

**Minutes of the Meeting of
Tetsworth Parish Council
Held in the Memorial Hall
at 7.30pm on Monday 16th April 2012**

Present: Cllr. Karen Harris (KH) - Chair
Cllr. Alan Martin (AM) – Vice Chair
Cllr. Hazel Bottone (HB)
Cllr. Marjorie Sanders (MS)
Cllr. Paul Margan (PM)

Officer: Sarah Pullen

Members of the Public: There were 8

054/12 Apologies for Absence
Cllr. Dorothy Brown

055/12 Co-option onto Council
We have received 3 applications which were read out at the meeting.
Each councillor has one vote by show of hands. The person elected must get a majority of votes. Whoever receives the most votes will be co-opted.

Resolved: That Jane Bowers be co-opted onto the Parish Council.
Jane Bowers (JB) signed the 'Acceptance of Office' forms and then joined the meeting.

056/12 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.
Cllr. Alan Martin declared a prejudicial interest in the item Memorial Hall, as he is on this committee. He signed the declaration of interest book and did not vote on this item.

057/12 Minutes of the Council Meeting held on Monday 12th March 2012 to be signed as a correct record.
Resolved: That these minutes are a correct record and that they be signed by the Chairman.

058/12 Matters arising from the minutes
Filing Cabinet – The two filing cabinets are now ready for use. Need to arrange a time to sort paperwork.

Grants - Need to arrange letters to everyone who has been given a grant. Grants cheques should be added to the May agenda.

Sports and Social Club Information - There are some items which were noted on the paperwork received from the Sports and Social Club as follows:

Fixed wire check – 3 items require attention as minor recommendations have been made.

Resolved: The above items were noted.

059/12 To receive the Monthly Financial Report
Balance:
Current Account: £18321.21

The Clerk reported that she has a VAT return to send off to the value of £1421.01

Resolved: To accept the monthly report.

To appoint Internal Auditor

Resolved: To appoint R J Symes as Internal Auditor

Accounts year ending March 31st 2012.

Resolved: That the Clerk should distribute for signing off at the May meeting.

Review of Boundary Rents

Resolved: To keep parking on parish land charges at £100 and access/boundary rents at £5 as last year. Allotment rents should be kept as for last year also.

060/12	<u>To approve Expenditure and sign the following cheques:</u>	
	ORCC Membership	£30.00
	Clerks & Council Direct	£12.00
	4 Seasons Tree Care:	£1056.00
	Beech Tree – £480.00	
	Willow Trees – £576.00	
	H. Bottone (for repair to cabinets)	£17.28
	S. Pullen (Clerk) (Jan-Mar)	£796.71

Guttering on Memorial Hall

HB reported that she has arranged for guttering to be installed over the noticeboard on the Memorial Hall as water from this roof was damaging the noticeboard.

Resolved: To pay £65.85 for the new gutter.

AM and HB declared an interest in the above item, signed the Declaration of Interest Book and did not vote on this item.

061/12 Memorial Hall

Caroline Cann reported to Council that the Memorial Hall committee have retendered for works to the Memorial Hall, and amendments have been made to accommodate these figures. The architects have now been paid for the first part of the fees. Aiden Lynch has also been assisting with works. This can now be taken back to Leader for more grants. However, a works loan is still thought to be required and therefore the Parish Council will start consultation for this at the Parish Meeting.

062/12

Planning

Planning Decisions:

Copcourt House, Thame Rd, Tetsworth. Thame. – The appeals are dismissed.

110 High Street, Tetsworth, Thame. – The appeal is dismissed - **Noted**.

P11/E2365 – Moreton Field Farm, Moreton.

Alternations to existing roof, with new two storey extension and courtyard infill. – **GRANTED - Noted**.

Planning Applications:

P11/E2491 – Land to the rear of The Swan, Swan Gardens, Tetsworth.

Erection of four detached dwellings with garaging, new access and landscaping.

Decision – REFUSED (Vote 5 Refused, 1 Approved)

This area has received applications for residential development a number of times since October 2002. While the planning application P11/E2491 has drastically reduced the number of dwellings Tetsworth Parish Council has identified points of major concern, against this development.

