

Tetsworth Parish Council

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Minutes of the Virtual Meeting of Tetsworth Parish Council Held at 7.30pm on Monday 14th September 2020

Present:

Vice Chair Cllr. Seb Mossop (SM)

Cllr. Susan Rufus (SR)

Cllr. Karen Bennett (KB)

C.Cllr Jeanette Matelot (JM)

D.Cllr. Caroline Newton

Officer: Helen Croxford (HC)

Members of the public: 1

Apologies for Absence: Chair Cllr. Paul Carr (PGC), Cllr. K Andrews (KA), Cllr. Christopher Thompson (CT)

94. To Receive Declarations of Interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting

95. Minutes of the Council Meeting held on the 13th July 2020 to be signed as a correct record

UNANIMOUSLY AGREED

96. Minutes of the Extraordinary Meeting held on 6th August 2020 to be signed as a correct record - UNANIMOUSLY AGREED

97. Minutes of the Extraordinary Meeting held on 24th August 2020 to be signed as a correct record - UNANIMOUSLY AGREED

98. Matters arising from the minutes not on the Agenda - NONE

99. Public Questions - NONE

100. Update of Actions List

Ref.	Action Required	Resp	Progress
23/17	Enforcement of hedge replacement at 31 Marsh End	PGC	As yet this has not been replaced. The hedge is beginning to grow back now. ONGOING due to PGC Absence.

87/17	Footpath at Attington Stud. Path rerouted. No planning application submitted.	SM	Still in progress with the footpath warden. SM has emailed again and is awaiting another response. ONGOING.
330/18	Red Lion PH – community asset needs to be renewed.	SM	Community Asset ran out 2/10/2019 SM to review the conditions of a community asset. SM will investigate further. ONGOING.
48b/18	St Giles Church/Probation Service. SR. has contacted them and is waiting for a response.	SR	There is still no availability. For review in Feb 2021
272b/20	Bus Shelter	HC	The refurbishment of the bus shelter by Exturniture is due to commence 24 th Sept 2020 and will be repainted with British Racing Green (RAL 6005) NOTED & COMPLETE
85/19	New Notice Board	HC	As previous quotations are now out of date due to the COVID situation. This process will begin again and HC will request new tenders for the sept meeting. ONGOING
88/19	Community Speed Watch	PGC	This is now on hold until the A40 is reopened in DEC. Review next month to decide if it is worth training on the equipment so far in Advance.
47/19	Upgrade to Antivirus software for TPC Laptop, Outlook monitoring & General Laptop tuning.	HC/CT	Due to the lockdown restrictions HC & CT are unable to meet to carry out the necessary tasks. For review in Oct 2020
162b/19	Rent for two parking spaces at 24 High Street.	HC/SR	It was discussed at length that the Land is not strictly for parking but designated Parish Council green space. It was UNANIMOUSLY AGREED to write off the outstanding rent from 2011 to 2017 as a gesture of goodwill. Invoices from 2018 & 2019 have been paid in full. Annual rent will continue be invoiced going forward in Sept for the period Oct to Sept. The 2020/2021 invoice will be posted this month. COMPLETED
218a/20	SE19/341 Land North of A40 Adjacent to the Gate House	SR/CN	Jeremy Peter at SODC has written to the land owner advising them to remove all items, machinery, building materials etc that is not connected with constructing the stables that was granted permission previously. He has set a deadline for 15 th October 2020. Failure to comply will result in Enforcement action to remove the items. The additional current planning application is still being addressed by Katherine Pearce. ONGOING
219d/20	Jitty & Ditches around the green	HC	SOHA still has not cleared the area from Elm close to the back of the garages. HC has chased SOHA again as the area remains overgrown. ONGOING
296a/20	Harrington P20/S1261/SCO	PGC	Nothing to report. ONGOING.
41c/20	Skate Ramp	TPC	The ramp has been repaired and is now open under the Covid guidelines for use. COMPLETED
45b/20	Tree at 24 The Laurels	TPC	The tree has been assessed by a qualified Arboriculturist and is in a healthy condition and does not pose a safety issue. Whilst TPC appreciates its shadowing effect, that isn't within its responsibility. UNANIMOUSLY AGREED. HC to contact the correspondent ONGOING
62/20	Forest School & TOLC	HC	It was confirmed that users of the Forest school were covered by TPC insurance provided that TPC was informed first. All other users do so at their own risk. Came & Co stated that TOLC needed their own liability insurance going forward, if their committee members didn't have their own individual policies for their outdoor activities. It was UNANIMOUSLY AGREED that third party bookings must be made via TPC and not through TOLC. COMPLETED
72b/20	Covid Signs for PATCH reopening	HC	Signs purchased from The Sign Shed have kindly been reimbursed with a grant from SODC Covid funds. Once the screws have been purchased the signs will be put in place. COMPLETED
72d/20	Play Bark from CPA Horticulture	HC	UNANIMOUSLY AGREED to purchase 117bags of bark for £885.00 HC will place the order forthwith. COMPLETED

