

**Minutes of the Meeting of
Tetsworth Parish Council
Held in the Memorial Hall
at 7.30pm on Monday 9th September 2013**

Present: Cllr. Karen Harris (KH) – Chair
Cllr. Alan Martin (AM)
Cllr. Hazel Bottone (HB)
Cllr. Jane Bowers (JB)
Cllr. Marjorie Sanders (MS)

Officer: Sarah Pullen

In Attendance: Cllr. Dorothy Brown, Cllr. David Wilmshurst

Members of the Public: There were none

133/13 Apologies for Absence
Cllr. Paul Margan (PM)

134/13 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.
There were none.

135/13 Minutes of the Council Meeting held on Monday 8th July 2013 to be signed as a correct record.
Resolved: That these minutes are a correct record and that they be signed by the Chairman.

136/13 Matters arising from the minutes/Actions List
There were no matters arising from the minutes
The actions list was updated (attached).

017 Anthony Bottone is still chasing the TSSC for the required documentation. Some the existing certification is still in date. However, the TSSC are still rectifying actions from electrical checks. They have also confirmed that they are redoing their Risk Assessment. HB to check if they have up to date PAT testing. C/F

021 KH has contacted Dave Pullen to come and assess.

023 KH will obtain correct signage.

032 Bin in The Laurels has a hole in it. Clerk to report and order new one.

034 Pressure wash bus shelter – C/F

035 To dig out ditch adjacent to The Swan. C/F

037 To check that our Public Liability insurance covers the Clerk from home. C/F

039 To add the Public Works loan to the Risk Assessment. C/F

040 To weed and rake PATCH during dry weather/CF

District Councillors Report (sent by Dorothy Brown).

The summer period has been fairly quiet but the Autumn period is getting off to a brisk start.

The area of planning is required to do and to update regularly - SHLAA - Strategic Housing Land Availability Assessment.

This is of course tied into the Local Plan which was passed by the Inspectorate last year. SHLAA – aim is to identify as many sites as possible with housing potential in and around settlements in the study area. It does not determine whether a site should be allocated for housing development. IT IS A TECHNICAL DOCUMENT which gives information to CONSIDER the possible options in relation to Housing Development. The Government require that we carry this study out and we have to follow the guidance. If a site is assessed as suitable in the study - THIS DOES NOT MEAN THE COUNCIL WILL ALLOCATE IT FOR DEVELOPMENT. Only a certain number of site are necessary to meet our housing targets and all site will have to comply with the overall strategy we have set in the CORE STRATEGY.

The New Local Plan has brought up questions recently. Infill Strategy Infill development if defined as the filling of a small gap in an otherwise built up frontage or on other sites within settlements where the site is closely surrounded by buildings. (I would add that each case it will be looked at as an individual planning application) and considerations regarding conservation area etc taken into account.)

Some village which previously would not have been allowed any development now have the possibility of development on small site of 2/3 houses (Core Strategy document page 93. The aim in relaxing the definition, is to accept some development in our smaller settlements which helps communities to continue to develop and evolve. If you have any questions please contact. Phil.moule@southandvale.gov.uk

Work is ongoing with the County regarding Broad Band and the identification of areas that need assistance, the work is with BT, at present it is not clear which areas are in need of help.

SODC has put aside a certain amount of money to help areas that do not come under the radar of BT/OCC for upgrading and it awaits further information before acting. I am aware that a group in A/R Ward have been involved and SODC would ask if you have any information that this is passed onto the Cabinet Member dealing with this area Cllr Anna Badcock - or myself and I will forward.

CIF Community Investment Grants

For a grant under £15.000, contact jayne.bolton@southandvale.gov.uk

Big Clean up is underway moving to Nuffield and on to Wallingford

Please contact the Waste Team by email with details if there is anywhere in particular, your parish would like to be cleaned.

Waste.team@southandvale.gov.uk

Fly tipping – A large number of on-going cases working closely with Thames Valley Police and the Environmental Agency and neighbouring councils for incidents across the district, there are examples that indicate clearly that prosecution is working.

At the end of August officers were involved in a joint operation with the Police targeting waste carriers throughout the district. In total 9 vehicles were stopped and questioned and officers collected vital intelligence on waste movements. 2 individuals were given Fixed Penalty Notices of £300 for carrying waste without being a registered Waste Carrier.

Please if you see an incident try and get photographic evidence.

Food Hygiene – Important with the hot summer we have experienced.
Currently 95.2% of food premises in South Oxfordshire have a rating of 3 or above for the Food Hygiene Rating Scheme. This compare with 90.7% in England and 92.3% in the South East Region.

Housing Needs - At the end of August there were a total of 19 household in Temporary Accommodation which is below the performance target of 23 households.

The effects of the bedroom tax upon SODC residents is now fully quantified.

402 households are affected in South of which 314 face a 1 bedroom cut (14% of there entitlement) and the remainder 2 beds (25%)

I would add that this does not mean that the resident has to move- but a higher rent would be charged. Please contact SOHA Housing if you have a local query or Housing Dept at SODC.

138/13 County Councillors Report

It has been a very quiet holiday period. There will be some major issues again this year with regards to the budgets and it will be a challenging time.

Environmental and Economy – There are some major changes to roads and associated issues. More will be known towards the end of the year. This is at government level, not just in Oxfordshire.

Broadband – David will look into what is happening.