This site is not allocated for residential development (H1 OSP and H1 & H2 of the South Oxfordshire Local Plan and the South Oxfordshire Local Plan (2011) or the Tetsworth Parish Plan (2004 – 2014). The development of this area as proposed to the rear of the Swan, which is a significant Grade 2* listed building will detract from the setting of the listed building. The erection of dwellings in this area would create an over development of the existing Swan Gardens which would detract from the setting of the village green, the open character of this part of the village and the character and appearance of the Area of Great Landscape Value.

The proposal to plant trees as a visual barrier between the development and the village green, takes no account of the current ownership of the ditch beyond the existing tree line or any future ownership and maintenance responsibility of the new trees including the ditch into the future.

Foul drainage: The Swan Gardens area of the village suffers recurring problems with ineffective sewage pumping; this causes permanent unpleasant smells and blockages in the area of the proposed new development. Sewage blockages and sewage back-up occur further along the line particularly in some gardens and toilets in Marsh End. Before any further development in Tetsworth takes place it is important that the sewage disposal issue is resolved.

Planning Correspondence:

Several complaints have been received about the development on the car boot field. In particular the installation of a cesspit. This has been referred to planning enforcement for an investigation.

Letter from Jeffrey Emmett ref: Land at Mount Hill Farm, Tetsworth – **Noted**.

063/12

Village Environment

A40 Flooding - KH reported that following a meeting with Keith Stenning, from Highways and Transport, he said that the problem of flooding on the A40 are a landowner problem. Therefore KH arranged a meeting with Mr Jarvey from Attington Stud. He insists that the problem of flooding is not his. The land he owns is lower than the road and the ditch is running well. A BT manhole appears to be contributing to the problem with water billowing out of it during heavy rain periods. KH has video and photo evidence. He is not prepared to start clearing this area, as it could make him liable for future works. KH is now going to speak with Mr Stenning again to try to find a resolution to this matter.

Trees at Knapp Cottage – The electricity company have organised to come and trim the trees which are touching the electricity cables. AM has chased them again today, but is waiting for a call back.

Copper Beech Tree – We received a telephone call from the lady who lives next door to the Copper Beech Tree. SODC had sent another crew out to cut the tree. KD saw the workmen and advised them that this tree had already been dealt with, and has a TPO on it.

064/12 Common and Parish Land
There is no update at the moment on the Turning Circle. However, we are still pursuing Keith Stenning for scalplings when the A40 is resurfaced.

065/12 Parish Plan
MS reported that Neighbourhood Planning is now to replace Parish Plans. However, the cheapest options are costing a lot of money – upwards of £17,000. She feels it leaves smaller councils such as Tetsworth vulnerable in planning.
Resolved: For the Clerk to arrange a meeting with John Howell to discuss further.

066/12 M40 Group
David Harris reported that progress is slow. However, the M40CEG would like support for a feasibility study by TVE into the use of incorporating photo voltaic cells onto noise reduction barriers at Milton Common. Ken Edwards will report to our Parish Meeting.
Resolved: To support the feasibility study and to write to the Environmental Protection Team Leader at SODC.

067/12 PATCH/Skatepark
These areas have been inspected and there is nothing to report from these inspections. The skatepark is being well used, and the children have posted some videos onto You Tube.
At the last meeting of the Jubilee committee, the children asked if they could look into painting the skatepark for the Jubilee. They have been asked to write directly to the Parish Council for permission.

068/12 To consider the following correspondence
73 Letter from Jeffrey Emmett – Ref: Highway adjacent to Attington Stud - **Noted**
74 OCC – New dial-a-ride service begins 2 April 2012. - **Noted**
75 Electoral Review of South Oxfordshire – **Noted**

Correspondence sent by email to Councillors:

Deep Cleanse Project – KD has written to Louise Brown from this programme and requested more information.

069/12 Any other business for discussion
OALC – The members area of the OALC website requires login details. The Clerk to forward to Councillors.

TOE – A new access fund for rights of way has been opened. MS will investigate.

Jitty Path – The area behind 36 Elm Close is very overgrown with Ivy. We should write to the owners and ask them to look into clearing this area.

A Freedom of Information policy should be adopted by Council. KT will investigate what is required.

070/12 Date of Next Meeting
Annual Parish Meeting – 30th April
Annual Meeting of the Parish Council – 14th May

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.14pm