

**Minutes of the Meeting of  
Tetsworth Parish Council  
Held in the Memorial Hall  
at 7.30pm on Monday 8<sup>th</sup> February 2010**

---

**Present:** Cllr. Jenny Kellond (JK) (Chairman)  
Cllr. Karen Harris (KH)  
Cllr. Hazel Bottone (HB)  
Cllr. John Thompson (JT)  
Cllr. Alan Martin (AM)

**Officer:** Sarah Pullen

**Members of the Public:** 6

- 22/10 Apologies for absence:  
Cllr. Roger Belson; Cllr. Dorothy Brown; PCSO Jacky Madden
- 23/10 To receive Declarations of Interest  
*To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.*  
There were none.
- 24/10 Minutes of the Council Meeting held on Monday 18<sup>th</sup> January 2010  
16/10 Should read Gordon Clark, (not just Gordon)  
16/10 SODC are going to respond, (not 'he')  
**Resolved:** That these minutes, with the changes above, are a correct record and that they be signed by the Chairman.
- 25/10 Matters arising from the minutes  
**Monthly Minutes** –AM has requested that the monthly minutes are distributed earlier in the month.  
**Resolved:** The Clerk to distribute minutes earlier.
- Trees in the Jitty** – AM has inspected the tree in the Jitty and recommends that it is removed. JK has received a quotation for this.
- Parkers Hill** – AM has written to SOHA requesting that the road is realigned. He has sent photographs to show how the HGV's are cutting into the grass.
- Gutters and Footpaths** – The Clerk reported that the footpath is due to be cleared by night workers. However, due to recent weather problems they are not sure when this will be done. The gully will not be sprayed as health and safety does not allow spraying of chemicals.
- Woodbine Cottage** – JK has spoken to the owner with regards to parking issues. He apologised for the trailer being parked outside but explained that he had to use it. They also had a house warming party which led to many cars being parked outside one evening.  
**Resolved:** We need to establish what the rights are here for crossing. JK to investigate.
- Noticeboard** – JK to send specification to HB.
- Website** – The Clerk has prepared a website.  
**Resolved:** The Clerk to email login details and prices to all Councillors.
- 26/10 County Councillors Report.  
There was no representative.

- 27/10 District Councillors Report  
There was no representative.
- 28/10 To receive the balance of accounts and the Monthly Financial Report  
**Balances:**  
Current Account: £1702.65  
Deposit Account: £23,039.61  
  
No transfer is required this month.  
  
**Internal Auditor** – The Clerk has requested using Roger Syme as Internal Auditor. His charge is £27.50 per hour. He lives in Brightwell Cum Sotwell.  
**Resolved:** The Clerk to find out approximately how long the audit will take so we can calculate total charge.
- 29/10 To approve the list of Payments and Expenditure  
  
**Resolved:** That we pay the following items:  
S.Pullen (Clerks Salary) £201.41  
Roses for War Memorial £ 51.31
- 30/10 Planning  
To receive any planning decisions:  
There were none.  
  
To receive any planning applications:  
**P10/E0102 - Knap Cottage, Tetsworth-** Single Storey extension.  
APPROVED: Unanimous
- 31/10 Memorial Hall  
Caroline Cann reported that a planning application is ready to be sent. The committee are waiting to find out a price for the application which is unclear as the project does not fall into either a Commercial or Domestic category. The last application was charged at £350. Nothing else can be done until planning permission is given. Grants can then be applied for. The roof is now starting to leak.
- 32/10 Youth Development on Green  
The Clerk has requested that Sarah Mills forward any information she has about this project, but has not received a reply yet.  
**Resolved:** JK to chase.
- 33/10 Garden Plots – Land behind the Green  
The Clerk has forwarded some links on email about the Hugh Fernley Whittingstall Landshare scheme to the Councillors.  
The Clerk submitted information to the village Newsletter to obtain initial interest, but unfortunately it wasn't received by Caroline Cann.  
JT has also spoken with the Thame allotment holders, where the Town Council took back control of the allotments. JT has a copy of their annual tenancy for our reference.  
  
