

Tetsworth Parish Council

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Minutes of the Meeting of Tetsworth Parish Council Held in the Memorial Hall at 7.30pm on Monday 10th February 2020

Present:

Chair Cllr Paul Carr (PGC)

Vice Chair Cllr Seb Mossop (SM)

Cllr Christopher Thompson (CT)

Cllr Susan Rufus (SR)

Officer: Helen Croxford (HC)

Members of the public: 7

Apologies for Absence: D.Cllr Caroline Newton (CN) and C.Cllr Jeanette Matelot (JM)

230. To Receive Declarations of Interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting – NONE

231. Minutes of the Council Meeting held on the 13th January 2020 to be signed as a correct record -

UNANIMOUSLY APPROVED.

232. Minutes from the Village Green Meeting held on Monday 27th January 2020 to be signed as

Correct – UNANIMOUSLY APPROVED.

233. Matters arising from the minutes not on the Agenda – NONE

234. To Discuss the Resignation of Councillor Dewson

Sadly, Ali Dewson has resigned due to family commitments. We thank her for her service thus far and wish her well in the future. Democratic services have been informed and the Notice of Casual Vacancy will be displayed from Saturday 15th February 2020.

235. Public Questions - NONE

236. Update of Actions List.

Ref.	Action Required	Resp	Progress
23/17	Enforcement of hedge replacement at 31 Marsh End	PGC	As yet this has not been replaced. Ongoing.
87/17	Footpath at Attington Stud. Path rerouted. No planning application submitted.	SM	SM Received and email from Jackie Smith (JS) the Public Rights of way Officer at OCC on 08/11/2019 confirming this is still in progress as the diversion is still being processed. Ongoing.
330/18	Red Lion PH – community asset needs to be renewed.	SM	Community Asset runs out 2/10/2019 Despite a detailed submission, the Community Nomination Ref 19S09/1 has been denied due to lack of evidence that the asset meets the new stringent rules. SM to follow up. Ongoing.
48b/18	St Giles Church/Probation Service. SR. has contacted them and is waiting for a response.	SR	There is still no availability. SR has chased again and resubmitted an application however this service is currently unavailable. For review in Feb 2021
83/19	Bus Shelter	HC	Grant application was unsuccessful due to our S137 funds. Although TPC had voted less than six months ago to replace the shelter the lack of grant has implications on the funding available. TPC will make a written withdrawal of the motion so that the shelter can be refurbished. Quotes will then be obtained for repair instead. Ongoing.
85/19	New Notice Board	HC	New Notice Boards – Both of the Notice Boards need to be replaced as they are in poor condition. Unfortunately, the Village notice board has succumbed to the violent weather. A replacement Notice Board for the Village will be purchased next year if the budget permits. In the short term, Once the ‘new TPC board’ has been installed, the Village can use the old board as a temporary measure. The grant application was unsuccessful due to S137 funds. TPC will proceed with the purchase of the TPC board from CIL funds. Ongoing.
88/19	Community Speed Watch	PGC	PGC has two further volunteers for the Community Speed Watch. Unfortunately, the equipment is currently undergoing maintenance. Training will begin once this has been completed. Ongoing.
47/19	New TPC telephone and Upgrade to Antivirus software for TPC Laptop	HC/CT	New mobile contract has been arranged with Vodafone for £9.90 per month using an existing handset owned by the clerk. The new number 07501 306382 has been circulated. Notice has been given to Voipfone to cease the old contract before 23 rd February 2020. Completed. CT has agreed to look into the Antivirus upgrade and review the TPC Laptop’s efficiency - Ongoing.
55/19	Speed Signs	CT	The grant application has been successful and we have £5,500.00 towards this purchase. Highways are waiting on a line manager to sign off on the order and are aware of our Deadlines to have the work in progress by 30 March 2020. Ongoing.
101/19	Councillor Vacancy	HC	Vacancy has proceeded to Co-option. Position advertised. An application has been requested but as yet no submission made. Still Ongoing.
132a/19	A40 Closure proposals	TPC	The A40 is to be closed for up to 15 weeks in order that Embankment Repairs may be carried out. This is in a section half way between the Attington Stud entrances and the road which leads to the B4023 to Thame. There is no viable alternative to closing the road at this location. Consequently, access to the Village will only be from the other side of the A40 and access to

