

Tetsworth Parish Council

Clerk and RFO: Helen Croxford

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Minutes of the Meeting of Tetsworth Parish Council Held in the Memorial Hall at 7.30pm on Monday 13th January 2020

Present:

Chair Cllr Paul Carr (PGC)

Vice Chair Cllr Seb Mossop (SM)

Cllr Christopher Thompson (CT)

D.Cllr Caroline Newton (CN)

Officer: Helen Croxford (HC)

Members of the public: 4

Apologies for Absence: Cllr Susan Rufus (SR), Cllr Ali Dewson (AD) and C.Cllr Jeanette Matelot (JM)

202. To Receive Declarations of Interest.

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. - **NONE**

203. Minutes of the Council Meeting held on the 9th December 2019 to be signed as a correct record.

AGREED UNANIMOUSLY

204. Matters arising from the minutes not on the Agenda - NONE

205. Public Questions.

Jeremy Broad (JB) spoke regarding a request to place fencing around land to the rear of the property at 8 Marsh End leading towards the A40. JB provided a plan outlining the area in question. TPC requested this be added to the update of actions list for further discussion at the next Parish Meeting so that all information can be considered.

206. Update of Actions List.

Ref.	Action Required	Resp	Progress
23/17	Enforcement of hedge replacement at 31 Marsh End	PGC	As yet this has not been replaced. Ongoing.
87/17	Footpath at Attington Stud. Path rerouted. No planning application submitted.	SM	SM Received and email from Jackie Smith (JS) the Public Rights of way Officer at OCC on 08/11/2019 confirming this is still in progress as the diversion is still being processed. Ongoing.
330/18	Red Lion PH – community asset needs to be renewed.	AD/SM	Community Asset runs out 2/10/2019 Despite a detailed submission, the Community Nomination Ref 19S09/1 has been denied due to lack of evidence that the asset meets the new stringent rules. An attempt has been made to take photographs and obtain further evidence to support the case but this has been unsuccessful. SM will now assist. Ongoing.
48a/18	The defibrillators were purchased by the Cozens Bequest. & paid for their adoption by the Community Heartbeat Trust. Maintenance plan & insurance with Community Heartbeat Trust	HC/SR	SR reported that the Trustees of The Cozens Bequest have agreed to pay the outstanding invoices for both of the defibrillators in the Village, the one on the wall of Tetsworth Memorial Hall and the one that is inside Tetsworth Sports and Social Club (TSSC). Going forward, TPC will be continue to be responsible for the service charge on the Memorial Hall site which includes the insurance and TSSC will be solely responsible for their own. The TSSC Defibrillator is currently in the process of being registered with the Community Heartbeat Trust (CRT) and also with SODC Ambulance Service. All defibrillators are checked on a weekly basis and recorded on the CRT Webnos. Completed.
48b/18	St Giles Church/Probation Service. SR. has contacted them and is waiting for a response.	SR/AD	There is still no availability. SR has chased again and resubmitted an application. Still ongoing
83/19	Bus Shelter	HC	Quotes have been received from several companies and it was agreed that the quote from Externiture would be acceptable. TPC will also apply for a Grant from Caroline Newton towards the cost of this. Cost of Bus Shelter £6263.02 + VAT. Once the grant process has been completed, successful tenders will be notified and orders placed accordingly. Ongoing.
85/19	New Notice Board	HC	New Notice Boards – Both of the Notice Boards need to be replaced as they are in poor condition and the TPC one is also falling into disrepair. TPC require a larger Notice Board and one was selected. Notice Boards Online, Page 3 £1675 + VAT was selected as the most appropriate. A further Notice Board for the Village will be purchased next year if the Budget permits. Once the Grant process has been completed, successful tenders will be Notified and orders placed accordingly. Ongoing.
88/19	Community Speed Watch	PGC	PC has two further volunteers for the Community Speed Watch and will contact the PCSO to arrange training. Ongoing.
47/19	New TPC telephone and Upgrade to Antivirus software for TPC Laptop	HC	New mobile contract has been arranged with Vodafone for £9.90 per month using an existing handset owned by the clerk. The new number 07501 306382 has been circulated. The old number will remain in use until the beginning of February. Notice will then be given to Voipfone to cease the old contract before 23 rd February 2020. Antivirus upgrade remains Ongoing.
55/19	Speed Signs	CT	CT spoke regarding the speed signs and the fact that there had been a meeting with Councillors, JM and Engineers to discuss Vehicle Activated Signs (VAS) in the Village, especially near to the school. Three quotes have been received plus one from Highways. The sub-committee viewed all quotes and a vote was taken for the following: VAS Signs – Vendor Westcotec – Flashing 30mph signs – Unanimously Agreed. School Warning Signs – 2 High Vis Yellow Signs with flashing lights 20 mph, Triangular and a Black LED child sign also Triangular – Unanimously Agreed. Grant Application from Priority Fund would be 25% of total project

