

**To members of Tetsworth Parish
Council. You are hereby
summoned to attend the next
meeting of
Tetsworth Parish Council
Memorial Hall, Tetsworth
at 7:30pm on Monday 8th October 2018
Members of the public and press are welcome to attend.**

A G E N D A

1. **Apologies for Absence**
2. **To Receive Declarations of Interest**
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting
3. **Minutes of the Council Meeting held on the 10th September 2018 to be signed as a correct record**
4. **Matters arising from the minutes not on the Agenda**
5. **Public Questions**
6. **Update of Actions List**

	Action Required	Resp	Progress
40/15	The task of undertaking the tree survey in future will be passed to H.D.	HD/AM	Survey complete. Documentation passed to HD. HD will update the survey.
32/16	Land off A40 Tetsworth Oxon. Without planning permission the material change of use from agriculture to waste transfer station. SE18/112 Enforcement investigation.	KH	Case Officer: Jeremy Peter JP visited site with new owner. Agreed to stop work immediately. Will reapply for planning permission. No breach of planning. File closed. KH responded with her own letter. PC very frustrated with lack of help from Enforcement team. KH response to be forwarded to JM at OCC & CN at SODC
22/17	Properties beside the ditch on the Green would be contacted about the responsibility of maintaining the ditch and hedge 3 quotes obtained to pollard Willow in NE corner of the green and to reduce the Copper Beech by the War Memorial.	KH	KH spoke to AH. He does not own ditches or boundary hedges. AH spoke to previous owner of the Swan. He confirmed responsibility for the ditch and boundary hedge. KH & AH to arrange a meeting with the current owner of the Swan to ask him to clear the ditch and trim back the trees and boundary hedge. With regard to the rest of the SE Boundary hedge & ditch this was cleared last time by Rectory Homes who built Victoria Close. Rectory Homes and Swan Holdings need to investigate which of them owns the boundary hedge and ditch. DN will trim his boundary hedge at the rear of the green. CD has obtained 3 quotes to pollard Willow in NE corner of the green and to reduce the Copper Beech by the War Memorial.
23/17	To continue to pursue the enforcement of the hedge	MS & CD	Retrospective planning permission granted. MS will contact JM - OCC and copy CN - SODC on behalf of the PC to state their frustration with the planning process.

	removal on the Common / 31 Marsh End.		CD to contact TPC solicitor to write to all with boundaries to the Common to remind them that they cannot remove the hedge and must block their access to the Common
29/17	To combine all documentation relating to common land, grazing rights, access, trees etc to be retrieved from the archives, collated and all agreements finalised. Cost £25-£75	MS & KH	Cost of scanning £25-£75. Docs to be loaded onto website. Ongoing.
87/17	Footpath at Attington Stud. Path rerouted. No planning application submitted.	KH	KH has tried to contact JB to chase up but with no success. JM will speak to him regarding Attington Stud.
230/18	Road drains in Marsh End need clearing	CD/JM	Clerk has written to K. Stenning Highways & is awaiting a response. Still no response. JM to intervene and ask Highways to come to Tetsworth and look at the problems.
262/18	Village rents have not been collected.	CD	CD to investigate rents & draw up invoices for the next PC meeting.
330/18	Red Lion PH – community asset needs to be renewed.	CD	Community Asset runs out 2/10/2019
334/18	Cobble Paths. MS to request that they be listed by SODC to prevent further damage.	MS	MS to chase Conservation officer Sally Straddling
48a/18	Defibrillators – who is responsible for them? The defibrillators were purchased by the Cozens Bequest. They also paid for their adoption by the Community Heartbeat Trust. They carry out maintenance and an annual service check. We are unsure if the annual subscription of £126 has been paid for the last two years. If so by whom? HB will contact the Community Heartbeat Trust to investigate and will report back at the next meeting.	HB	Cozens Bequest will pay maintenance and the annual service check for £126 per annum from now on. HB to coordinate with AM. TSSC will pay for their own and register it with the Community Heartbeat Trust
48b/18	St Giles Church/Probation Service St Giles has requested that the Probation service community workers come back for one or two sessions to clear the church yard. S.R. has contacted them and is waiting for a response.	SR	There is still no availability. SR will keep trying.
89/18	All councillors will share the responsibility of inspecting the play area. A procedure will be put in place for weekly inspection and maintenance	All	
103/18	Tree of Remembrance Project	AM	
110/18	Parking on High Street. Should white lines be reinstated.	CD	

111/18	To look at the terms of the TOLC lease. Lease ends 24/11/2018	CD	
113/18	Possibility of placing a dog bin on far side of Green.	CD	

7. County Councillors Report.

8. District Councillors Report

9. Parish Councillors Report.

Finance

10. To Receive and approve the monthly financial report.

11. To Discuss the possibility of appointing a separate RFO

12. To Complete Quarterly Internal Checklist

13. To Discuss the External Audit.

14. To Approve expenditure and sign cheques/approve electronic payment.

C Devey Salary & Expenses £490.29

Moore Stephens £273.60

ICO renewal confirmation £35.00 - Direct Debit 14/9/18

Play Area/Skatepark

15. To Discuss Fundraising plans and for the working party to give their report.

Planning

16. To Discuss the following planning appeal and approve any actions as required:

Appeal for P15/S3936/FUL & Application P18/S0973/FUL Change of use from agriculture to gypsy and traveller site providing 12 individual plots. Address: Land adjacent to London Road Tetsworth Oxon

17. To Approve response to the following Planning Application

Application Reference: P18/S2995/FUL Major Proposal: The proposed development is for a Gas Fired Electricity Generating Facility with the ability to generate up to 49.99 MW of electricity. A low carbon flexible generating facility using gas reciprocating engines. The facility will generate electricity principally for the regional distribution network in times of generation shortfall and/or high demand. Address: Lobb Farm Cottage Access Road To Lobb Farm Tetsworth OX9 7BE

18. Planning Decisions

None

19. Further Planning Considerations to be discussed at the meeting.

Oxford/Cambridge Expressway.

20. To Receive an update on the Tetsworth Neighborhood Plan

21. To Consider any issues about the village environment.

a. Garden waste on area at top of Parkers Hill

b. Bin lorry access

c. Tetsworth Village fete 2019

d. Village Green Committee meeting required?

22. Correspondence

OALC Newsletter

23. Date of the next meeting

24. To close the meeting.

25. Open Forum