

**Minutes of the Meeting of  
Tetsworth Parish Council  
Held in the Memorial Hall  
at 7.30pm on Monday 14<sup>th</sup> September 2009**

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**Present:** Cllr. Jenny Kellond (JK) (Chairman)  
Cllr. Karen Harris (KH)  
Cllr. Hazel Bottone (HB)  
Cllr. John Thompson (JT)

**Officer:** Sarah Pullen

**In Attendance:** Cllr. Roger Belson – County Councillor  
Cllr. Dorothy Brown – SODC – Aston Rowant Ward

**Members of the Public: 3**

- 01-09/09 Apologies for absence:  
Cllr. Sarah Mills, Cllr. Alan Martin
- 02-09/09 Chairman's remarks  
Jenny Kellond welcomed Sarah Pullen to the meeting as the new Clerk for the Parish.
- 03-09/09 To receive Declarations of Interest  
*To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.*  
  
There were no declarations of interest.
- 04-09/09 Minutes of the Council Meeting held on Monday 17<sup>th</sup> August  
**Resolved:** That these minutes are a correct record and that they be signed by the Chairman.
- 05-09/09 Matters arising from the minutes  
(page 37, 21 refers) That the Risk Assessment should be an agenda item.  
**Resolved:** That this is an agenda item for October 09.
- 06-09/09 County Councillors Report – Cllr. Roger Belson  
**Traffic Inspector** - Roger has been out with the Traffic Inspector (Mike Dickerson) to look at his division. The overgrown hedge at the top of the hill between Tetsworth and Postcombe will be cut.  
  
Roger will find out who is responsible for the turning circle close to Knap Cottage.  
  
**Primary School** - The Tetsworth Primary School has now linked with the John Hampden School in Thame. There are currently 16 children at the school in Tetsworth. There will be a joint board of Governors.
- 07-09/09 District Councillors Report – Cllr. Dorothy Brown  
**Waste and Recycling** - If any residents have additional recycling they should put in any type of clear bag and put out next to the green bin as recycling Verdant will collect. Wash and Squash is the buzz word for recycling. If there too much rubbish for the grey wheeled bin, residents should contact Commercial Services on (01491) 823416. This is the SODC number. Other rubbish should be taken to the Waste Depot at Ewelme.  
  
**Environmental Health** - Last week Dorothy spent the day with the Environmental Health Team. The day started with a Health Hazard in the form of a visit to the Chinnor Cement Works. Other matters they deal with include noise complaints etc.

Many pieces of work are taking place regarding the **Joint Working and the Fit for the Future programme**, the service to the community will not be affected.

08-09/09 To receive the balance of accounts and the Monthly Financial Report

**Balances:**

Current Account: £1,649.05

Deposit Account: £22,558.58

KH reported that she had met with the new clerk (SP). They will run the accounts together for the rest of the financial year and to prepare for the next years audit. SP will then take over.

KH and SP will also prepare the Budget for the October meeting.

KH proposed a transfer of £1000.00 to the Current Account.

**Resolved:** To transfer £1000.00 to Current Account – Unanimous.

09-09/09 To approve the list of Payments and Expenditure

**Resolved:** That we pay the following items:

Swan Gardens Grass Cutting	July (2 cuts)	£171.70
	August (3 cuts)	£257.55

With the exemption of :

Earth Anchors, New Bench £785.45 previously agreed but awaiting delivery/invoice.

Base for New Bench £150.00 previously agreed but awaiting delivery/invoice.

**Resolved:** That JK order items required for the Patch as per Digley and Associates report.

10-09/09 To receive SODC Planning Decisions

PO9/E0665	Lobbersdown Farm, Tetsworth	Planning Permission Granted
PO9/E0707	116 High Street, Tetsworth	Planning Application Withdrawn
Tree Preservation Order 14/2009	– Poplars at Mount Farm	Confirmed

All decisions were noted.

11-09/09 To be aware of Planning Appeals

There were none.

12-09/09 To receive Planning Applications

There were none.

13-09/09 Memorial Hall

Nothing to report

14-09/09 Youth Development on Green

Sarah Mills is to look after this project. SP attended Saltex Exhibition and has some brochures etc. to pass over.

15-09/09 M40 Group

JT reported that the group are meeting with the OCC Highways Department on Thursday with a view to obtaining costs for the Milton Common barrier.

16-09/09 Village Hall Noticeboard

The noticeboard has been ordered, but may take a couple of months. JK is chasing.

17-09/09 Red Lion Footpath

The Footpath Association have now been to cut the nettles. The Buddleia has also been cut.

The new bridge over the pond is being installed on the 28<sup>th</sup> September. The stile is also being replaced by a kissing gate.

18-09/09 Swan Gardens Pathway

We are still waiting to hear back from Bryants Legal Department.

19-09/09 Common and Parish Land  
There are two houses with driveways which cross common land – Knap Cottage and Woodbine Cottage. Clarification is needed before rents are decided.  
**Resolved:** JK to clarify which land is common land. Also to investigate if the Jitty and Turning Circle can be separated.

20-09/09 Village Rents  
Ongoing as for Common and Parish Land.

21-09/09 The Patch  
Repairs are going ahead as soon as possible.

22-09/09 To consider the following correspondence

001	Lil Roe	GO Active Project	SM	<b>Noted</b>
002	Brian Fell, OCC	Oxfordshire Highways Annual Report		<b>Noted</b>
003	Liz Child, SODC	Hedge & Tree Funding		
<b>Resolved:</b> To have a site visit at the land behind the Sports Pavilion to discuss new trees.				
004	Oxfordshire NHS	Swine Flu Information		<b>Noted</b>
005	SODC	Standards Committee Minutes		<b>Noted</b>
006	OCC	Local Transport Plan	JH	<b>Noted</b>

23-09/09 Any other business for discussion – at the discretion of the Chair  
**Swan Gardens** - Green waste is being dumped into the Spinney, there is also some blue plastic bags.  
**Resolved:** JK to call land owner (Jim Nixey) to find out if it is on his land.

**Clerks Pay and Contract** – KH has a contract of employment that we can use for SP.  
**Resolved:** That the clerk contact OALC to find out about self employment, rates and contract.

**Risk Assessment**  
**Resolved:** That the clerk prepare and distribute before the next meeting.

**Salt Bins** – We need a new Salt Bin in Chiltern View, near the first gate to the Churchyard. Also a new lid for an existing bin. We also required a schedule of salt bins to confirm that they belong to TPC.  
**Resolved:** That the clerk look into this.

**NAG** – We would like to arrange to have discussions with the NAG group regarding any issues relating to Tetsworth.  
**Resolved:** The Clerk is to arrange a meeting with Roger Beattie for JT and SM.

**St. Giles Church** – They are in the process of establishing a ‘Friends of St. Giles’ to raise money for the ongoing costs of the building. They have a target of £6,000 pa. JT suggested that Tetsworth Parish Council consider giving a grant to the Church.  
**Resolved:** That a grant to St. Giles Church is discussed as part of the budget process.

24-09/09 Date of Next Meeting  
Monday October 12<sup>th</sup> – 7.30pm

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.17PM**