			Thame will be via the A329 (Rycot Lane). More information will be provided once it is available. The work is planned to start 5 th May 2020. Ongoing.
169b/19	Gates Across Judds Lane	SM	Investigation into this is in the hands of SODC. Ongoing
162b/19	Rent for two parking spaces at 24 High Street.	HC	Rents invoice sent to the occupiers remains unpaid. A further reminder has been sent to the owners of the property. Still no response. HC will research previous financial reports and minutes to establish when the last payment was received and investigate further options of enforcement. Ongoing.
196/b	Memorial Hall refurbishment	TPC	TPC will reassess CIL funds now that their two grant applications have failed. CIL will be allocated to this but an actual value will be determined once current TMH grant applications have been processed. TMH has a meeting with SODC Grants in 6 days so more will be known then. Ongoing
196/c	Shipping Containers	TPC	On private land. No further action. Completed.
205/20	Fencing at 8 Marsh End	TPC	Weather implications at present have prevented further action. PGC will check physical position of the boundary. Ongoing.
218a/20	SE19/341 Land North of A40 Adjacent to the Gate House	TPC	Under enforcement. No Further information. Ongoing.
218b/20	Fly tipping in pond to rear of The Red Lion	PGC	Private land. Complete.
219d/20	Jitty & Ditches around the green	PGC	The cobbled path is being impinged on by undergrowth. This particular area belongs to SOHA. HC will notify them and request maintenance. Ongoing.

237. County Councillors Report - NONE

238. District Councillors Report - NONE

239. Parish Councillors Report.

a) PGC and SM attended the year 8, off timetable morning at Lord Williams School. The pupils were split into community groups depending on where they lived to discuss green issues in their area. The Tetsworth group discussed recycling & Waste. The pupils had some great ideas that mirrored TPC initiatives, particularly involving the ditch around the green.

b) HC and PGC attended the OALC audit courses. These were very informative and provided useful insight for upcoming AGAR requirements.

Finance

240. To Receive and Approve the monthly financial report – **UNANIMOUSLY AGREED.**

It was noted that payment reflected in the Forest School column for waste clearance, should in fact be allocated from S137 funds. It was therefore **UNANIMOUSLY AGREED** to amend this accordingly going forward.

241. To Approve expenditure and sign cheques/approve electronic payment.

Computer Assist (Email Fee)	£4.80
H. Croxford (Dec Salary)	£403.65
HMRC (Jan Clerk Salary)	£84.00
O'Neill Homer	£990.00
PHD Town Planners	£480.00

SODC Dog Bins	£41.44
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UNANIMOUSLY AGREED

242. **To Note** Waver from SSE - **NOTED**

243. **To Discuss**

a) S137 Allocation for Oxfordshire South & Vale Citizens Advice.

A donation of £50.00 was suggested as a gesture of goodwill and HC will give details of other charitable organisations in the village who may be able to assist. **UNANIMOUSLY AGREED.**

b) TSSC request for funding.

£1500 per year has already been allocated in next years budget. CIL is not applicable to items already purchased or maintenance costs so it is not possible to allocate these funds for improving the pitches or refunding the tractor. CIL funds are only available as grants for the future purchase of physical items of infrastructure.

c) To Note VAT reclaim.