101. County Councillors Report - JM

Covid 19 – Oxford is now back on amber alert with mostly the 19/20yr age group affected by the virus. Generally, those affected are returning from holidays abroad. Numbers are still low in the area overall and no deaths have been reported since July.

Education – JM has written to County to query the status of the School extension and has been advised that there are insufficient S106 funds for completion of the building work. In addition, due to the Covid limitations, the school is unable to accommodate the building works with reductions in capacity. There are concerns though that the Developer will not be on site much longer. JM will be contacting John Howell to raise the issue of increased housing when schools are already at capacity. Lord Williams turned away 185 pupils this intake, from the Bucks area.

Solar Farms at Harlesford & Cornwell- JM attended the Zoom meeting recently and was pleased to note that they had taken on board the consultations with local community. This has led to a resubmission of their planning application, which has yet to be registered by SODC. The Webinar this week will go into more detail of the changes made.

102. District Councillors Report – CN

Planning – CN also noted the above regarding the Solar Farms.

Chalgrove Airfield - The planning Inspector is yet to give his final report as the issue will need to go to planning committee, particularly on the issues of access.

Toll Farm Equine Centre – CN is still nudging enforcement and confirms the email received by Jeremy Peters in the update of actions. Equestrian Centre Planning application is ongoing as the planner is yet to receive the relevant drainage information.

Planning White Paper – CN noted that the bill is very urban focused and the planning Inspectorate has not touched on the implications for rural areas. However, this is only in the consultation stage and this may well be redressed later on but there is concern that this will have a huge impact on rural communities. CN requested a copy of the Paper received by TPC.

Devolution – A new Bill in parliament is in the pipeline for the Autumn, outlining Unity of Authorities. This would involve the merging of the larger Council bodies into one Authority. There is strong opinion that this will be a good thing, to have a larger governing body. There is concern locally though that smaller communities may not benefit from the proposals. If it does go ahead it could possibly be in place within 18 months.

Covid PATCH Signs Grant – CN confirmed that the grant had been paid to the TPC account.

103. Parish Councillors Report - NONE

Finance

104. To Receive and Approve the monthly financial report – **UNANIMOUSLY AGREED**

105. To Approve expenditure and sign cheques/approve electronic payment

Donation to British Legion (Poppy Wreath via Alan Martin)	£100.00
H. Croxford (Clerk wages Aug)	£558.41
HMRC (Clerk Aug)	£130.60
DTC (Grass Cutting)	£156.00
OALC (2 invoices R&R Courses for KA & KB)	£168.00
ICO (GDPR/Data protection Fee)	£40.00

UNANIMOUSLY AGREED

106. **To Note** Payment made by Clerk to Came & Co of £66.48 to add VAS to TPC insurance cover-
NOTED
107. **To Note** Non receipt of Payment from TSSC for August and September. The Treasurer for TSSC is looking into the matter - **NOTED**
108. **To Approve** the salary scale increase as per the NALC E01-20 National Salary award, Level SCP14 for the clerk, from £11.67 per hour to £12.00 per hour from April 2020 –
UNANIMOUSLY AGREED. The backdated pay will be reflected on next month's invoice.
109. **To Discuss CIL** HC has checked the CIL register and there does not appear to be any payments outstanding. However, it was **UNANIMOUSLY AGREED** that funds should be continued to be paid to TPC as usual. HC will respond to the email received.
110. **Play Area/Skatepark**

All inspection reports have been completed and received in full. SR politely reminded Councillors that this is a legal requirement and needs to be completed each week. If anyone is unable to complete their turn, please advise fellow councillors as soon as possible so that a replacement can be found quickly. SM will replace the screws on the rope walkway as necessary.

