

TETSWORTH NEIGHBOURHOOD PLAN SG ACTION CHART (As at 19 February 2018)

Serial	Action	Responsible	Progress
1-127	Actions raised during 1 st to 23 rd SG meetings		All COMPLETE
128	Prepare and circulate V4 of draft NP document	JG	Deferred to next SG meeting timescale
129	Issue revised map of Tetsworth settlement areas	AL	Overtaken by alternative, COMPLETE
130	Make notes of character of settlement and countryside areas of parish	All SG	Overtaken by issue of V0.3 draft document, COMPLETE
131	Take photographs representative of parish character	JG	Approx 150 images taken, COMPLETE
132	Submit an EoI to Locality for technical support for Site Assessment	JG	Application submitted and staffed, COMPLETE
133	Review Project Plan and circulate revised version	GMB	Update confirmed, distribution in hand, COMPLETE
134	Distribute Word version of Character Assessment V0.3	JG	Distributed 16 Nov, COMPLETE
135	Comment to JG on Character Assessment V0.3 by 5 Dec	All SG	Comments as received actioned, COMPLETE
136	Incorporate change suggestions into Character Assessment V0.4 ahead of 12 Dec SG meeting	JG	V0.4 circulated 10 Dec, COMPLETE
137	Arrange AECOM consultant site visit for Site Assessment study	JG	In AECOM hands for late Dec 17 or first half Jan 18, COMPLETE
138	Seek further SODC advice on site allocation inclusion in NP document	JG	Confirmed no obligation for inclusion, COMPLETE
139	Investigate creation of shared Google Drive facility for storing and accessing NP documents and information	RN	Google Drive facility set up, COMPLETE
140	Provide upgraded maps for to JG for Character Assessment	AL	Incorporated into V0.5, COMPLETE
141	Provide feedback on V0.4 version of Character Assessment	AL	Partly completed, SUPERSEDED
142	Advise SG of AECOM consultant site visit plans	JG	Visit made by Charlotte Simpson, 4 Jan 18, COMPLETE
143	Amend draft Character Assessment document and reissue as V0.6	JG	Reissued 10 Jan, COMPLETE
144	Review countryside sectors of Character Assessment V0.6	AL	Reviewed at SG meeting 19 Feb, COMPLETE
145	Revise Character Assessment Countryside Sector maps for clarity	AL	
146	Draft Character Assessment Exec Summary and Conclusions	JG	
147	Prepare SG feedback on draft Site Assessment Report	JG	