

To all members of Tetsworth Parish Council
You are summoned to attend the Parish Council meeting, detailed below

**Tetsworth Parish Council Memorial Hall,
Tetsworth
at 7.30pm on Monday 9th September 2019**

A G E N D A

Members of the Public and Press are welcome to attend.

1. **Apologies for Absence**
2. **To Receive Declarations of Interest**
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting
3. **Minutes of the Council Meeting held on the 8th July 2019 to be signed as a correct record.**
4. **Minutes of the Extraordinary Council Meeting held on 12th August 2019 to be signed as a correct record.**
5. **To Note the Resignation of Councillor Helen Johns.**
6. **Matters arising from the minutes not on the Agenda**
7. **Public Questions.**

Alan Martin has requested to speak regarding Planning and the Remembrance Service.

Antony Bottone has requested to speak regarding TSSC and Green Maintenance.

8. **Update of Actions List**

Ref.	Action Required	Resp	Progress
23/17	Enforcement of hedge replacement at 31 Marsh End	PGC	As yet this has not been replaced. Ongoing. PGC will review current correspondence – Still Ongoing.
256d/17	Properties beside the ditch on the Green would be contacted about the responsibility of maintaining the ditch and hedge	HC	Confirmed by Land Registry & OCC that the ditch & Hedgerow adjoining the Green is the responsibility of The Swan, Swan Gardens and Victoria Gardens on the Eastern side. Northern ditch and hedgerow responsibility of D.Nixey and requires maintenance. Forest School Land and ditch confirmed as Parish Council responsibility. Ref Changed to 256d/17 for future ref as per evidence submitted to the PC. – PGC to confirm letters sent.
87/17	Footpath at Attington Stud. Path rerouted. No planning application submitted.	PGC/HC	Jackie Smith had response from Attington - Ongoing. PGC to review current information forwarded to him. This is now in the hands of OCC Legal Dept. PC to review in 2 Months if no action.

330/18	Red Lion PH – community asset needs to be renewed.	HC	Community Asset runs out 2/10/2019 HC to review Documents in preparation. SODC will add the link for this to be renewed in Sept. Clerk to action then. Ongoing.
48a/18	The defibrillators were purchased by the Cozens Bequest. & paid for their adoption by the Community Heartbeat Trust. Maintenance plan & insurance with Community Heartbeat Trust	HC/HB	Cozens Bequest Will continue to pay for Maintenance. Hazel Bottone (HB) to continue Weekly checks. Agreed by TPC HC to check each July that the maintenance and insurance is in order. Clerk to provide an update.
48b/18	St Giles Church/Probation Service. SR. has contacted them and is waiting for a response.	SR/AD	There is still no availability. Still ongoing. SR will chase again. In the meantime, AD will organise a volunteer group to start the interim clean-up & will write a piece for the Newsletter.
211/18	Taylor Wimpey Oxfordshire request for PC to adopt footpaths from Swan Gardens to the Green.	PCG	KH spoke to Taylor Wimpey and this will be declined due to lack of funds being offered. Email correspondence forwarded to PGC and HJ. TW not aware that they are only responsible for the borders at the side of the footpaths. OCC have adopted the footpaths. Ongoing
83/19	Bus Shelter	HC	Clerk researching quotations
85/19	New Notice Board	HC	Clerk researching quotations
88/19	Community Speed Watch	PGC	Volunteers to be sought to operate the scheme – Ongoing.

9. County Councillors Report.

10. District Councillors Report

11. Parish Councillors Report.

Finance

12. To Receive and Approve the monthly financial report.

13. To Discuss

- a) Last Months Bank Statement had not arrived and now needs signing.
- b) Impact acoustics Invoice still in dispute.
- c) To Note PWLB Statement.
- d) To discuss refund from BIFFA not yet received.

