

**Minutes of the Meeting of
Tetsworth Parish Council
Held in the Memorial Hall
at 7.30pm on Monday 10th December 2012**

- Present:** Cllr. Karen Harris (KH) – Chair
Cllr. Hazel Bottone (HB)
Cllr. Jane Bowers (JB)
Cllr. Paul Margan (PM)
Cllr. Alan Martin (AM)
Cllr. Marjorie Sanders (MS)
- Officer:** Sarah Pullen
- Members of the Public:** There were 3
- 185/12 Apologies for Absence
Cllr. Dorothy Brown (District Councillor), Cllr. Caroline Newton (County Councillor).
- 186/12 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct. There were none.
- 187/12 Minutes of the Council Meeting held on Monday 12th November 2012 to be signed as a correct record.
177/12 This planning application was approved unanimously.
Resolved: That with the above corrections, these minutes are a correct record and that they be signed by the Chairman.
- 188/12 Matters arising from the minutes
There were none.
- 189/12 District Councillors Report
There was no representative.
- 190/12 County Councillors Report
There was no representative.
- 191/12 To receive the Monthly Financial Report
The Clerk reported that she has once again gained on-line access to the bank account.

The Balance at bank is **£10586.80**

There has been an interim budget meeting during the month, but due to new guidelines received from SODC, this budget will be finalised in January and the precept will be set then also. MS advised that as we adopted the new Code of Conduct, as required under the provisions of the Localism Act 2011, Parish Councillors are now advised to complete a Dispensation Form if they own their own home prior to setting the new precept.
The Clerk will prepare the relevant forms for the next meeting.

Budget Meeting – AM took minutes at this meeting and they have been distributed. Changes have been highlighted and they will be distributed again ready for sign off at the January meeting.
- 192/12 To approve Expenditure and sign the following cheques:
SODC Dog Bin Emptying £73.20
Resolved: To accept the above expenditure
- 193/12 M40 Group
Ken Briars presented to the Council on behalf of the M40 CEG. They have put in a submission for an award and have been successful. This award will help to develop a project to help the 20,000 residents who live near to the M40 between junctions 3 and 8. A co-operative will be formed to raise the capital to pay for barriers which will be integrated with solar energy. Individuals and organisations will be able to buy shares to reap dividends from the barriers. Currently the group are working on a business plan which means that about six miles of motorway could get barriers by 2016 including the stretch at Tetsworth. A joint partnership for this project has been formed by the M40 CEG, Highways Agency and Wycombe District Council. Ken pointed out that there are two high noise areas at Tetsworth and that this project is being done by local people for local people. MS said that we are about to start a consultation for the next village plan and it would be nice for the M40 to participate with this. Ken agreed and this can happen in early February. The TPC website is also a good place to publicise this campaign. KH thanked Ken and the group for all their hard work.
- 194/12 Memorial Hall
The works at the Hall are going well and are on schedule. The architect is very happy with the quality of works being carried out. Tiling should commence by the 16th December with a view to finish tiling by Christmas.
- 195/12 **Planning**
Planning Applications:
P12/S2566/FUL – Land adjacent 14 High Street, Tetsworth.
Erection of 2 bedroom dwelling and creation of access (AMENDED DETAILS)
Decision – Approved
Vote: 5 x Approved, 1 x No Strong Views

P12/S2566/FUL – Land adjacent 14 High Street, Tetsworth
Erection of 2 bedroom dwelling and creation of access.

P12/S2711/FUL – Sunnymead, Elm Close, Tetsworth
Demolition of existing buildings and construction of 2 flats and 5 houses with associated car parking with access from Elm Close.
Decision – Refused - Unanimous

- **In line with planning policy (February 2008) Policy EP6**
There are already problems of water run-off into the grounds of “Model Cottage”, situated on the northern boundary of the development. Policy EP6 states the system should effectively mitigate any adverse effects of surface water run-off and flooding on people, property and the ecological value of the local environment. There is no provision to protect this neighbouring property in the plans.
- **In line with planning policy (February 2008) Policy D2**
Elm Close already has congestion problems caused by existing residents on street parking. There is no additional capacity within the site to accommodate visitor parking. It is proposed that some sacrifice of the large communal spaces could be used for extra parking within the development.
- **In line with planning policy (February 2008) Policy D3**
The shared communal spaces are large, but there are reservations regarding the maintenance of these areas, without designated responsibility for the up keep of the spaces.

P12/S2885/FUL – 42a High Street, Tetsworth
Change of use of ground floor area from antiques shop (A1) to office use (A2), replacement signboards, internal alterations and new bi-fold doors to existing garage.
Decision – Approved - Unanimous

196/12

Village Environment

Footpaths – Various issues have been highlighted by Shirley. She has complained to the local landowner that stiles are broken or hidden. She has also contacted the footpaths department at SODC and has been sent information about applying for a grant for this type of work. The landowner is not able to apply. It has to be proved that the footpath is on a circular route.

Resolved: To add this issue to the Parish Plan.

Ditch between The Swan and The Green – KH reported that it has been established that the trees which have fallen definitely belong to Rectory Homes. When Rectory Homes attended a TPC meeting recently David Ullathorne said that they would produce a management plan for this area. It was therefore decided to invite David to the next meeting. The Clerk has also contacted The Swan with regards to this matter.