**Resolved:** The Clerk to re-submit information to the Newsletter to gain initial interest. In the meantime we should go ahead with the hedging and plough in February as planned.
- 34/10 M40 Group  
JT reported that the M40 Group are making progress on the Sustainable Communities Act. BBC Radio Oxford also interviewed JK today providing some publicity for the project.
- 35/10 Red Lion Footpath  
The bridge is still under water.  
**Resolved:** That the bridge is too low. JK will report this.

- 36/10 Swan Gardens  
Nothing to report from Bryants.
- 37/10 Common and Parish Land  
It was reported that Deirdre Hall who was the Parish Clerk in 1965 thinks that following discussions at the time, a list of the land and ownership was minuted. However, this is information that we already know from maps. What we still need to establish is if this land was passed back to the Parish.  
**Resolved:** That JK refer to archived minutes from 1965.
- Turning Circle** – The turning circle is currently very waterlogged. The area at the top of the Jitty is also very muddy. It was reported that contractors from the Church have been parking here causing difficulty for the dust carts to turn. This is all exacerbating the problem and the area is extremely muddy.
- JT reported that The District and County Councils both claim that the responsibility of the Parish was originally Bullingdon Rural District Council which later became SODC. SODC passed a resolution in 1975 transferring the Village Green whereas the common land on the other side of the road didn't get transferred. OCC should adopt this road and tarmac it. JT is continuing to follow this up.
- 38/10 Village Rents  
Nothing to report.
- 39/10 The Patch  
HB has inspected this area and is concerned about bolts which stick out of the equipment. The link that holds the chain on the bridge (right rearside) is also practically worn through.  
**Resolved:** JK to investigate.
- Bark** – We need to order this for April.  
**Resolved:** That the Clerk look at actual costs for this and put on the agenda for next month.
- 40/10 To consider the following correspondence
- 036 Estimate from Gordon Clarke received (JK) for dealing with marked trees in the Jitty. There are several trees to come down (1/2 dozen large trees), plus various Elder bushes.  
Gordon has estimated 2 to 3 days work.  
Price received for removing all is £500.  
**Resolved:** To obtain other quotes. AM to try company who have quoted for removing tree by the War Memorial.
  - 037 Referral of Planning Applications to the Planning Committee, as reported last month. **Noted.**
  - 038 Fly Tipping Information Pack. **JK to put posters enclosed on notice board.**
  - 039 SLCC – CPD course – Setting up and Managing Allotments – **Noted.**
  - 040 Email OALC – Play Design Grant – **Noted**
  - 041 Community Led Planning Course – **AM and Clerk to attend.**
  - 042 Email Additional Wallingford Consultation – **Noted.**
  - 043 ROSPA – 2010 Inspection. **Clerk to write to say no thank you.**
- 41/10 Any other business for discussion
- Parking outside Isis** – AM reported that he had received a call about the parking outside Isis and that the resident wasn't sure where to park. The original problem was that people were parking on the pavement and therefore obstructing the pavement. The police have followed up and the parking problem outside Isis has now stopped. The resident can park on the road providing they are not obstructing the pavement.
- Litter** – AM reported that he has cleared litter from the village.
- Travellers** – It was reported that there is a travellers site at Aston Hill and one at Studley Green. There is already a gypsy site classed as Wheatley which is on the northern side of the A40 but south of M40.
- Local Parishes Meeting** – JT reported that he attended this meeting. There was lots of discussion about play areas. Thame have recently spent £250,000 on a new play area. There is a useful website for youth funds – [www.spires.com](http://www.spires.com). It was also declared that Youth Shelters are not always good and can often get used for drugs use etc.

**NAG** – JT reported that he attended this meeting.

- There is a scheme being run by Thames Valley Probation Service whereby you can bid for people on probation to do work within the area. Can we think of a project which could utilise this service such as The Patch?
- Consultation. NAG are about to run the next consultation and require 70 people in the village to complete a questionnaire. PCSO Jacky Madden is co-ordinating this for Tetsworth. JT suggests that it is sent out in the Newsletter with a return address of any of the Councillors.  
**Resolved:** JT to email Jacky to suggest this.

**New Councillor** The Clerk is to add this to the agenda for next month.

42/10

Date of Next Meeting

Monday 8<sup>th</sup> March – 7.30pm

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.05pm**