14. To Approve expenditure and sign cheques/approve electronic payment.

DTC Invoices	£156.00 x 4 (Grass cutting)
DTC Invoice	£108.00 (Spraying of cobbled paths)
H. Croxford (July)	£281.01
HMRC for Clerk (July)	£84.00
H. Croxford (Aug)	£370.50
HMRC for Clerk (Aug)	£84.00

O'Neil Homer	£330.00 (NP Policies map)
Open Spaces Society	£45.00 (Subscription)
OALC	£108.00 (HC & PGC Planning course)
OALC	£108.00 (HC & PGC Finance course)
OALC	£54.00 (HC VAT course)
CPA Horticulture	£195.00 (Already Paid by Clerk due to Deadlines)
SODC – Dog Bins	£41.44 (Already Paid by Clerk due to Deadlines)
Data Protection Fee	£40.00

15. Play Area/Skatepark

- a) Update and Weekly Inspection Reports.
- b) To discuss Annual Inspections.
- c) To note that Richard Barber was due to replace the foundations and weld additional supports in the first week of September to the adult exercise equipment.
- d) To discuss the purchase of PATCH toolkit.
- e) To note and discuss correspondence received from members of the public relating to safety in the play area.
- f) To decide on disclaimer signage wording.

Planning

To Discuss the following planning applications.

16. Application Reference: P19/S2598/FUL (Full Application) Application Type (see definition over): Minor Proposal: Variation of conditions 3 - Landscaping Scheme and 5 - Temporary Permission and Reinstatement Scheme on application P19/S1413/FUL for changes to allow alternative method of visual mitigation including trees. (Installation of ground mounted solar pv array on grassland adjacent to The Oxfordshire Golf Hotel complex (array re-positioned as shown on amended plans and ecology report received 4th July 2019). Address: The Oxfordshire Golf Club Rycote Lane Milton Common OX9 2PU

17. CERTIFICATE OF LAWFUL DEVELOPMENT FOR: Installation of ground source heat pump system including the digging of trenches to lay pipework. AT: Rycote Lane Milton Common OX9 2PU REF: P19/S1915/LDP

18. CERTIFICATE OF LAWFUL DEVELOPMENT FOR: Use of yard area for mixed use as agriculture and non-agricultural storage use. AT: Ignells High Street Tetsworth OX9 7AD REF: P19/S2525/LDE
Extension requested.

19. Application P19/S1920/O Demolition of existing building(s) and erection of two two-storey detached dwellings with access parking and amenity space. Mount Hill Farm, 19 High Street, Tetsworth OX9 7AR

It had been AGREED unanimously to object to the planning application due to unsafe access from the A40. To confirm that the objection was logged.

To Note Local Highway Authority Consultation to recommend refusal.

20. Mount Hill Farm Development P19/S2422/DIS Discharge of condition 17 - Access Management application P14/S3524/O. Erection of 39 dwellings with associated parking, new vehicular access and estate roads and a new school building and associated outdoor space. As amended by covering letter dated 10 March 2015, Mount Hill Farm Noise Mitigation Report_ 4th March 2015, SBS Statement on Revised Schematic Layout 1-250 March 2015 Site Layout Plan 1:500 Constraints Plan March 2015, 849 Coloured site layout plan March 2015, March 2015 Support Letter from Red Rose Travel.

21. To Discuss any further Planning Considerations at the meeting.

22. To Receive an Update on the Travellers Appeal

23. To Discuss Tetsworth Neighbourhood Plan.

24. To Consider any issues about the village environment.

- a) To discuss green maintenance payment.
- b) To discuss roles covered by TSSC for green maintenance.
- c) Update from Chris Thompson on speed monitoring.

25. Correspondence

- a) Emails from Parishioners re damage to property and general upkeep.
- b) National Highway and Transport Public Satisfaction Survey - Member Consultation
- c) Confirm the wording for Tetsworth village Hall Sign in the foyer:

“Tetsworth Parish Council have kindly given a grant & public works loan.”

- d) Press release Winter Salt request.
- e) NALC Survey re May Election.

26. Items for Next Agenda Not Already Mentioned.

27. Date of the next meeting 14th October 2019 at 7.30pm

28. To Close the meeting.

29. Open Forum.