

**Minutes of the Meeting of
Tetsworth Parish Council
Held in the Memorial Hall
at 7.30pm on Monday 11th November 2013**

Present: Cllr. Karen Harris (KH) – Chair
Cllr. Alan Martin (AM)
Cllr. Hazel Bottone (HB)
Cllr. Jane Bowers (JB)
Cllr. Marjorie Sanders (MS)

In Attendance: Cllr David Wilmshurst

Officer: Sarah Pullen

Members of the Public: There were 2

168/13 Apologies for Absence
Cllr. Dorothy Brown

169/13 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.
Cllr Paul Margan declared an interest in the planning application for 18 Back Street as he is the owner, and did not vote on this item.
Cllr. Jane Bowers declared an interest in the planning application for 18 Back Street as she is a neighbour, and did not vote on this item.

170/13 Minutes of the Council Meeting held on Monday 14th October 2013 to be signed as a correct record.
Resolved: That these minutes are a correct record and that they be signed by the Chairman –
UNANIMOUS.

171/13 Matters arising from the minutes/Actions List
Following the reappraisal of the Core Strategy, Jeffrey Charles Emmett's have been in touch by email to Cllr Sanders, requesting a further meeting.
Resolved: To respond to say that the TPC have done as much as possible at this point and that we must wait for a planning application via SODC. All future correspondence should be addressed to the Clerk.

172/13 District Councillors Report – received
I attended the Town and Parish Forum and felt that the format was much improved on previous years, it enabled people to mix talk to each other and officers and make appointments to see strategic officers on questions they had i.e finance.
We were informed by the officer Matt Prosser who deals with the Waste collection as part of his portfolio, that we were in the past years one of the top Councils for recycling, but did not expect to keep this high position in the coming year as the re-cycling was not increasing or keeping level. As your local Member I am sure that this Ward does its best and can only encourage you all to try to promote re- cycling where you feel there are gaps.

Community Governance Review and Boundary changes

This is a review that has not been undertaken for many years it is good practice for Councils to undertake CGRs every 10 to 15 years.

This takes into account the grouping of parishes under a common parish council or de-grouping parishes. Changes that arise from the review of district warding.

The terms of reference published and consultation commenced on 1st November 2013. Final opportunity to submit proposals 26th November – consultation closes 29th February 2014. Further consultation closes 4th April 2014.

Planning

A presentation was given by Adrian Duffield Head of Planning on changes to the Planning system – the relaxation of permitted Development Rights.

Information on this is available on www.gov.uk/government/uploads/system/uploads/attachment_data/file/226632/Greater_flexibilities_for_change_of_use.pdf.

One of the consultations is on the change of use for building used for agricultural purposes to up to three residential units, including building works.

This is one of many paragraphs – but the one that could affect this ward most.

Householder extensions (Part 1, Class A GDPO)

For a period of three years, between 30th May 2013 and 30th May 2016, householders can build larger single storey rear extensions. The length of the extension has doubled from 4 metres to 8 metres for detached houses and from 3 metres to 6 metres for all other houses. A homeowner wishing to build a larger single-storey rear extension must go through a new notification process with Local Planning Authority and provide plans with measurements etc. plus site plan. Plus details of neighbours – address etc, there are further points which I believe are to be put on the planning web-site. 21 days consultation ONLY. This does not apply to Conservation areas.

Please contact Paula Fox if you require further information paula.fox@southandvale.gov.uk

Young Achievers Awards

There is still time to apply or the second part of the Awards.

Contact grants@southandvale.gov.uk

Community Rights - there is a web site to find out quick simple step by step summary to a range of powers and programmes which help in developing plans for the future of your neighbourhood and to raise finance to take over community assets such as pubs etc.

Assets of community value

The Localism Act 2011 introduced the Community Right to Bid for Assets of Community Value, Town and Parish Councils and defined community groups are given the opportunity to nominate an asset (building or land) the believe important to their community to be listed by the Local Authority as an Asset.

When a listed asset comes up for sale, the Community Right to Bid for Assets of Community Value provides a delay in the sale process (moratorium) of six months. This allows the local community to prepare and make a bid for the asset on the open market.

Please look on Councils web site for further details.

173/13

County Councillors Report

Coming up to the budget time for next year, having had the first full meeting last week. There have been £120 million of savings over the last 2 years. There have been a large number of redundancies over this time. Now looking to save a further £74 million. This is a very difficult time.

There will be a restriction of 2% increase on council tax otherwise will have to have a referendum.

Libraries – After review, Oxfordshire CC will not close any libraries, and mobile libraries should continue.

Transport Services – MS asked what changes to the bus service will affect Tetsworth.

This is under current review.

Lorries – There has been some trouble with traffic being redirected through the village, especially when the M40 has problems. In particular, some large foreign lorries have been directed up Back Street and back down The Mount by their SatNavs. Is there any signage that can be erected to prevent this?

Cllr Wilmshurst will investigate this.

Signpost from Postcombe – AM reported that this sign has fallen over.

Cllr Wilmshurst will investigate.

