

**Minutes of the Meeting of
Tetsworth Parish Council
Held in the Memorial Hall
at 7.30pm on Monday 13th January 2014**

Present: Cllr. Karen Harris (KH) – Chair
Cllr. Alan Martin (AM)
Cllr. Hazel Bottone (HB)
Cllr. Paul Margan (PM)
Cllr. Marjorie Sanders (MS)

In attendance Cllr. David Wilmshurst

Officer: Sarah Pullen

Members of the Public: There were 2.

001/14 Apologies for Absence
Cllr. Dorothy Brown,

002/14 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.
There were none.

003/14 Minutes of the Council Meeting held on Monday 9th December 2013 to be signed as a correct record.
195/13 The builders are being called in to repair the boiler, not organise problems.
Resolved: That with the above correction, these minutes are a correct record and that they be signed by the Chairman – UNANIMOUS.

004/14 Matters arising from the minutes
There were none.

005/14 Report from Tetsworth Sports and Social Club
Roger Benke introduced himself as the new chairman of the TSSC following the resignation of John McTaggart. Anthony Bottone has now taken over as Treasurer following the resignation of Reg James. Frank Eley is continuing as secretary. There is one new committee member and a new cleaner has been appointed. However, the committee are continuing to look for additional members.

Sports Teams and Events

The Club now has a membership of 185, comprising 2 football teams, 2 cricket teams, 30 Golf members, and 2 darts teams. There are regular events such as Saturday evening entertainment, a Bikers Club, Bingo, Guitar lessons, Aunt Sally, and annual events such as the Beer Festival, and Fete.

Inspections and Health and Safety

The PAT Testing is now completed with all the electrical items now checked. The Risk Assessment is on-going. As part of this the washing machine is being moved, and various other small electrical works are scheduled. There is also a requirement for a cage to house the roller and petrol.

Village Green

The Drains and Ditches are on-going, although the water is moving well.

The Basketball Square is collecting water. KH advised that this had also been highlighted in our

Play Inspection. Clerk to send a copy of the report to RB.

Dog Waste is still a huge problem on the Green and the TSSC have asked for support in stopping this. There was a discussion about ways in which this can be prevented and it was agreed to contact the PCSO, Scallywags Dog Training and to advertise in the Newsletter.

2014 and the Future

The TSSC would like to continue to increase membership and are looking to communicate more effectively. They are investigating ways of doing this and have suggested:

- Tetsworth Newsletter Insert
- TSSC Newsletter
- Website/Facebook/Twitter
- Needs survey to find out what people would like from the Club.

The Club would also like to purchase a defibrillator.

They will be running a Fun Run and are looking for timekeepers to assist.

006/14

Update of the Actions List

See revised list attached.

24 Clerks Contract. The Clerk should sign and review the contract agreed at SCP 25. This is calculated at 30 hours per month x 11 months, plus an additional 10 hours for the Annual Parish meeting. Clerk to add to agenda to sign off.

38 Clerks Annual Appraisal – Clerk has met with KH for appraisal. The Clerk has signed.

Resolved: To agree the content of the appraisal. UNANIMOUS.

58 To add Play equipment to the CLP. MS is taking to the meeting.

60 Rubbish at the Red Lion. The Clerk has contacted SODC/Planning enforcement. They felt this matter had previously been closed and have sent a Closure Report. One sign on the village green would not be considered expedient to take enforcement action. However, if there is more than one regularly located on the village green or any regularly placed on the pavement, then they will open a new file and contact the pub to discuss the matter further.

Resolved: To contact planning enforcement again as there are 2 on the Green plus 1 ice cream sign.

63 Street Lighting Review. KH reported that she has replied.

64 M40 Notes have now been updated on the website.

65 Big Clean – The Clerk has replied with areas where work is required. So far they have got to the outside of the village by the 30 mile sign.

007/14

District Councillors Report – received

There was none.

008/14

County Councillors Report

We are living through difficult times and are looking to save money. The cabinet are meeting on the 28th January to debate the budget which will be set on the 18th February. This cannot increase more than 1.9%.

The School transport consultation period has been extended to 14th January 14. Looking at making savings in as many places as possible.

Libraries – All libraries are to remain open. Chinnor will reduce its hours and mobile libraries will continue but are under review. There is a meeting on the 28th January about the Chinnor Library who are hoping to form a management committee.

Flooding – There are lots of road closures. There will be a multiagency meeting to try and put something in place for future. Budget has been allocated for flood defences.

009/14 To receive the Monthly Financial Report
Balance at Bank 31st December 2013 - £12,621.52

The Clerk presented the monthly report and also included a small statement of the Public Works Loan. The balance is now £37,714.09.

010/14 To approve Expenditure and sign the following cheques:

S. Pullen Clerk (December)	£316.67
Vision ICT	£150.00
Devey Tree Care	£650.00
Citizens Advice Bureau	£100.00

Resolved: To accept the above expenditure – UNANIMOUS

011/14 PATCH/Skatepark
HB reported that the wire at the end of the bridge needs taping up which also needs tensioning. The Clerk to ask Dave Pullen to do when next on site. Due to recent weather everything is soaking wet, but no further problems.

012/14 Memorial Hall
The boiler has now been repaired and is working. There is a small leak at the Hall, but not sure where it is coming from and Caroline is investigating.
The committee have visited the Towersey Village Hall to look at the Kitchen works they have completed. SODC have inspected the Memorial Hall which has prompted the investigations into getting a new kitchen. The committee are looking to see how the existing kitchen can be modified for new equipment and then how to raise the money. Rents have been received from The Swan.

PM has the noticeboard which needs to be reinstated.

013/14 Planning Applications
Planning Applications:
There were none.

Planning Decisions:
P13/S3167/HH – 18 Back Street
New pitched roof and windows to part of the house. Minor alterations to existing windows.
GRANTED – Noted.

Planning Correspondence/Information:
The Oxfordshire Golf Club planning application – Lights
The clerk reported that the planning officer has spoken with the Golf Club and that the problem should be resolved by lowering the lights.
Resolved: To write to Planning to advise that this is not seen as a good enough decision and request further work to bring to a satisfactory conclusion.

Sunnymede
No progress reports have been received. However, a neighbour Mrs Wing has received a letter from

Feltham Builders.

Resolved: To contact Feltham and request that we are kept up to date on progress.

14/14

Village Environment

A40 Flooding – During all the rain, the A40 has no longer been flooding and it was felt that the previous flooding issues have now been resolved by Attington Stud.

15/14

Knap Cottage

Stefanie O'Brien solicitors in Watlington have now been instructed to deal with the selling of the land at Knap Cottage. They have contacted Honniball Solicitors and requested paperwork. The Clerk has updated the owner of Knap Cottage, Mr Armstrong with progress.

16/14

Community Led Plan

There will be a meeting at 26 Silver Street on Wednesday 15th January at 7.30pm which is open to all.

17/14

Correspondence

Ramblers Association – Has been forwarded to Community Led Plan.

18/14

Other Matters for Discussion

Salt Bins – It has been reported that the Salt Bin by the Church is empty. MS will check as it should have been filled by now.

Land Behind the Green – There is a covenant on the Green so it is not possible for Owain Devey to use this land.

19/14

Date of Next Meeting

Monday 10th February

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.45pm