A40 Footpath – KH and Caroline Newton have both spoken with Keith Stenning to try to arrange for the A40 footpath to be cleared. Unfortunately, there are no available funds for this type of work. However, the Clerk has also emailed the Big Clean Up fund to see if they may be able to help.

Flooding – It was reported that there is very bad flooding near to the new barn near the Car Boot field.
A40 – We have reported the flooding close to Attington Stud to the Highways department. However, again it is not a priority for them as there have been much bigger problems in the County. We have been assured that we are on the waiting list, but the list is long. There is some signage at the site to warn traffic of flooding, although the flooding is not always there.

Swan Gardens Footpath - We have received a letter from Mr and Mrs Connell at 1 Swan Gardens. They have always maintained the garden next to the footpath which runs adjacent to their house. However, a ‘groundsman’ has attended the garden and has cut back growth severely. Mr and Mrs Connell asked the man who he is working for as they are unhappy about the planting being so severely cut back. The man refused to tell them who he is working for. We have assured them that it is not the Parish Council and have advised them to contact the Clerk if they experience this again. AM will continue to follow up.

Turning Circle near the church - A community fund has been applied for to assist in tidying this area, but there is no grant available. As this area has not been adopted, there is no onus on anyone to maintain. Highways department have made it very clear that they will not work on this area unless someone else gets it to a certain standard first. PM has obtained prices for putting a temporary surface down, but it was felt that this would be a regular cost due to the temporary nature of the work. This would be exacerbated by the use of this road by the dust carts. There was a discussion as to whether this is a good use of Parish Council funds without consultation, in light of the fact that no complaints have been received any complaints about the area.
Resolved: To discuss this further in the New Year and add to the Parish Plan for consultation.

Trees in the Jitty – The Clerk reported that she has contact OCA, the company who posted signs onto the trees in the Jitty trying to establish ownership. This company are acting for the insurance company who have a claim for subsidence from a property in The Laurels. HB said that she had received reports that some of the trees were to be felled. This should not happen without us being informed. HB will let the Clerk know. In the meantime, we should wait to hear back from OCA with any requests for work to the trees.

Area behind the Green – KH reported that the access to the TPC land has been destroyed as trees adjacent to the access have been felled and left blocking the area. It was agreed that we should investigate who has done this so that the trees can be removed and the access reinstated.

197/12

Common and Parish Land

Letters have been received from Mr and Mrs Armstrong with regards to purchasing the land at Knapp Cottage. KH/Clerk have reassured Mr and Mrs Armstrong that the Parish Council are not seeking to profit from the sale of this land. A letter has been sent to Mr Honiball, Solicitor, requesting advice as to the best way to proceed with this matter.

198/12

Neighbourhood Plan

MS and JB will get together to organise the initial consultation Neighbourhood Plan meeting. It was agreed that the first week in February will be a good time to arrange this for.

- 199/12 PATCH/Skatepark
HB reported that all inspections are up to date and there is nothing to report.
PM reported that he has inspected the wood at the entrance to PATCH. This is very slippery and he will try and deep clean to prevent this.
- 200/12 To consider the following correspondence
91 Electoral review of South Oxfordshire – Draft recommendations
91 Letter from Mrs Mann, Swan Gardens – Re: Electricity Supply
The Clerk reported that she has spoken to Mrs Mann and also the Electricity Board. There has been work carried out recently on the poles locally which should prevent too many further problems.
- Emails received
There is a grant available for Memorial Funds. MS reported that a local lady is currently researching the names on the Tetsworth Memorial to keep the memory alive of the people named.
- 201/12 Any other business for discussion
DOI Forms – The Clerk should check that all amendments have been received and passed back to the Monitoring Officer.
- Willows at the back of the Green
Matthew Vaughan has contact KH to advise of future maintenance of these trees. This should be discussed at the January meeting.
- Park and Ride Service in Oxford
MS reported that when she recently visited Oxford both Thornhill and Water Eaton park and ride car parks were full. It was suggested that we ask our County Councillor what plans there are to prevent this in the future.
- Parish and Towns forum
AM/MS reported that they attended the Parish and Towns forum recently. Many Parish Councils were discussing similar issues and had similar comments to TPC. There was also lots of information available about Grants and Neighbourhood plans.
- Japanese Student
We have been approached recently by a Japanese Student who wanted to ask questions about our original Parish Plan. MS met with him. It was while going through his checklist she realised how much has been achieved in Tetsworth since the last Parish Plan!
- Lord Williams
MS/JB attended an open day at Lord Williams to meet with students who wanted to discuss what improvements they would like locally. It was a very informative day. However, the Tetsworth residents highlighted that they would like a light in the Bus Shelter and a larger range of food in the Tuck Shop!
- Marsh End – Refuse Bins
AM reported that despite previous requests, the residents of the flats in Marsh End are still leaving their bins out all week. Often they roll around in the road and cause a hazard. Clerk to report to SODC again.
- 202/12 Date of Next Meeting
Next Meeting – Monday 14th December, 7.30pm.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.25pm