

**Minutes of the Meeting of
Tetsworth Parish Council
Held in the Memorial Hall
at 7.30pm on Monday 12th December 2011**

Present: Cllr. Karen Harris (KH)
Cllr. Hazel Bottone (HB)
Cllr. Adrian Cannon (AC)
Cllr. Alan Martin (AM)

Officer: Sarah Pullen

In Attendance: Cllr. Dorothy Brown

Members of the Public: There were 3.

192/11 Apologies for Absence
There were none.

193/11 Co-option onto Council
We have received 2 applications which were read out at the meeting.
Each councillor has one vote by show of hands. The person elected must get a majority of votes. Whoever receives the most votes will be co-opted.

Resolved: That Paul Margan be co-opted onto the Parish Council.
Paul Margan (PM) signed the 'Acceptance of Office' forms and then joined the meeting.

194/11 To appoint a Vice-Chairman
HB proposed Alan Martin, KH seconded. Unanimous.

Resolved: That Alan Martin be appointed as Vice-Chairman.

195/11 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.
There were none.

196/11 Minutes of the Council Meeting held on Monday 14th November 2011 to be signed as a correct record.

197/11 Matters arising from the minutes
There were none.

198/11 District Councillors Report.
Housing
There are currently 3228 people on the waiting list for housing in Oxfordshire. This is largely due to the benefit system changing – benefits can now be paid directly to the application and not directly to Landlords.

Sunnymede
This is an on-going project and we will be approached when proposals are ready. DB recommended visiting the new site on the old Thame Football ground. This is a state of the art site

199/11 County Councillors Report
There was no report.

200/11 To approve Expenditure and sign the following cheques:
Devey Tree Care (for Willows) £190.00
Digley Associates £48.00
H. Bottone (flowers for War Memorial) £26.99

Resolved: To accept the expenditure and sign cheques.

201/11 To receive the Monthly Financial Report
Balances:
Current Account: £197.22
Savings Account: £21,543.76

The clerk reported that having two accounts is causing problems if money is not transferred quickly enough from one account to another. This has resulted in occurring bank charges. As the Savings account is only earning approximately 48pence per month, it was suggested that we amalgamate the two accounts to prevent this from happening.

Resolved: To accept the monthly report and to amalgamate the Treasurers (current) account with the Savings account.

12/13 Budget

The budget for the coming year remains the same as for the previous year. However, last year's budget figure was made up of £10,000 precept and £1,000 unspent funds. Therefore, this year there is a requirement to raise the precept by £1,000 to cover the budget figure of £10,975.

Resolved: To approve a precept of £11,000.

Clerks Contract

AC has forwarded a proposed contract to the Clerk. This should be dated the 1st September in line with the PAYE.

202/11 Youth Development on the Green
KH has left a message for PCSO Michelle Jacques to invite her to our meeting to discuss funding.

203/11 **Planning**
Planning Applications:
P11/E1815 – Land adjacent to 28 Back Street, Tetsworth
Erection of two bed house with parking, access and conservatory.
APPROVED – Vote: 4 in favour, 1 objection

P11/E1899 – 94 High Street, Tetsworth
Demolish existing single garage and replace with a double garage with dormers to pitched roof.~
APPROVED - Unanimous

P11/E1938 – Oxfordshire Golf Club House, Rycote Lane, Milton Common.
Alterations to west elevation to provide entrance doors and display window with canopy over to relocated pro-shop.
APPROVED - Unanimous

Planning Decisions:
P11/E1259 – 110 High Street, Tetsworth - **REFUSED**
Removal of existing double garage and replacement with new double garage/office with two bedrooms over and link at first floor to dwelling. – **NOTED.**

204/11 Village Environment
KH reported that a meeting was held with Keith Stenning, the Highways & Transport Officer from Oxfordshire County Council. The A40 is due to be resurfaced next summer (2012) and it has been requested that the white lines are not reinstated, following guidance on speeding received last year.

Mr Stenning also apologised for the heavy plant machinery which was left adjacent to the War Memorial on

Remembrance Day and he also removed the signage which had been left in Marsh End following recent works. Areas that Mr Stenning also looked at around the village included:

Footpath in Marsh End	Repairs will be carried out here.
Elm Close	We should report water over the cobbled area next time it causes a problem and he will write to the landowner.
Jitty to Turning Circle	The OCC will only adopt this road if it is in perfect condition. This would cost in the region of £30-40,000. However, we can request scalplings to be delivered to fill in any holes.
Chiltern View/Parkers Hill	The footpath which has been churned up by lorries is in the ownership of SOHA. Any work here would require their permission.
A40 (beyond Mellon Place)	The TPC should contact the stud owner to request that they clear the ditches so that water can flow.
Broken manhole outside the Red Lion pub.	Mr Stenning will write to the landlord to discuss this being repaired.

Salt

The tonne of salt has now been delivered. If we need salt we should contact Mr Redman and he will distribute.

Trees

KH is speaking with Mathew Vaughan (4 Seasons Tree Care) with regards to TPO's.

Red Lion 'A' Board

The Clerk reported that she has received a letter from SODC to say they are looking into this matter.

205/11

Parish Plan

Mrs Sanders is currently considering if she will be able to lead the next Village Plan.

206/11

M40 Group

KH reported that she had attended the AGM of the M40 CEG.

Sustainable Communities Act – The area of motorway which runs past Tetsworth has been accepted as a special case by Highways Authority after John Thompson and Ken Edwards presented a report on why this area is a special case.

Guest speaker John Howell outlined his parliamentary role and localisation act and his full support for the M40 CEG.

A full report from the AGM is available on the M40 CEG website.

207/11

PATCH

HB reported that all areas of the play area are fine. However, there is a large piece of wood from the Skatepark which needs removing as the children have been using it as an extra ramp. HB will remove.

The ditch by the skatepark has a huge amount of litter and other rubbish such as an old bike, skateboards etc. This should be added to the January agenda to set dates for village clear up.

KH reported that she has spoken with Dave Pullen. He has completed all repairs at the PATCH, with the exception of the gate. He has tried various gate hinges and catches, but they all appear to be too strong. He has suggested that the gate should be moved in line with the fence. However, KH has also spoken with Digley who have confirmed that we have no legal requirement to have a gate.

Resolved: To get rid of the self closing clip and replace with a simple gate catch and a sign to 'Please close the gate'.

208/11

To consider the following correspondence

53 Oxfordshire County Council – Service 275 (Oxford – High Wycombe). - **Noted**

54 Review of Oxfordshire Rural Community Council Transport Team – **AM will investigate.**

55 Referral of applications to planning committee - **Noted**

56 Bulk oil purchasing scheme – **PM will investigate.**

57 Crimestoppers Burglary Campaign – **Noted.**

209/11

Any other business for discussion

Parish Council Insurance

KH reported that she has read all the information sent through by our insurance company. The following points are therefore worth noting:

- If you have an accident whilst on Parish Council business you are covered by our insurance.
- If we hold an event, this is covered also.
- If volunteers carry out tasks on our behalf a full risk assessment should be carried out.

Queens Jubilee

£500 has been set aside (from enhancement of village) towards a Jubilee event. Caroline Cann will be organising a public meeting in February.

Chicken Run

HB asked if anyone has any spare time to assist delivering chicken dinners on Sunday 18th December.

Refuse Bins

It was reported that some homes in Tetsworth are leaving their rubbish bins on the highway permanently. They should only be there on the day of collection.

Resolved: That the Clerk contact SODC.

210/11

Date of Next Meeting

Monday 9th January 2012 – 7.30pm

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.12pm