**To members of Tetsworth Parish Council. You are hereby summoned to attend the next meeting of**

**Tetsworth Parish Council Memorial Hall, Tetsworth**

**at 7:30pm on Monday 10th December 2018**

**Members of the public and press are welcome to attend**.

**A G E N D A**

1. **Apologies for Absence**
2. **To Receive Declarations of Interest**

***Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting***

1. **Minutes of the Council Meeting held on the 12th November 2018 to be signed as a correct record**
2. **Matters arising from the minutes not on the Agenda**
3. **Public Questions**
4. **Update of Actions List**

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| 1. **Ref.**
 | **Action Required** | **Resp** | **Progress** |
| 32/16 | Land off A40 Tetsworth Material change of use from agriculture to waste transfer station.SE18/112 Enforcement investigation. | KH/MS | Case Officer: Jeremy PeterOwner will reapply for planning permission. No breach of planning.MS has asked for the case to be reopened. JM will speak to CN on our behalf. |
| 22/17 | Properties beside the ditch on the Green to be contacted about the responsibility of maintaining the ditch and hedge | KH | AH does not own ditches or boundary hedges.KH & AH to arrange a meeting with the current owner of the Swan to ask him to clear the ditch, trim the trees and hedge. Rectory Homes and Swan Holdings need to investigate who is responsible for the boundary hedge and ditch. |
| 23/17 | To continue to pursue the enforcement of the hedge removal on the Common / 31 Marsh End.  | CD | TPC Solicitor will send letters to 29 30 31 & 32 Marsh End.31 will be asked to replant the hedge. |
| 29/17 | To combine all documentation relating to common land, grazing rights, access, trees etc to be retrieved from the archives, collated and all agreements finalised. Cost £25-£75 | MS & KH | Cost of scanning £25-£75. Docs to be loaded onto website. Ongoing. |
| 87/17 | Footpath at Attington Stud. Path rerouted. No planning application submitted. | KH | JM, JB & KH will meet & investigate breach at Attington Stud. |
| 230/18 | Road drains in Marsh End. | CD/JM | JM has arranged for Highways to come to Tetsworth and look at the drainage problems.  |
| 330/18 | Red Lion PH – community asset needs to be renewed. | CD | Community Asset runs out 2/10/2019 |
| 334/18 | Cobble Paths. MS to request that they be listed by SODC to prevent further damage.  | MS | MS to chase Conservation officer Sally Straddling |
| 48a/18 | The defibrillators were purchased by the Cozens Bequest. They also paid for their adoption by the Community Heartbeat Trust. CHT carry out annual maintenance and service. | HB | AM & HB to organise weekly checks. HB to advise PC when defibrillators need to be checked annually  |
| 48b/18 | St Giles has requested that the Probation service community workers come back to clear the church yard. S.R. has contacted them awaiting a response. | SR | There is no availability. SR will keep trying. |
| 89/18 | All councillors will share the responsibility of inspecting the play area. A procedure will be put in place for weekly/monthly inspection and maintenance | All | It was agreed the councillors would carry out the inspection in pairs and rotate every month. HB & KH to carry out November inspection. HB & CD to create checklist for each piece of equipment. |
| 110/18 | Parking on High Street. Should white lines be reinstated. | CD | JM has spoken to PF assistant director of Community Infrastructure. Good case for the white lines to be reinstated. Cost could be met by JM’s budget if necessary |
| 111/18 | To look at the terms of the TOLC lease. Lease ends 24/11/2018 | CD/KH | TOLC lease – line to be added – the concrete will be removed at the end of the lease period. Check PC insurance – land ownership & fire risk. KH to liaise with HA |
| 113/18 | Possibility of placing a dog bin on far side of Green. | CD | Bin to be removed as no one will empty on a regular basis. |
| 160/18 | To appoint Think Trees to carry out the tree survey. To decide when the survey should be carried out.  | CD | Think Trees appointed |
| 161/18 | To discuss the grass cutting Contract. | CD |  |
| 162/18 | Litter Picking | CD/HJ |  |

**7.County Councillors Report.**

**8.District Councillors Report**

**9.Parish Councillors Report.**

**Finance**

**10. To Receive** and approve the monthly financial report.

**11. To Approve** expenditure and sign cheques/approve electronic payment.

C Devey Wages & Expenses £451.49

The Play Inspection Co. £354.00

 **12. Community Infrastructure Levy**

**Play Area/Skatepark**

**13. To Discuss:**

The post installation Inspection Report

The disclaimer notice for the adult equipment.

Fundraising plans & for the working party to give their report.

**Planning**

**14. To Discuss** the following planning appeal and approve any actions as required:

**Appeal for P15/S3936/FUL & Application P18/S0973/FUL Change of use from agriculture to gypsy and traveller site providing 12/24 individual plots. Address: Land adjacent to London Road Tetsworth Oxon**

**15. To Discuss the following planning applications.**

**1.Application Reference: P18/S2996/FUL (Full Application) Application Type (see definition over): Major Proposal: The proposed development is for a Gas Fired Electricity Generating Facility with the ability to generate up to 49.99 MW of electricity. A low carbon flexible generating facility using gas reciprocating engines. The facility will generate electricity principally for the regional distribution network in times of generation shortfall and/or high demand.(As amended by drawings accompanying Agents email dated 14 November 2018 and clarified by additional information about trees received 16 November 2018 and ecology received 19 November 2018). Address: Lobb Farm Tetsworth OX9 7BE**

**2. Application reference P18/S3558/AG for prior notification of agricultural or forestry development - proposed building. Town and Country Planning General Permitted Development Order 2015 Schedule 2, Part 6 Erection of an agricultural building. Address**: **Toll Lodge Farm London Road Tetsworth OX9 7AZ**

**16. To Note the following Planning Decisions.**

None

**17. Further Planning Considerations to be discussed at the meeting.**

Ox/Cam Expressway

**18. To Receive** an update on the Tetsworth Neighborhood Plan

**19. To Consider** any issues about the village environment

Abandoned Vehicle near Marsh End.

**20. Correspondence**

Community Links Booklet

Oxfordshire Plan 2050

1. **Date of the next meeting**
2. **To Close the meeting.**
3. **Open Forum**