**Minutes of the Budget Meeting of Tetsworth Parish Council**

**Held in the Memorial Hall,**

**at 7:00pm on Monday 10th December 2018**

**Present:**

Cllr Karen Harris (KH)

 Cllr Marjorie Sanders (MS)

 Cllr Alan Martin (AM)

 Cllr Hazel Bottone (HB)

**Volunteer Officers:**

 Acting Minutes Clerk John Gilbert (JG)

 RFO Advisor Neil Lovatt-Smith (NLS)

1. **Apologies for Absence**

 Cllr David Nixey (DN), Cllr Susan Rufus (SR), Clare Devey (CD) (Clerk & RFO)

1. **To Receive Declarations of Interest**

***Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting***

None

1. **To Discuss the Budget for 2019/2020**

The draft Budget for a total sum of £20,781 represented a modest overall increase on the previous year’s Budget. Councillors considered that a number of small increases or decreases for individual Budget items since the 2018/2019 allocations were justified as follows:

 Grass cutting – increase

 PATCH – decrease

 Auditors – increase

 Clerk’s salary – increase

 TPC website – increase

 Professional & legal fees – increase

 Insurance – decrease

1. **To Discuss the Precept for 2019/2020**

 Councillors recognised that funding should be allocated for potential Parish Council election costs, but accepted that they should earmark £600 from surplus funds in the 2018/2019 Budget. Accordingly, a Precept of £20,181 (Budget less £600) would be required for 2019/2020. This reflected a 1.4% on the 2018/2019 precept and would amount to £66.08 for a Council Tax Band D property.

 The proposal to request an overall Precept at £20,181 was approved unanimously.

1. **To Approve the Budget for 2019/2020**

 The proposal to adopt a 2019/2020 Budget of £20,781 was approved unanimously.

1. **Meeting Closure**

 The meeting closed at 7:18pm.