174/13

To receive the Monthly Financial Report

Balance at Bank 22nd October 2013 - £15919.35

The Clerk reported that Tetsworth Trust have now cashed the £100 chq. £6500 precept has also been received. A public works loan instalment has also been paid for £1315.22.

Resolved: To approve the monthly financial report. UNANIMOUS

Clerk to check that Owain Devey has now been paid by the Insurance Company with reference to 14 The Laurels.

175/13

To approve Expenditure and sign the following cheques:

S. Pullen Clerk (October)	£316.67
Royal British Legion	£100.00
Public Works Loan board (DD)	£1315.22

Resolved: To accept the above expenditure - UNANIMOUS

176/13

PATCH/Skatepark

There is nothing to report with regards to general upkeep this month. However, Dave Pullen is due to start works this week on the Skatepark (weather permitting).

177/13

Memorial Hall

Remedial works are still slowly progressing. The main door has now been greatly improved. There is now a tenant for the upstairs office who has moved in and paid rent in advance. There has also been another successful Antiques Fair held in the hall.

178/13

Planning Applications

Planning Applications:

P13/S3167/HH – 18 Back Street, Tetsworth

New pitched roof and windows to part of the house. Minor alterations to existing windows.

Cllr Paul Margan declared an interest in the planning application for 18 Back Street as he is the owner, and did not vote on this item.

Cllr. Jane Bowers declared an interest in the planning application for 18 Back Street as she is a neighbour, and did not vote on this item.

APPROVED - UNANIMOUS

Planning Decisions:

Other planning matters for discussion.

Thame Golf Club Lighting.

The Clerk has chased SODC for a decision on this matter, but the Planning Officer concerned is currently away on holiday. The clerk will continue to chase for a conclusion.

179/13

Village Environment

The Common

David Nixey has contacted KH with regards to The Common. He applied to fence the bridleway which was turned down. However, he would like to graze cattle. He has been given permission to fence the entire perimeter but has asked us as custodians.

There are two properties in Marsh End who have accessed this land from their back garden. He has asked them not to, but is concerned that any fence he installs will be broken. Are we able to enforce this as custodians of the land? There was a lengthy discussion about the existing footpath at the back of Marsh End. It has also been reported that motorbikes are using the common.

Resolved: To advise David Nixey that he should come back to us if he does experience any problems of this nature. Motorbikes should be reported directly to the PCSO.

Land Behind the Green

Owain Devey has contacted us with regards to storing logs and wood on the land behind the green. He would be happy to pay a rent and would maintain the hedges and the land. He would also like to build a small shelter and use the space to chip the wood. However, access would be a problem and a bridge would be required over the ditch. KH has discussed this with David Nixey who blocked the original access.

Resolved: To allow Owain Devey to explore the possibilities of using this land. Further investigation is required to find out about rents and Defra requirements.

- 180/13 TSSC
There have been significant resignations from the TSSC committee as Reg is emigrating and John has resigned. Anthony Bottone has offered to take over as Treasurer. However, he is not prepared to take on until the books are all in order. MS is writing to the TSSC to invite everyone to take part in the Community Led Plan. The Clerk to write to TSSC and invite them to a meeting in January.
- 181/13 Community Led Plan
John Gilbert has offered to take the lead with this project from a village point of view. John has created a Powerpoint presentation highlighting all aspects of the plan. This will be presented to the village. A letter has also been written to all the organisations.
We also have the results now of the Village Survey and we should add this to the website.
It was felt that the launch event was not a success and Anton Nath was negative. He has since apologised. There was a raffle held for people that took part in the village survey and three prizes of £25 were given. There is an event at Exeter Hall which John will attend.
- 183/13 Correspondence
A letter of resignation from Tetsworth Parish Council has been received from Cllr. Jane Bowers as she is moving away in December. KH thanked her for her time on the Council and wished her well in her new home. Clerk to advertise the vacancy in the usual manner.

Correspondence previously emailed:
NALC have sent revised standing orders, legal topic notes and local councils explained. **Noted.**

M40 Group – Would like as many people as possible to attend their AGM at the Kings Hotel in Stokenchurch on Tuesday 3rd December at 7.30pm.
- 182/13 Other Matters for Discussion
Village Pub
Following enquiries about the Village Pub, KH has investigated and can confirm that no application has been received by SODC to de-licence the pub. However, we can register the pub as an asset to the village.
Resolved: PM to go ahead and register and hold for 3 years.

Tree down on Oxfordshire Way
There is a tree down on the corner of the sewage works on the Oxfordshire Way. This has been reported to SODC.

Thornhill Park and Ride
It was noted that there is now a charge for parking at the Park and Ride of £2.

Tiles at Rectory Homes
Following an enquiry, it was confirmed that the planning application for Rectory Homes at Swan Gardens didn't have a colour specified. There was concern that they didn't match the existing housing in Swan Gardens. However, it was felt that once they had aged they would blend in better.
- 183/13 Date of Next Meeting
Monday 25th November – 7.30pm – Budget Meeting
Monday 9th December – 7.30pm

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.58pm