139/13 ORCC – Report from Anton Nath

The ORCC are working in partnership with the County Council and hope to host launch events helping communities to become more ‘friendly’ towards sufferers and carers. AN will send information via the Clerk for the website and noticeboards.

140/13 To receive the Monthly Financial Report

Balance at Bank 9th September 2013 - £11,732.77

Clerks Contract

Some notes have been received from the OALC with regards to Clerks salary. Need to establish what pay point our Clerk should be at. This has not changed since she first started.

Dog Bin invoices

The Clerk reported that the timescale to pay these invoices is often under the time needed between meetings. However, this expenditure has already been agreed.

Resolved: That the Clerk should pay these invoices by electronic transfer and then report at next meeting.

141/13 To approve Expenditure and sign the following cheques:

S. Pullen (Clerk) June, July, August	£950.01
Swan Gardens Grass Cutting March-June inc	£666.47
Dog Bin Emptying (paid by BACs).	£ 37.68
Owain Devey	£310.00
Dave Pullen Handyman (Repairs to PATCH)	£ 40.00

Resolved: To accept the above expenditure - UNANIMOUS

142/13 PATCH/Skatepark

KH discussed all the points which have been raised by the new Inspection company. The Skatepark is a moderate risk and all other points are low to moderate risk. KH has organised to meet with Dave Pullen to discuss what is required. The long term requirements for these areas may need to be discussed in further detail at the next budget. It was also agreed that this should become another item for the Village Plan.

It was noted that the Inspection report also provided a stock valuation figure.

143/13 Memorial Hall

AM reported that the Memorial Hall is now dealing with 'snagging' issues. The garden is now looking nice and the fencing is being replaced. There have been some parking issues, but it is felt that everything is done to prevent this. There will be an official opening, but this will be after the snagging is completed by the builder.

144/13

Planning Applications

Planning Applications:

P13/S2360/HH – 11 Swan Gardens, Tetsworth (Approved by email).

Single storey side extension to dwelling. Raise roof ridge to detached garage to provide accommodation in roof space with dormer windows.

Resolved: To approve this application.

P13/S2289/FUL – Dormer Leys, Tetsworth

The restoration of the existing farmhouse and outbuildings, including new extensions to the property, to create a new family home.

Resolved: To approve this application.

Planning Decisions:

P13/S1908/FUL – Moreton Field Farm, Moreton.

Change of use from ancillary accommodation to single dwelling, with erection of entrance hall and utility, insertion of three new ground floor windows and two new rooflights serving an additional bedroom, a new lean-to extension housing entrance and utility, and installation of new oil tank. **Noted.**

Other planning matters for discussion.

Proposed Stopping up of Highway at Sunnymede, Elm Close, Tetsworth. **Noted**

Elm Close/Back Street

There was a discussion about the white lines at this junction. With the increased heavy traffic for the Sunnymede works and also the increased Memorial Hall usage, it is felt that this junction is unsafe. This is mainly because drivers are unaware of the right of way and are pulling out of Elm Close without stopping.

Resolved: That the Clerk should contact Highways to request that the lines are reinstated.

Thame Golf Club Lighting.

It was noted that no decision has yet been made with regards to the retrospective planning application for lighting at the Thame Golf Club. The Clerk reported that she has spoken with the Planning Officer who said that he is waiting for a new application to be submitted. The Clerk stressed to him that it was important that a night time site visit was considered by SODC to see the full impact on properties in Tetsworth. The Clerk will continue to chase for a conclusion to this matter.

145/13

Village Environment

Trees adjacent to 14 The Laurels, Tetsworth

Owain Devey is attending on the 11th September. It has been confirmed that 50% of the cost will be paid by the insurance company.

However, there are new Ash saplings appearing and we should look at dealing with them immediately.

Resolved: That MS/KH speak with Owain to look at what is required.

146/13

Land at Knapp Cottage

AM reported that he and MS had a meeting with Mr Honeyball who agreed to contact the clerk with information. This has not happened.

Resolved: That the Clerk chase this information.

147/13

Community Led Plan

The launch for the plan will be on Saturday at the same time as the flower show. There will be a questionnaire to see who is interested in taking this forward. It is important that this is community led.

148/13

Correspondence

ORCC Newsletter – This has information about Grants, Village Halls and the Dementia project.

Noted

OCC – Improving access to information and advice. – **It was suggested that this is used for the Village Meeting in April.**

Rural Fair Share – **Noted**

OCC Newsletter – Funds available – **Noted.**

149/13

Other Matters for Discussion

HB has reported a broken stile to SODC.

The TSSC have requested more rubbish bins for The Green. Anthony Bottone has offered to empty them. There have been a lot of ice cream wrappers near to the Old Post Office and the Skatepark area. It was also requested that we have more dog mess signs around the Green.

KH reported that there is a tree on the green which is leaning. However, Owain Devey has looked at it and it is fine and not causing any danger.

The hedge at the back of the green needs topping. Mr Redman has agreed to do this and will let us know when.

The new Swan Place advertising sign has been located on our land. We were understanding that this development was to be called Victoria Close?

Resolved: That the Clerk should contact Rectory Homes and find out how long it will be there for and establish the name of the development.

It was reported that a resident is disposing of green waste underneath the Willows on the Green.

Resolved: That the Clerk write to the owners of the adjacent property and request that this does not continue to happen.

It was reported that the Green drainage project has been a great success.

150/13

Date of Next Meeting

Monday October 14th – 7.30pm

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.24pm