

NOTES OF 22nd MEETING OF THE TETSWORTH NEIGHBOURHOOD PLAN STEERING GROUP

HELD AT 7.30PM ON THURSDAY 4th SEPTEMBER 2017

IN TETSWORTH MEMORIAL HALL

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| Present: | John Gilbert | JG |
| | Sarah Appleby | SA |
| | Gill Copsey | GC |
| | Huw Devey | HD |
| | Karen Harris | KH |
| | Aidan Lynch | AL |
| | Rajen Nathwani | RN |
| | Geoff Rufus | GR |
| | Gaynor Sellors | GS |
| | Max Sellors | MS |
| Apologies: | Caroline Cann | CC |
| | Gemma May Brown | GMB |

1. **Notes of 11th July 2017 Meeting.** The SG was content that the notes were an accurate record of business. Actions were reviewed via the rolling Action Chart. All were complete or noted for future action.

2. **Declarations of Interest.** The SG wished to clarify and document declarations of interest by SG members. In particular, a verbal declaration by AL at the outset of the Tetsworth NP project had been noted by those present, but not recorded in the notes of that meeting. To rectify this omission, AL restated his professional support of local householders and landowners through his Al3d business which provides architectural, project management and planning advice services in Tetsworth and elsewhere.

AL stated that he was supporting approximately 30 Tetsworth households with his professional services and the landowners of 3 parcels of land behind and to the west of Silver Street and The Jitty. One of these parcels was now the subject of planning application P16/S2751/O by Mr & Mrs Rockell for the erection of 6 dwellings behind 10 Silver St.

AL also has a leading role as a local resident opposing planning application P15/S3936/FUL and the forthcoming appeal against a Traveller Site development and is supporting 11 local households in their opposition of planning application P16/S2350/O for erection of up to 60 dwellings on 10 acres of the Tetsworth Car Boot site.

All other SG members present recognised that they had a personal interest in the outcome of any planning applications already submitted or which may come forward on those sites listed on SODC's Submitted Development Sites for Tetsworth Parish, and which might affect their own residences. Accordingly, members declared the following interests, none of which were a financial interest in the sites themselves:

SA, GR and HD – Ser 437, land to the NW and rear of 10 Silver St
JG, GR and HD – Ser 445, land west of 28 Silver St
GS, MS, GC and GR – Ser 120, land south of High St
KH – Sers 479 and 480, land at Mount Hill Farm
RN – Ser477, land adjoining Judds Lane

3. **Tetsworth NP Preparation.** Following feedback from SG members on the initial Draft of the Tetsworth NP document, JG had circulated V2 on 22 Aug as a baseline document for

discussion. A page-by-page review of the draft gained general support for the format, tone and content, but JG took note of various suggestions for improvement which he would incorporate into V3 of the draft document. This version would be circulated to team members and forwarded to Ricardo Rios at SODC well ahead of the scheduled meeting with him on 20 Sept.

GS volunteered to provide details of residential planning applications since the 2011 census and HW agreed to improve the Policies-Objectives table.

Action 117. GS to provide JG with a list of planning applications in the style presented in the Chinnor NP.

Action 118. HD to improve the format of the Policies-Objective table and forward to JG.

Action 119. JG to incorporate amendments as discussed into V3 of the draft NP document and distribute to SG members and Ricardo Rios at SODC.

4. **Independent Review of Questionnaire Results and Draft NP Documentation.** CC had suggested that the interpretation of the Qustionnaire results should be subject to independent review to avoid the possibility of bias within the SG. The team concluded that their detailed review of V2 of the draft NP document had resulted in objective interpretation of the Questionnaire findings and that independent review was not necessary. However, they also concluded that independent review of the whole package of the draft NP documentation including supporting statements prior to its exposure to local consultation would be helpful. This issue would be discussed after the meeting with Ricardo Rios.

5. **Preparation of Supporting Documentation.** JG had undertaken some preliminary investigation on the preparation of documents which must accompany the Submitted Version of the NP to SODC. These included the Basic Conditions and Consultation Statements and a Strategic Environmental Assessment screening. Much advice was available through the SODC NP Toolkit, but further guidance would be sought from Ricardo Rios.

6. **Meeting with Ricardo Rios at SODC.** The SG agreed that the provisional meeting with Ricardo at 2.00pm on Weds 20 Sept should be confirmed and that V3 of the draft NP document would be a suitable basis for discussion with him.

The aim of the meeting would be to seek his advice, guidance and feedback on our progress to date with a view to taking on board what we still needed to do before we would be ready to forward a Submitted Version to SODC.

AL, GC, GR and HD volunteered to accompany JG to SODC on 20 Sept.

Action 120. JG to confirm SODC meeting arrangements with Ricardo Rios.

Action 121. JG to make transport arrangement with AL, GC, GR and HD for SODC meeting.

7. **Date of Next Meeting.** The next meeting of the SG will be held on **Monday 25th September 2017** at 7.30pm in the Memorial Hall.