The VAT reclaim has been submitted for the period 04.02.2019 to 31.01.2020 - **NOTED**

244. **Play Area/Skatepark**

a) Update of weekly inspections – All in order, defib working well. **NOTED**

b) Rota - **AGREED**

Planning

245. **To Note the following Planning Decision.**

a) Application Reference: P19/S2226/FUL Location: Land Near The Old Dairy Between Moreton and Tetsworth

OX9 2HS Proposal: Change of use agricultural land to allow the siting of two shepherd huts for holiday letting purposes and associated infrastructure APPLICATION WITHDRAWN. **NOTED**

b) Application Reference: P19/S2916/FUL (Full Application) Minor Address: Land to the rear of The Swan

5 High Street Tetsworth OX9 7AB Proposal: Extend the existing house at the front and integrate a first-floor extension at the rear, integrate a new dwelling attached to the existing house and improve the visual appearance of the plot with associated landscaping. AMENDED. **NOTED**

246. **To Discuss the following Planning Applications.**

a) Application P19/S4691/O(Outline) Major Proposal: Toll Lodge Farm London Road Tetsworth OX9 7AZ

Proposal: For an equestrian fitness and rehabilitation centre, with ancillary buildings, parking and landscaping.

It was noted that the enforcement is still ongoing and that closing dates for submissions differed from the website, to the emailed application. In addition, there was an error in the consultation process as The Toll house was listed as a consultee and the adjacent neighbour at The Gate House had not been listed at all. HC will email Planning for clarification and a possible restart of the consultation process.

UNANIMOUSLY OBJECT TPC will draft comments.

b) Application Reference: P20/S0263/FUL(Full Application): Address: Moreton Field Farm Moreton OX9 2HT Proposal: Conversion of one barn and one stable block into two separate dwellings, with associated landscaped areas and off-road parking.

NO OBJECTIONS – With Comments. (No vehicular access along Judds Lane to Tetsworth). UNANIMOUSLY AGREED.

c) Application Reference: P20/S0385/FUL(Full Application) Address: Land Near The Old Dairy Moreton OX9 2HS Proposal: Change of use of agricultural land to allow the siting of two shepherd huts for holiday letting purposes and associated infrastructure.

UNANIMOUSLY AGREED – NO OBJECTIONS.

247. To Discuss any further Planning Considerations at the meeting - NONE

248. To Discuss Tetsworth Neighbourhood Plan

Regulation 16 is imminent. Notices will be posted in the Tetsworth Parish News and on the TPC website. SM and CT with assist John Gilbert from NPG with additions to the website.

Funds remaining in the NPG account after the final submission will be set aside for future issues or absorbed into the TPC funds as funding for Neighbourhood plans is being withdrawn by SODC.

249. To Discuss - The Traveler Site Appeal.

a) The outcome of the Appeal.

Both Appeals were rejected. Thank you letters for the relevant bodies involved have been sent.

MEMBERS OF THE PUBLIC LEFT THE MEETING.

b) The claim for costs recovery following the rejection of the appeal against (APP/Q3115/W/16/3156409 AND APP/Q3115/W/18/3205628). CONFIDENTIAL

TPC voted **UNANIMOUSLY** to follow advice outlined in a letter regarding the above.

MEMBERS OF THE PUBLIC RETURNED TO THE MEETING.

250. To Consider any issues about the village environment.

a) Temporary Road Closure Tetsworth Back Street. No. 5. Starting 28 April 2020 - **NOTED.**

b) Fallen Tree behind The Red Lion, blocking the footpath. HC to report to OCC Footpaths - **AGREED**

251. Correspondence

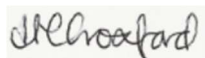
- a) Rural Services Survey – **COMPLETED.**
- b) Press Release re waste enforcement – **NOTED.**
- c) South Oxfordshire in the Dark – **NOTED.**
- d) New Crowmarsh Building for SODC – **NOTED.**

252. Items for Next Agenda Not Already Mentioned - NONE

253. Date of the next meeting 9th March 2020 at 7.30pm

254. Meeting Closed 21.45pm.

24. Open Forum.



Helen Croxford Clerk & RFO