community Heartbeat Trust
48b/18	St Giles Church/Probation Service St Giles has requested that the Probation service community workers come back for one or two sessions to clear the church yard. S.R. has contacted them and is waiting for a response.	SR	There is no availability until mid-late August. SR will keep trying.

**7. County Councillors Report.**

**8. District Councillors Report**

**9. Parish Councillors Report.**

## **Finance**

**10. To Receive** and approve the monthly financial report.

**11. To Approve** expenditure and sign cheques/approve electronic payment.

SODC Dog Bins £39.29 (paid 15/8/18)

Swan Gardens £996.42

PlayBark.com £1759.80

Andrea Pellegram Ltd £1440.50

OALC £48.00

Creative Play £5179.20

Clare Devey £879.74

## **Play Area/Skatepark**

**12. To Discuss** Fundraising plans and for the working party to give their report.

Phase 2 playground installation/inspection report.

## **Planning**

**13. To Discuss** the following planning appeals and approve any actions as required:

**Appeal for P15/S3936/FUL & Application P18/S0973/FUL Change of use from agriculture to gypsy and traveller site providing 12 individual plots. Address: Land adjacent to London Road Tetsworth Oxon**

Quotation from P. Hughes

**14. No Planning Applications have been received.**

## **15. Planning Decisions**

The Council has approved planning application P18/S1805/LDP, for development work at the following location: **2 Oak Farm Close Tetsworth**

The application is for: Loft conversion with a dormer window to the rear facade of the dwelling

The Council has approved planning application P18/S1518/HH

Site Location : **31 Marsh End Tetsworth OX9 7AU**

Application proposal, including any amendments : Retrospective outbuilding as a garden office.

The Council has approved planning application P18/S1816/FUL

Application proposal, including any amendments : Change of use from tapestry warehouse (B8) to business (B1) the development referred to above must be strictly in accordance with the description, plans and specifications contained in the application

Site Location : **The Old Forge High Street Tetsworth OX9 7AB**

**16. Further Planning Considerations to be discussed at the meeting.**

**Enforcement P18/440 Mount Hill Farm 2 House Development.**

**Email from Andrew Troup to K Harris**  
**Oxford/Cambridge Expressway.**  
**Joint Statutory Spatial Plan**

**16. To Receive** an update on the Tetsworth Neighborhood Plan

**17. To Discuss** the Community Infrastructure Levy.

To Discuss response to the consultation on draft South Oxfordshire CIL Spending Strategy.

**18. To Consider** any issues about the village environment.

- a. Winter salt
- b. Trees of Remembrance Project: Free Sapling and Commemorative Plaque for All Local Councils in Oxfordshire
- c. Temporary Traffic Regulation Notice – S14 Road Traffic Regulation Act 1984  
Temporary Road Closure – at 5 Back Street, Tetsworth, Thame
- d. Litter on the Green & ditches
- e. Minutes in the Tetsworth newsletter
- f. Bags of garden waste on grass area Parkers Hill/Chiltern View
- g. New tractor/Grass cutter for TSSC
- h. Fallen Willow
- i. Parking on High Street
- j. TOLC composting toilet

**19. Correspondence**

- a. Mr B. Gibbon email
- b. Good Neighbour Scheme
- c. Emergency planning
- d. OALC August update
- e. SODC Councillor Grant Scheme
- f. OCC proposals to improve services and reduce waste with a new operating model for Oxfordshire County Council.

**20. Date of the next meeting**

**21. To close the meeting.**

**22. Open Forum**