**Minutes of the Meeting of**

**Tetsworth Parish Council**

**Held in the Memorial Hall**

**at 7.30pm on Monday 11th March 2019**

**Present:**

Chair Cllr Karen Harris (KH)

Vice Chair Cllr Marjorie Sanders (MS)

Cllr Alan Martin (AM)

Cllr Susan Rufus (SR)

Cllr Hazel Bottone (HB)

Cllr David Nixey (DN)

**Officer:** Clare Devey (CD)

**Members of the public**: 2

**Apologies for absence**: County Cllr Jeannette Matelot, District Cllr Caroline Newton

**248**. **To Receive Declarations of Interest and Dispensations**

*In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.*

KH Neighbour for Plan App P19/S0478/FUL Mounthill Farm

**249**. **To Approve the Minutes of the Council Meeting held on the 11th February 2019 to be signed as a correct record**

The minutes were approved and signed by the Chair.

**250.** **Public Questions**

There were none.

**251. Update of Actions List**

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| 1. **Ref.** | **Action Required** | **Resp** | **Progress** |
| 22/17 | Properties beside the ditch on the Green would be contacted about the responsibility of maintaining the ditch and hedge | KH | Confirmed by Land Registry & OCC that the ditch & Hedgerow adjoining the Green is the responsibility of The Swan, Swan Gardens and Victoria .Gardens |
| 23/17 | To continue to pursue the enforcement of the hedge removal on the Common / 31 Marsh End. | CD | Clerk to write to the households  Complete |
| 87/17 | Footpath at Attington Stud. Path rerouted. No planning application submitted. | KH | 2 options available to landowner reinstate or apply for a diversion. Footpaths officer at OCC dealing with this – ongoing. |
| 230/18 | Road drains in Marsh End need clearing | CD/JM | JM arranged for site visit by OCC highways officer, but routine clearing only done on a 4 yearly cycle.  Complete |
| 330/18 | Red Lion PH – community asset needs to be renewed. | CD | Community Asset runs out 2/10/2019 |
| 334/18 | Cobble Paths. MS to request that they be listed by SODC to prevent further damage. | MS | MS to chase Conservation officer Sally Straddling  Remove |
| 48a/18 | The defibrillators were purchased by the Cozens Bequest. & paid for their adoption by the Community Heartbeat Trust. Maintenance plan & insurance with Community Heartbeat Trust | PC | PC to check annually each July that the defibrillators are registered and maintained. |
| 48b/18 | St Giles Church/Probation Service. S.R. has contacted them and is waiting for a response. | SR | There is still no availability. SR will keep trying. |
| 89/18 | All councillors will share the responsibility of inspecting the play area. A procedure will be put in place for monthly inspection and maintenance | All | Complete.  Report each month in Play area section of Agenda |
| 110/18 | Parking on High Street. Should white lines be reinstated. | KH | Ongoing. JM on the case. |
| 211/18 | Taylor Wimpey Oxfordshire request for PC to adopt footpaths from Swan Gardens to the Green. | KH/CD | N. Bacow of OCC confirmed that all Highway, pavements & footpaths in Swan Gardens were adopted by OCC. The only part not adopted is the vegetation beside the footpath leading from Swan Gardens to the Green. PC not minded to take on the task of maintaining this without substantial compensation from Taylor Wimpey. |
| 231/18 | FOTC to transfer the balance of their funds to the PC account | AB/CD | £875 transferred 15th February. Allocated to maintenance fund for the play area.  Complete |
| 233/18 | Awaiting response from Creative Play regarding the Post Inspection Report by the Play Inspection Company | KH/CD | Report received. Creative Play are not responsible for the problems with the layout – no measurements were given.  Complete |

252.**Councillor Reports**

No reports from County or District Councillors.

KH & MS met with JM to discuss issues raised in the last PC meeting.

**Finance**

253. **To Receive** and approve the monthly financial report.

Approved

254. **To Approve** expenditure and sign cheques/approve electronic payment.

Swan Gardens £547.59

OALC £138.97

C. Devey £424.30

Clerks & Councils Direct £12.00

Community First £55.00

OPFA £42.00

SKP Solutions £14.40

All Approved

255 **Review of :**

Financial Regulations OK

Standing Orders OK

Risk Assessment to be checked at the April meeting

Asset Register to be checked at the April meeting.

