

### Section 3 – External Auditor Report and Certificate 2017/18

In respect of **TETSWORTH PARISH COUNCIL**

#### 1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2018; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

#### 2 External auditor report 2017/18

(Except for the matters reported below)\* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (\*delete as appropriate).

*The figure in box 9 of the Accounting Statements for 2018, which is the value of Fixed Assets, does not agree to the Asset Register.*

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

#### 3 External auditor certificate 2017/18

We certify/~~do not certify~~\* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2018.

\*We do not certify completion because:

External Auditor Name

External Auditor Signature

*Moore Stephens*  
*Moore Stephens*

Date

*25/9/2018*

\*Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews for 2017/18 in Auditor Guidance Note AGN/02. The AGN is available from the NAO website ([www.nao.org.uk](http://www.nao.org.uk))



Smaller Authority Name: Tetsworth Parish Council.

**NOTICE OF CONCLUSION OF ANNUAL AUDIT**

**ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018  
Accounts and Audit Regulations 2015**

- 1 The audit of accounts for (Smaller Authority Name) Tetsworth Parish Council. for the year ended 31 March 2018 has been completed and the accounts have been published.
  
- 2 The Annual Return is available for inspection by any local government elector in the area of (Smaller Authority Name) Tetsworth Parish Council. on application to
  - (a) (Name of Clerk)  
Clare Devey
  
  - (b) (Address of Clerk)  
Dolmer Cottage,  
13 Silver St.  
Tetsworth  
OX9 7AR.
  
  - (c) (Telephone/email, and hours and arrangements to view)  
Tel: 01844-867166 / clerk@tetsworthparishcouncil.co.uk  
9am - 5pm Monday to Friday
  
- 3 Copies will be provided to any person on payment of £ 10 for each copy of the Annual Return

Announcement made by (Name of Clerk)

Clare Devey

Date of Announcement

9/10/2018.