			cost which is £20,500. Therefore £5,500 to be applied for – Unanimously Agreed. Once the Grant process has been completed, successful tenders will be Notified and orders placed accordingly. Ongoing.
101/19	Councillor Vacancy	HC	Vacancy has proceeded to Co-option. Position advertised. Additional Advert to be forwarded to CC for the Village Newsletter. AD will re position the advert on the website for a further boost. Still Ongoing.
132a/19	A40 Closure proposals	TPC	The A40 is to be closed for up to 15 weeks in order that Embankment Repairs may be carried out. This is in a section half way between the Attington Stud entrances and the road which leads to the B4023 to Thame. There is no viable alternative to closing the road at this location. Consequently, access to the Village will only be from the other side of the A40 and access to Thame will be via the A329 (Rycot Lane). More information will be provided once it is available. The work is planned to start 5 th May 2020. Ongoing.
169b/19	Gates Across Judds Lane	SM	Investigation into this is in the hands of SODC. Ongoing
162b/19	Rent for two parking spaces at 24 High Street.	HC	Rents invoice sent to the occupiers remains unpaid. A further reminder has been sent to the owners of the property. Still no response. HC will research options of enforcement. Ongoing.
196/b	Memorial Hall refurbishment	TPC	CIL funds will be allocated but an actual value will be determined once current grant applications have been processed. Unanimously Agreed. Ongoing
196/c	Shipping Containers	TPC	On private land. Situation to be monitored. Ongoing

207. County Councillors Report.

NONE

208. District Councillors Report.

Cllr Caroline Newton explained that SODC's emerging Local Plan - which determines where and how housing and business development will take place over the next 15 years - remains in limbo, though it seems likely that there will be some resolution over the next few weeks.

She explained that at Full Council on 19 December, councillors agreed to investigate the possibility of changing the structure of local government here in South Oxfordshire. There are two specific different models under consideration - either a merger with the Vale of the White Horse District Council, with which we already share officers, premises and many services; or a unitary council which would unite the services provided by the District Council and Oxfordshire County Council as a single council covering either all of the county or part of the county. Vale Council have also decided to look at this. We expect officers to report back on the options in the summer. No decision has been made about whether either route will be taken forward. Councillors would have to be persuaded that any such move would be in the interests of residents - both by making services better and by making the council more efficient.

Finally, Cabinet is due to consider proposals for the 2020/21 budget on 30 January, with Council making a final decision on 13 February.

209. Parish Councillors Report - NONE

Finance

210. To Receive and Approve the monthly financial report. **UNANIMOUSLY AGREED**

211. a) To Approve expenditure and sign cheques/approve electronic payment.

Computer Assist (Email Fee)	£4.80
H. Croxford (Dec Salary)	£365.78
HMRC (Dec Clerk Salary)	£84.00
Moore (External Audit)	£360.00

UNANIMOUSLY APPROVED

212. To NOTE the following,

a) Allocation of £250.00 from S137 to Marjorie Saunders towards next year's VE day celebrations.

UNANIMOUSLY AGREED

b) The submission of the Precept request for £25,581.00 **NOTED**

c) The submission of the annual CIL report for 31 Mar 2018 to 1 Apr 2019 **NOTED**

213. Play Area/Skatepark

a) To note annual independent inspection planned by Pi at a cost of £156.00 incl. VAT **NOTED**

b) Update of weekly inspections. **To be provided by SR on her return.**

Planning

214. To Note the following Planning Decision.

Application Reference : P19/S1892/HH(Householder)Application Type (see definition over): Other

Amendment: No. 1 - dated 19th November 2019 27 Chiltern View Tetsworth OX9 7AL Proposal:

Demolition of the existing conservatory and addition of a part single part two storey rear extension in materials and detailing to match the existing dwelling. (as amended by drawings received 19 November 2019). **NOTED GRANTED**

215. To Discuss the following Planning Applications.

a) Application Reference: P19/S4372/HH 41 High Street Tetsworth OX9 7AD

Proposal: Conservatory to rear of property and partial removal of external back wall to integrate new build with old.

NO OBJECTIONS

216. To Discuss any further Planning Considerations at the meeting.

Application Reference: P19/S3402/FUL Barn at Tetsworth Judds Lane Tetsworth OX9 7BN

Erection of a dwelling, parking, access, landscaping and associated works following the demolition of the existing redundant agricultural barn.

AMENDEMENTS NOTED

217. To Discuss Tetsworth Neighbourhood Plan

The plan is now ready for submission to SODC for regulation 15 subject to TPC approval.

UNANIMOUSLY AGREED

HC will await instruction from John Gilbert to submit the plan and all supporting documents.

218. To Consider any issues about the village environment.

a) SE19/341 Land adjacent to Gate House, London Rd, Tetsworth. Enforcement is now in progress. Item to be added to the actions list going forward. **ONGOING.**

b) Fly tipping in the pond to the rear of the Red Lion. PGC will investigate. Item to be added to the actions list going forward. **ONGOING.**

c) Cancellation of Football matches on the village green. **UNANIMOUSLY AGREED** that HC will notify Joe Kitchen on the next working day but the responsibility for notifying players of game cancellation will remain with TSSC.

219. Correspondence

a) South & Vale Communications - Motions agreed by SODC. **NOTED.**

b) Democratic services - Contact details 2019 and consent. HC to **ACTION.**

c) Oxfordshire South & Vale Citizens Advice – Grant Aid. **FOR FURTHER DISCUSSION** for allocation from s137 Funds.

d) Correspondence re dog bins, Jitty and Ditches around the green.

Dog bins have now been emptied following email to BIFFA from HC. Jitty and ditches to be added to the actions list **FOR FURTHER INVESTIGATION.**

220. Items for Next Agenda Not Already Mentioned.

a) Rural Services Survey completed and submitted by PGC.

b) Appeal Dismissed for Traveller site. PGC to compose Thank you letters.

221. Date of the next meeting 27th January 2020 at 7.30pm

222. Meeting Closed 20.46pm

223. Open Forum.



Helen Croxford Clerk & RFO