**Minutes of the 39th meeting of the Neighbourhood Plan Steering Group**

**Held on Wednesday 13th February 2019 at 7:30pm**

**In Tetsworth Memorial Hall**

Present: John Gilbert (JG) (Chairman), Karen Harris (KH) Caroline Cann (CC), Gillian Copsey (GC), Aidan Lynch (AL),

Marjorie Sanders (MS) co-opted as a new member of the Steering Group.

1 **Apologies for absence**

Apologies for absence were received from Gaynor Sellors (GS), Max Sellors (MS), Rajen Nathwani (RN)

2. **Declarations of Interest**

There were none.

3. **Minutes of the meeting of 7th November, 6th December and 9th January**

Minutes were approved and signed by the chair.

Noted that further minutes should continue with action numbering as per the Action Chart.

4. **Action Chart**

173. Ongoing

175. Complete

185. Monies must be repaid to SODC at the end of the project. – Complete.

191. Ongoing

199. Complete

5. **Draft NP Document Review.**

Consideration of NH Project Note

JG had received feedback from RN, GS & MS. Feedback to NH required by the end of the week.

**Action 200**. JG to feedback to NH by 15/2/19

**ONH Project Note**

**Bullet points**

BP1. Agreed

BP2. Agreed

BP3. Query what is meant. Should enclosures be separate documents.

BP4. Query new section required. The TNP will be made as consistent as possible with LP2011 and the emerging LP

BP5. Agreed to keep in Harrington and LP2011 and LP2032. To show it has been considered.

BP6. There is a difference between policies and objectives on housing.

**Action 201**. CC to circulate Sydenham NP.

BP7. JG to ask NH what are the anomalies.

Section of Sydenham NP read out and agreed that housing policy of new builds of 2 and 3 bed homes would be suitable for our NP.

**Action 202**. CC to ask SODC for housing data re the number of bedrooms for Tetsworth building stock to strengthen our evidence base.

Policy T1 it was agreed to use the phrase “**built up area**” and to take out the boundary line on this section of the NP.

BP8. Note 5.4 now supported by LP Policy H8 - add “**land used for agricultural purposes**.”

BP9. Policy T1 Remove any reference to T2 & T3 and remove Bullet Point 5

BP10. Policy T2 – Agreed

BP11 Policy T3 Remove generic green spaces. Specify separate heritage and green spaces, landmarks and specific character areas on design principles.

BP12. Policy T4 – 15 Green spaces identified in the village.

**Action 203** AL and his team to action.

NPPF Para 68. The Common to be designated as an Open Space not an LGS.

Action T1 to be incorporated as a policy.

BP13. **Action 204** JG to forward MBs Draft Report to NH to show how we are protecting the countryside.

BP14 Policy T6 Enhance biodiversity – agreed to move landscape elements to T5. Focus on green infrastructure encouraging retention of mature hedges, retention of verges etc. Identify biodiversity areas.

**Action 205** JG to write up all actions on the NH feedback into the NP

BP15. Action T2 and T3. Disagree with NH’s assessment noise mitigation and CIL are two separate elements. Query NH ‘s meaning.

BP16. Policies Map - how best should this be presented?

**Action 206** Policies map to be added to NP documents.

BP17. Section 6 & Enclosure 2 Agreed that Sec 6 Community Engagement goes into Enclosure 2.

BP18. Enclosure 4 – Tetsworth Sustainability Overview – Query his meaning.

**6. Key Views Assessment.**

Consideration of MB Draft Report – Excellent work

A few editorial errors to be amended.

Change any reference to “**village footprint**” to “**built up area**”.

2.1.3 the last sentence needs to be expanded upon.

3.3.5 amend to read behind the houses on the A40

3.4.4. View 3 add development harm

3.6.4. This is too generic. The development adjacent to the Mount skyline to be included.

3.7.2. Amend to include the amenity of the footpaths in the Car Boot Field.

3.7.4. Too generic. Landscape terms to be included, add attractive landscape setting and public footpath setting.

3.9.4. Specify housing more accurately - North Eastern side of the high Street

3.11.3 **Action 207.** Check that the Swan Gardens tree belt is not subject to a TPO or planning constraints.

**Action 208** JG to request that MB make the suggested changes after the amended

draft has been circulated to the SG.

**Action 209** JG to advise clerk when invoice should be paid.

Draft NP Document review to be paid in stage payments.

7. **Character Assessment V10 Review**

**Action 210** JG & ALto harmonise V10 ready to circulate to the SG.

8. **SEA Screening Opinion.**

The NP is based on current SODC policies taking note of emerging plan policies**.**

**Action 211** It was agreed to go back to SODC for advice.

9. **Any Other Business**

**Action 212** JG to ask for confirmation from AP that the documents she has in her possession have been destroyed.

10**. Date of Next Meeting** Thursday March 7th

Meeting Closed at 9:40pm