The tube slide continues to be difficult to shut off. Tape advising of its closure is repeatedly removed by the general public and signs that the equipment is not in use are being ignored. TPC is struggling to find a solution and will continue to replace the tape each time it is removed. **NOTED**

Planning

111. **To Note** the following Planning Decisions
- a. **Application No: P20/S2303/HH** Application proposal, including any amendments: Proposed single storey extension Site Location: Dormer Cottage 13 Silver Street Tetsworth OX9 7AR.
GRANTED - NOTED
- a. **Cornwell & Harlesford Solar Farms P20/2333 & 2334** plans have been withdrawn. A new application will be submitted in due course and a webinar has been arranged for the 15th September 2020 at 7pm Please go to the link below if you are interested in attending.
info@cornwellsolarfarm.co.uk or info@harlesfordsolarfarm.co.uk
NOTED - SM will be attending on behalf of TPC.
- b. **To Note, Application Reference: P20/S2437/AG** Site location: Spencers Farm Marsh End Tetsworth OX9 7AU Proposal: Agricultural implement and straw store. **NOTED**
- c. **To Note, Application Withdrawal Application Reference: P19/S4086/FUL** Location: Thistley Piece 59 High Street Tetsworth OX9 7BS Proposal: The conversion and extension of

the existing building to create 3 x 3 bed houses, and the construction of 3 x 3 bed houses to the rear, together with associated landscaping, following the demolition of the existing outbuildings and other works. **NOTED**

d. **To Note, Application ref. P20/S0876/FUL** Mount Hill Farm 19 High Street Tetsworth. The application is for: Discharge of conditions 3 - earth bund details and 4 - landscaping scheme on Erection of an agricultural building (Barn A) and an extension to an existing agricultural Building (Barn B) (Retrospective) **NOTED**

e. **To Note Amendment** P20/S0263/FUL Moreton Field Farm Moreton, Barn owl survey received 21st July 2020 **NOTED**

112. To Discuss the following Planning Application

a. **Application Reference: P20/S2846/HH** (Householder) Application Type (see definition over): Other Proposal: Proposed new timber framed garage and home office over in curtilage of dwelling house. Address: Longdew Thame Road Tetsworth OX9 7DA
NO OBJECTIONS – UNANIMOUSLY AGREED.

113. To Discuss any further Planning Considerations at the meeting

Application No: P20/S2576/HH Application proposal, including any amendments: Proposed single storey rear extension (replacing existing extension/conservatory), proposed single storey porch extension (replacing existing porch) and proposed detached carport Site Address: The Cottage 15 Parkers Hill Tetsworth OX9 7AQ – GRANTED - **NOTED**

114. To Discuss Tetsworth Neighbourhood Plan (NP)

The NP is now with the Planning Inspector until the Local Plan is adopted. TPC will then be notified of any changes that may be required under the new policy and the NP will be adjusted accordingly for resubmission. This will affect the higher rate of CIL in the short term.

115. To Consider any issues about the village environment

a. **Dog bin Contract** – The fees for emptying the bins have increased to £3 per bin, per week as of April this year plus a 15% admin charge + VAT. From April 2021 this will increase again to £6 per bin per week plus a 15% admin charge + VAT. Going forward this will be added to the actions list and HC will investigate possible alternative contracts.

b. **To Note that a new battery for the Defibrillator has been ordered. Cost of this will be covered within the annual fees already paid.** SR will forward the relevant paperwork.
NOTED & RECEIVED

c. **To Discuss the Winter Salt Bin allocation.** HC will check last year's order and re order accordingly.

116. Highways & Byways

a. **To Note that Andy Mayes has stepped down.** A new contact for Footpaths will be allocated in due course. **NOTED.** We thank Andy for his invaluable service.

b. **Improper use of Judds Lane.** This seems to have settled since the vehicles using the lane were reported for illegal use.

c. **Parking Issues around the parish.** Since lockdown has lifted and less people are home the problem appears to have settled.

117. Correspondence

a. Email from parishioner regarding land outside the Old Forge.

HC will respond by email to clarify ownership of the land around the site. TPC felt it was difficult to give definitive answer when the property did not belong to the correspondent.

b. Communications – Funding available for local Volunteer Groups - NOTED

c. Free Electric Blanket Testing in October - NOTED

d. Emergency funding - NOTED

e. Email regarding Pond Villa – SM will liaise with TSSC & Facebook to organise a working party to tackle the area in question.

f. Media Statement - SODC Inspectors preliminary findings for the Local Plan - NOTED

g. OALC White Paper - Planning Changes – KA to form a response as TPC's Planning lead.

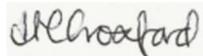
h. Email regarding Mount Hill Farm from Parishioner - NOTED

118. Items for Next Agenda Not Already Mentioned - NONE

119. Date of the next meeting 12th October 2020 at 7.30pm

120. Meeting Closed 21.48pm

121. Open Forum



Helen Croxford Clerk & RFO