

Minutes of the Meeting of Tetsworth Parish Council Held in the Memorial Hall at 7.30pm on Monday 14th May 2012

Present: Cllr. Karen Harris (KH) - Chair
Cllr. Hazel Bottone (HB)
Cllr. Jane Bowers (JB)
Cllr. Paul Margan (PM)
Cllr. Marjorie Sanders (MS)

Officer: Sarah Pullen

Members of the Public: There were 4

The meeting started with Karen Harris presiding.

071/12 Election of Chair
Hazel Bottone nominated Karen Harris and Paul Margan seconded - UNANIMOUS
Resolved: That Karen Harris be elected as Chairman of Tetsworth Parish Council.

072/12 To receive the Chairman's declaration of Acceptance of Office.
Karen Harris signed the Declaration of Acceptance of Office.

073/12 Election of Vice-Chairman
Hazel Bottone nominated Alan Martin and Marjorie Sanders seconded.
Resolved: That Alan Martin be elected as Vice-Chairman

074/12 Apologies for Absence
Cllr. Alan Martin

075/12 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.
There were none.

076/12 Minutes of the Council Meeting held on Monday 16th April 2012 to be signed as a correct record.
Resolved: That these minutes are a correct record and that they be signed by the Chairman.

077/12 Matters arising from the minutes
There were none.

078/12 To approve Section 1 and 2 of the annual return for year ending 31st March 2012.
Resolved: To approve Section 1 and 2 of the annual return.

079/12 To receive the Monthly Financial Report
Balance at the end of April 2012 - £21,745.43

The Clerk reported that she has spoken to the bank and has received some information about investing earmarked funds to gain more interest.

Resolved: That JB investigate further and report back to the next meeting.

Review of Standing Orders

- 2c – The annual meeting time should be changed to 7.30pm.
- 2xiv - We should adopt a complaints procedure and add to the Standing Orders.
- 2xv - We should adopt a Freedom of Information policy.
- 3xv – Planning applications notified to the District Council are recorded in the minutes.

Resolved: That with the above amendments, the Standing Orders are accepted by Council – UNANIMOUS.

Review of Financial Regulations

Resolved: That the Financial Regulations are accepted by Council – UNANIMOUS.

Code of Conduct

The OALC will distribute changes to the Code of Conduct shortly. It was agreed that the Council should look into training when it becomes available.

080/12 To approve Expenditure and sign the following cheques:

Came and Company Insurance	£954.49
Watlington Parish Council (Photocopying)	£22.50
H. Bottone (Padlock)	£9.18
British Legion	£100.00
Citizens Advice Bureau	£100.00
Parochial Church Council	£200.00
Senior Citizens Christmas Party	£200.00
M40 CEG	£100.00
St. Giles Church	£200.00
Little Kites Pre-School	£200.00

Resolved: To accept the above expenditure with the exception of
The British Legion – to be paid in November
PCC and St. Giles Church – Further clarification is required with regard to churchyard requirements.

In addition to the above expenditure, it was agreed to pay J Bennett insurance - £797.74 (TSSC Insurance).
The invoice for this was not received in time for the agenda.

081/12 PATCH/Skatepark

The Clerk read an email received from Youths in Tetsworth, who would like to decorate the Skatepark for the Jubilee. PM has offered to donate some MDF which can be decorated and attached to the Skatepark.

Resolved: That there is no objection to the decoration under the supervision of Rhiannon Devey. It was suggested that rules and regulations such as ‘Wear a Helmet’ could also be attached.

PATCH – HB reported that this area is fine, although it will need to be weeded soon.

Skatepark – HB reported that something has been burrowing underneath the skatepark and large rats have been reported. There is also evidence that a small fire has been started, although this has caused no damage.

Resolved: To monitor the rat situation and then deal with it accordingly.

082/12 Review of Annual Parish Meeting.

Feedback Forms – Some feedback forms were completed at the Parish Meeting. However, it was agreed to go door to door to get more feedback.

Mount Hill Farm – Following the presentation by the developers of Mount Hill Farm, it was agreed to consult the village when more information becomes available.

083/12

Planning

Planning Applications:

P11/S0018 – 11 Swan Gardens, Tetsworth

Erection of a conservatory to the rear elevation.

APPROVED - Unanimous

P11/S0167 – Attington Leys, Thame Road, Tetsworth

Removal of existing porch and construction of a new porch to the front of the property.

APPROVED - Unanimous

Planning Correspondence:

Several complaints have been received about the development on the car boot field. In particular the installation of a cesspit. This has been referred to planning enforcement for an investigation.

Land Behind the Swan

Following the decision at last month’s meeting, David Ullathorne from Rectory Homes, attended the meeting to discuss the detail of this application.

Boundary/Trees – TPC are concerned about the future management of the trees along the boundary of this site.

David Ullathorne said he would be happy to agree to a management plan for this boundary.

Ownership of the ditch – David Ullathorne confirmed that this area is not owned by Rectory Homes and therefore they are unable to impose any conditions on this area, as it is outside the planning application.

Drainage – Drainage from this site will go into the High Street and will not go through Swan Gardens.

Resolved: That subject to an onsite management plan as above the Council approve this application. Ownership of the ditch should also be investigated. UNANIMOUS.

Little Acre

Following reports to SODC with regards to planning enforcement at Little Acre, SODC have confirmed that there is no breach of planning control and therefore no further action is required.

084/12

Village Environment

Trees at Knapp Cottage – It was reported that the Electricity Board have visited the site, but have only removed some leaves which were touching the electricity wires. The owners of Knapp Cottage have written to ask if the Parish Council will consider selling the land which they currently rent from us. If so, the maintenance of the trees would become their responsibility.

Resolved: To obtain a valuation and look at the deeds of the land. PM to contact land registry and pay £25 to do a land registry search.

085/12

Common and Parish Land

There has been lots of investigation during the month with regards to the turning circle. KH has contacted Roy McGilly and requested any historic information. PM and KH have visited Aston Rowant Parish Council to see a similar project. The Stewards Fund has also been investigated, but it is not possible to pursue this as the land is not owned by the Parish Council. PM has also looked at old maps of the site. Keith Stenning has confirmed that the OCC will not adopt this land as it would cost up to £40,000 to bring up to standard. However, it would be possible to get scalplings to lay on the site with would cost £650 plus VAT.

Resolved: To try and establish ownership of this land and other footpaths not registered at Land Registry. MS will investigate a TOE grant and KH will look through archives.

086/12

Parish Plan

MS reported that she has met with John Howell to discuss Parish Plans. He was very helpful and has advised how Tetsworth can move forward with a plan.

Resolved: That MS write some bullet points for a questionnaire to distribute to the village.

087/12

To consider the following correspondence

76. Framework agreement for Town, Parish and OCVA members (sent out by email). - **Noted**

77. Letter from Jeffrey Charles Emmett – Ref: Proposed demolition of range of modern farm buildings.

Resolved – That the Clerk scan and distribute this letter to all Councillors.

78. Letter from Air Ambulance – Berks/Oxon/ Bucks – **Noted**

79. Letter from John Howell – National Planning Policy - **Noted**

088/12

Any other business for discussion

HB reported that Police are warning that doors were being tried by opportunist thieves last weekend. Therefore please be vigilant.

Jubilee – Big Lunch

MS reported that plans have been going well for the Jubilee Big Lunch. Some expenses (£133) have been incurred by the committee. A risk assessment has been carried out, but no insurance is required.

Resolved: To add these expenses to the next agenda for payment.

089/12

Date of Next Meeting

11th June 2012 at 7.30pm

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.40pm