

**Minutes of the Meeting of
Tetsworth Parish Council
Held in the Memorial Hall
at 7.30pm on Monday 8th April 2013**

- Present:** Cllr. Karen Harris (KH) - Chair
Cllr. Alan Martin (AM)
Cllr. Hazel Bottone (HB)
Cllr. Paul Margan (PM)
- Officer:** Sarah Pullen
- Members of the Public:** There were 4
- 061/13 Apologies for Absence
Cllr. Jane Bowers (JB), Cllr. Marjorie Sanders (MS), Cllr. Dorothy Brown (DB) – District Councillor
- 062/13 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct. There were none.
- 063/13 Minutes of the Meeting of Tetsworth Parish Council, Village Green Management Committee and TSSC held on the 11th March to be signed as a correct record.
Resolved: That these minutes are a correct record and that they be signed by the Chairman.
- Minutes of the Council Meeting held on Monday 11th March 2013 to be signed as a correct record.
Resolved: That these minutes are a correct record and that they be signed by the Chairman.
- 064/13 Matters arising from the minutes
Email from Mr and Mrs Jarvis – Ref: Footpath
HB reported that she has been to look and there is lots of work being carried out by Oxfordshire Footpaths. HB will speak with Mr and Mrs Jarvis.
- Footpath to the rear of Swan Gardens**
HB reported that she has been to see where the footpath is to be re-routed. **Noted.**
- Golf Course – Light Pollution**
Following a complaint about light pollution from the lights at the Golf Course, the Clerk reported that whilst lighting is a planning issue, if there is permission for these lights then they are a legal activity and so nothing further can be done.
- Jubilee Celebrations**
It has been decided not to proceed with any Jubilee Celebrations this year.
- 065/13 District Councillors Report
There was no representative.
- 066/13 County Councillors Report
There was no representative.
- 067/13 To receive the Monthly Financial Report
The Balance at bank is £8197.31
- To appoint the internal auditor – RJS (IA) Limited.
The clerk confirmed that she has spoken with the auditor who is happy to continue auditing the accounts. He has confirmed that his fees have not changed from last year - £165.
Resolved: To appoint RJS (IA) Ltd
- Review of budgets to end of year March 13.
- Review of Bondary rents/allotment rents.
The clerk referred to the assets register. Any changes to rents need to be noted there.
- VAT Return
The Clerk has calculated the VAT due back as £268.48.
- Accounts to end of Year 2013.
The Clerk presented accounts to the end of March 2012 for consideration before signing off at next month's meeting.
- 068/13 To approve Expenditure and sign the following cheques:
- | | |
|------------------|----------|
| Dog Bin Emptying | £36.60 |
| S. Pullen Clerk | £1044.30 |
- Resolved:** To accept the above expenditure and sign cheques. All agreed.
- 069/13 Memorial Hall
Caroline Cann reported that work has been slow during the last few weeks and it is estimated that the work is up to 6 weeks behind. The completion date should be the 26th April. The windows are due to arrive by the 15th April. There have been some issues on site and therefore weekly meetings have been organised with the architect, builder and committee. These are being

minuted. The Parish Council thanked Caroline for all her hard work throughout this project.

070/13

Planning Applications:

P13/S0803/LB (Listed Building Consent)

42a High Street, Tetsworth – Display of external advertising.

Approved: Unanimous

P13/S0409/RLB (Retrospective Listed Building)

The Swan, High Street, Tetsworth – 1. Replacing rotten oak floor. 2.A section of staircase was replaced.

Approved: Unanimous

071/13

Trees in the Jitty - Tree related subsidence to 14 The Laurels, Tetsworth

Following the last meeting, we have written back to Oriel Services Limited to say that we are unhappy with the information provided and therefore will be seeking further advice. There isn't any damage to the cobbles in that area, and there have been no other reports at problems in the vicinity.

Resolved: To contact the tree officer, Martin Gammie at SODC and request a site visit and to check our insurance details.

072/13

Village Environment

KH/SP have visited the site and inspected the ditch. Rectory Homes have stated that they only have ownership of the land to the chainlink fence and therefore they feel that the trees are not their responsibility. Previously when a tree fell at this location the previous owner of this land, Jason Abbot, took care of the removal. We have received complaints and children keep climbing the fallen tree as it is dangerous.

Resolved: To seek advice from the tree officer, Martin Gammie and also the local PCSO.

073/13

Common and Parish Land

Knap Cottage – We are still waiting for a reply from Mr Honniball. Mr and Mrs Armstrong would like to register the land, but need to provide evidence that it has been used as a driveway for the past 12 years. They have also requested permission to remove the trees on the adjoining land.

Resolved: That the Parish Council are happy for Mr and Mrs Armstrong to remove the trees as requested. The Clerk to write to Mr and Mrs Armstrong to confirm that the Parish Council are also happy for them to proceed with trying to register the land. The Clerk should also look for evidence of this land being used as a driveway.

074/13

Neighbourhood Plan

There was no report this month.

075/13

M40 Group

The M40 Group have sent their latest newsletter through for inclusion on our website.

076/13

The PATCH/Skatepark

HB reported that another karabiner has been broken off one of the swings. AM will fix.

We will request quotations for the two benches to be repaired and any broken timbers at the entrance to be replaced. The Clerk should request a quote from Dave Pullen.

077/13

To consider the following correspondence

102 South Oxfordshire Core Strategy – Copy of the adopted policies maps. – Sent to MS for information.

078/13

Any other business for discussion

TSSC Paperwork – Following the recent TSSC /Village Green meeting, the Clerk reported that she has not received any of the necessary paperwork/certification from the TSSC. HB will chase.

Noticeboard – AM/The Clerk will update the information in the noticeboard.

079/13

Date of Next Meeting

Annual Parish Meeting – 22nd April 2013

Annual Meeting of the Parish Council – ~~13th May 2013~~ Please note a change of date for this meeting to the 20th May 2013.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.50pm