

**To members of Tetsworth  
Parish Council. You are  
hereby summoned to attend  
the next meeting of**

**Tetsworth Parish Council  
Memorial Hall, Tetsworth**

**at 7:30pm on Monday 12th March 2018**

**Members of the public and press are welcome to attend.**

## **A G E N D A**

- 1. Apologies for Absence**
- 2. To Receive Declarations of Interest**  
*Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting*
- 3. Minutes of the Council Meeting held on the 12th February 2018 to be signed as a correct record**
- 4. Matters arising from the minutes not on the Agenda**
- 5. Public Questions**
- 6. Update of Actions List**

<b>Ref.</b>	<b>Action Required</b>	<b>Resp.</b>	<b>Progress</b>
040/15	The task of undertaking the tree survey in future will be passed to Huw Devey.	HD/MS	Huw Devey will liaise with MS in March/April
32/16	Contacted OCC/SODC Environment over materials at the Gate House development site. KH contacted H. Rose on 20 <sup>th</sup> August. Agreed to go to site before 1 <sup>st</sup> September – No proof of any activity on site. Materials being dumped no building work taking place.	KH	New complaint raised – use as a brownfield site no evidence of building. Possible that the pond containing GC Newts has been filled in. CN to chase up with Planning Dept. New Enforcement Investigation. Alleged Breach Without planning permission the material change of use of land from agriculture to waste transfer station. Case Officer: Jeremy Peter 6 week target date 11/4/2018

22/17	Properties beside the ditch on the Green would be contacted about the responsibility of maintaining the ditch and hedge	KH	KH to contact the owner of the Green - Actioned and speak to the owner of the Swan.
23/17	To continue to pursue the enforcement of the hedge removal on the Common/ 31Marsh End.  Actions to be carried out: Confirmation of boundary - SODC are responsible for historic hedge. Householder will be told to submit retrospective planning application to SODC . Hedge to be replanted and bridge removed. - SODC Once this is done TPC solicitor to write to all with boundaries to the Common to remind them that they cannot remove the hedge and must block their access to the Common.	MS	Jeanette Matelot/Caroline Newton to chase up. Still awaiting an update.  Document from Bullingdon RDC Commons Act 1899 scheme for the regulation & management of Tetsworth Village Green Common states it is forbidden to remove trees. Does this apply to the Common? Further investigation required.
29/17	To combine all documentation relating to common land, grazing rights, access, trees etc to be retrieved from the archives, collated and all agreements finalised. Cost £25-£75	MS & KH	MS & KH will look into scanning the documents. Cost £25-£75. Docs to be loaded onto website.
87/17	Footpath at Attington Stud. Path rerouted. No planning application submitted.	KH	Jonathan Beale will action this when he can. KH will contact JB. Andy Mayes Tetsworth Parish Path Warden to send a map of footpaths to the clerk showing the blockages/problems with the paths.
155/17	To arrange a meeting with all concerned parties who have an interest in the village green. Clarification required on hedges ditches and responsibilities.	CD	It was agreed to arrange a meeting with the Green Committee, TPC & TSSC before the next PC meeting to discuss & clarify everyone's role.
220/18	Mounthill Development P15/S339/O  Last August Davina Sarac (SODC Planning) was investigating the removal of the laurel hedge and post & rail fence which should have been left in place as a condition of the planning approval. CN to chase up to see if the developers will be replacing the fence and hedge.	CD	Waiting to hear from CN.
224/18	Skate Ramp – KH to contact Fearless Ramps to ask them to do an annual check.	CD	Annual check completed Maintenance quote of £750 +VAT agreed unanimously to go ahead. Clerk to write to Fearless Ramps & ask them to proceed.
230/18	Road drains in Marsh End need clearing	CD	Clerk has written to K. Stenning Highways & is awaiting a response.
251/18a	Clerk to check who are signatories for the bank account. Internal Control audit to be carried out by KH.	CD/KH	CD contacted Lloyds bank. KH carried out internal audit on 26 <sup>th</sup> February
251/18b	GDPR to be researched to ensure compliance before the deadline of 25/5/18	All	OALC GDPR guidelines sent to councillors in Feb update.
259/18	Thames Water have dug up the litter bin in Elms Close to install an inspection cover. Clerk to contact Thames Water	CD	Clerk has written to Thames Water. Awaiting a reply

260/18	Tetsworth War Memorial book to be distributed to the churches within the Parish.	CD	5 books were passed to Peter Waterson for distribution.
262/18	Village rents have not been collected.	AM	AM to investigate for discussion at next PC meeting.
263/18	DTC to remove tree swings.	CD	CD to request removal when next working in the village.
267/18	Van camping overnight in TSSC carpark	CD	PCSO contacted. Will check it out.

7. **To receive** District Councillors Report
8. **To receive** County Councillors report
9. **To receive** reports from Parish Councillors

#### **Finance.**

10. **To Receive** and approve the monthly financial report.
11. **To Approve** expenditure and sign cheques/approve electronic payment.
12. **To Approve** appointment of Mr R. Symes to carry out the Internal Audit.
13. **To Review** Financial Regulations, Standing Orders, Risk Assessment & Asset Register.

#### **PATCH/Skatepark**

14. **To Discuss** Fundraising plans and for the working party to give their report.

#### **Planning**

**To Discuss** the following planning appeals and approve any actions as required:

15. Appeal for P15/S3936/FUL Land adjacent to London Road Tetsworth OX9 7BB Change of use from agricultural land to provide; Proposed traveller site with provision for twelve individual plots with individual parking, individual amenity, shared paddock / amenity space and bin storage areas.

**To Discuss** and update the community

16. Appeal for P16/S2350/O - 60 dwellings - High Street, Tetsworth

**To Discuss** and update the community

**To Discuss** Further Planning Considerations at the meeting.

17. Application Reference : P18/S0417/HH Amendment

Address : Home Lea 22 High Street Tetsworth OX9 7AS

Other Amendment : No. 1 - dated 1st March 2018 Proposal : Conversion of garage loft space to create annex accommodation to be used ancillary to Homelea. (As per amended plans received 01.03.2018)

18. Oxford/Cambridge Expressway

19. Application Reference: P18/S0513/RM (Reserved Matters) Application Type (see definition over): Major Proposal: Reserved Matters application following Outline Permission P14/S3524/O for the approval of landscaping, layout, appearance and scale and associated works. Erection of 39 dwellings with associated parking, new vehicular access and estate roads and a new school building and associated outdoor space. As amended by covering letter dated

10 March 2015, Mount Hill Farm\_Noise Mitigation Report\_ 4th March 2015,5 SBS Statement on Revised Schematic Layout 1-250 March 2015 Site Layout Plan 1:500 Constraints Plan March 2015, 849 Coloured site layout plan March 2015, March 2015 Support Letter from Red Rose Travel. Address: Mounthill Farm 19 High Street Tetsworth OX9 7AD

Meeting with Croudace Homes/Mounthill Development proposed date 15<sup>th</sup> March

**17 To Receive an update on the Tetsworth Neighborhood Plan**

**18 To Consider any issues about the Village Environment.**

CIL File

Salt Bins

TSSC PAT testing Fixed Wire test

**19 Correspondence**

A note from John Howell

Community Resilience

Dispute resolution in Oxfordshire

OALC Letter to Oxfordshire councils

EAG Oxford-Swindon Arc

New Street name for the Mounthill Development

Planning Matters in South Oxfordshire

GB Spring Clean

Smaller authorities Audit arrangements

**20 Other Matters for discussion.**

**21 Date of the Next Meeting.**

**22 To Close the Meeting**

**23 Open Forum.**