**To members of Tetsworth Parish Council. You are hereby summoned to attend the next meeting of**

**Tetsworth Parish Council Memorial Hall, Tetsworth**

**at 7:30pm on Monday 13th May 2019**

**Members of the public and press are welcome to attend**.

**A G E N D A**

1. **To Elect a Chair for the municipal year 2019/2020**
2. **To Receive the Chair’s declaration of acceptance of office**
3. **To Elect a Vice-Chair**
4. **Apologies for Absence**
5. **To Appoint councillors to outside bodies, sub-committees and other groups.**

To appoint a representative for NPSG

To appoint a representative for Cozens Bequest

To appoint representative for Travellers Appeal

1. **To Receive Declarations of Interest**

*Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting*

1. **Minutes of the Council Meeting held on the 8th April 2019 to be signed as a correct record**
2. **Matters arising from the minutes not on the Agenda**
3. **Public Questions**

Request from Marjorie Saunders to Speak.

1. **Update of Actions List**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref.** | **Action Required** | **Resp** | **Progress** |
| 23/17 | Enforcement of hedge replacement at 31 Marsh End |  | As yet this has not been replaced. |
| 22/17 | Properties beside the ditch on the Green would be contacted about the responsibility of maintaining the ditch and hedge  | KH | Confirmed by Land Registry & OCC that the ditch & Hedgerow adjoining the Green is the responsibility of The Swan, Swan Gardens and Victoria Gardens on the Eastern side. Northern ditch and hedgerow responsibility of D.Nixey and requires maintenance. Forest School Land and ditch confirmed as Parish Council responsibility. Individual landowners will be contacted to advise of confirmed ownership. |
| 87/17 | Footpath at Attington Stud. Path rerouted. No planning application submitted. | KH |  Jackie Smith had response from Attington - ongoing. |
| 330/18 | Red Lion PH – community asset needs to be renewed. | CD | Community Asset runs out 2/10/2019 |
| 48a/18 | The defibrillators were purchased by the Cozens Bequest. & paid for their adoption by the Community Heartbeat Trust. Maintenance plan & insurance with Community Heartbeat Trust | PC | Cozens Bequest agreed to pay for Maintenance. HB to continue Weekly checks. PC to check each July that the maintenance and insurance is ongoing. |
| 48b/18 | St Giles Church/Probation Service. S.R. has contacted them and is waiting for a response. | SR | There is still no availability. Still ongoing. |
| 110/18 | Parking on High Street. Should white lines be reinstated. | JM | J.Beale met with JM in Tetsworth. White lines will be added to the side of the road in the summer but not down the centre. Double white lines will be discussed further with JM and Keith Stanning due to safety implications. |
| 211/18 | Taylor Wimpey Oxfordshire request for PC to adopt footpaths from Swan Gardens to the Green. | KH | KH spoke to Taylor Wimpey and this will be declined due to lack of funds being offered. To remain ongoing. |

1. **County Councillors report.**
2. **District Councillors Report**
3. **Parish Councillors Report.**

**Finance**

1. **To Confirm the salary scale for the New clerk in line with the Joint National Council Agreement and Approve contract of employment**

Pay scale SCP23 £11.67 per hour from April 2018

1. **To Consider and Approve insurance renewal for TSSC**

J. Bennett & Son has sent the renewal quotation for the insurance of the sports and social club. The cost is as follows: Property owners renewal - £847.77

 Legal Expenses renewal - £40.32

 **Total £888.09**

Anthoney Bottone, confirmed that relevant checks had been completed, Certificates to be approved by the new chair.

1. **To Consider and Approve insurance renewal for TPC from Inspire.**

Renewal Premium incl IPT £880.65

Additional Fee £50.00

**Total Premium £930.65**

1. **To Receive and Approve the Monthly Financial Report.**
2. **To Approve expenditure and sign cheques/approve electronic payment**

PK Inprint Ltd £20.00

Impact Accoustics £1914.00

C. Devey £252.46

H.Croxford £

Think trees £510.00

DTC x 4 invoices – total £678.00

Tetsworth Memorial Hall x2 invoices total £374

1. **To Approve agreement from COCO Accounting.**

Fee quoted as £130.00 + VAT

1. **CIL**

To note payment of £11969.69

1. **Play Area**

To organise on going inspections

**PLANNING**

**Planning Applications**

**22. Application for P18/S2996/FUL Proposed development for Gas Fired Electricity Generating Facility at Lobb Farm Tetsworth**

Need case, amended details.

**23. Application for P19/S1311/HH Proposed single storey side car port extension and rear porch at Harelsford Cottage Stoke Talmage Road Tetsworth**

 Alternative scheme to Planning permission P18/S4090/HH

**24. To Approve request P19/S1226/LDPfor Certificate Of Lawful Development For Proposed use of existing barn for a self contained residential dwelling at, Barn at Tetsworth Judds lane**

**Tetsworth**

 **Other Planning Considerations**

**25. Travellers site Planning Appeal**

 **26. To Receive an update about the Neighbourhood Plan.**

 **27.** **To Consider any issues about the Village Environment.**

 To action Tree Report from Think Trees

 **28. Correspondence.**

 Ordinance Survey PSMA Newsletter – Email

 Act Now E-learning package – email

 TTRO T6613 – Road Closure and no waiting

 **29. Other Matters for Discussion**

 **30. Date of the Next Meeting 10th June 2019**

 **31. To Close the Meeting**

 **31. Open forum.**