256. **Earmarking of funds.**

OALC has confirmed that it is acceptable to earmark funds to put towards the traveller’s appeal from reserves Evidence that this will benefit the village as a whole can be demonstrated by the 300 plus who have written to object to the application and attendance records for meetings.

The PC is also minded to set up an earmarked fund for TSSC that they could match fund with grants. Only to be offered if it is match funded.

A decision will be made at the April meeting once the PC knows what is available.

257. **Play Area/Skatepark.**

The funds from FOTC are now in the PC Bank Account.

KH has received Creative Play’s Post Inspection report from The Play Inspection Company and will compare it with the report the PC received.

KH & HB have carried out the play area inspections. The bark under the basket swing needs to be raked back under it. HB/AB to action. More bark may be needed.

It was agreed unanimously that the PC should finance a further load of bark to be delivered from CPA Horticulture at a cost of £295.00

**Planning**

258. **To Discuss** the following planning appeal and approve any actions as required:

**Appeal for P15/S3936/FUL & Application P18/S0973/FUL Change of use from agriculture to gypsy and traveller site providing 12/24 individual plots. Address: Land adjacent to London Road Tetsworth Oxon**

Ongoing. Progress is being made.

**To Discuss** the following planning applications.

259. **Application Reference: P19/S0478/FUL** (Full Application) Application Type (see definition over): Minor Proposal: Variation of conditions 2- approved plans 7- off-site highway works 8 landscaping scheme and 9- surface water drainage works on application ref P16/S2957/FUL.

Address: Mounthill Farm 19 High Street Tetsworth OX9 7AD

KH left the meeting whilst this application was discussed.

Although Highways has agreed to the amendments MS felt it was more dangerous for children, pedestrians and horses. Judds Lane is much busier now. If the steps to the farmhouse were removed as shown in the original planning application a passing place would be created. Currently cars have to reverse back onto the A40 London Road if they meet another vehicle exiting Judds Lane be it a car, farm vehicle or horse box.

Agreed unanimously to object to the application.

260. **Application Reference : P18/S2996/FUL & P18/S2995/FUL** (Full Application (Full Application) Application Type (see definition over) : Major Amendment : No. 1 - dated 19th February 2019 Proposal : The proposed development is for a Gas Fired Electricity Generating Facility with the ability to generate up to 49.99 MW of electricity. A low carbon flexible generating facility using gas reciprocating engines. The facility will generate electricity principally for the regional distribution network in times of generation shortfall and/or high demand.(As clarified by additional information about trees received 16 November 2018, ecology received 19 November 2018, archaeology received 30 November 2018, trees received 18 January, and supporting documents received 5 February 2019 and 19 February 2019. As amended by plans received 19 February 2019). Address : Lobb Farm Tetsworth OX9 7BE

The application is outside the parish boundary.

Agreed unanimously no requirement to make any further comment.

261. **To Note** the following Planning Decisions.

**Application No : P19/S0170/HH**

Application proposal, including any amendments : Single storey rear orangery.

Site Location : 15 Swan Gardens Tetsworth OX9 7BN

**GRANTED**

Noted

**Application No : P19/S0083/HH**

Application proposal, including any amendments : Timber outbuilding

Site Location : 25 Chiltern View Tetsworth OX9 7AL

**GRANTED**

Noted

**262. To Receive** an update on the Tetsworth Neighborhood Plan

The NP is close to being finalised. The Housing Analysis section is being updated. The Character Assessment section is virtually complete. The NP is with NH who has agreed to make amendments as agreed by the Steering Group to make it as watertight as possible. The draft Neighbourhood Plan will be presented at the next Parish Council meeting for approval to present and distribute to the village.

263. **Council Election**.

The PC will know by the 4th April the number of nominees for election.

264. The Annual Village Meeting will be held on the 24th April

265. The PC AGM will be held on the 13th May.

**Correspondence**

266.OALC Newsletter – distributed by email. Noted

267. Electoral Register Data for use at election. Noted

268. SKP Solutions email. – TPC Domain name. Noted. One year paid £14.40

269. AR email. Noted. The Willow by the bridge to the Car Boot Field is not the PCs responsibility.

270. **Date of next meeting** – 8th April

271. **Meeting Closed** at 8:52pm.