

**Minutes of the Annual Meeting of
Tetsworth Parish Council
Held in the Memorial Hall
at 7.30pm on Monday 10th May 2010**

Present: Cllr. Jenny Kellond (JK) (Chairman)
Cllr. John Thompson (JT)
Cllr. Karen Harris (KH)
Cllr. Hazel Bottone (HB)
Cllr. Alan Martin (AM)
Cllr. Martin Redman (MR)

Officer: Sarah Pullen

Members of the Public: 3

The meeting opened with Jenny Kellond presiding.

- 86/10 Election of Chairman
Alan Martin nominated John Thompson who declined.
John Thompson nominated Jenny Kellond and Hazel Bottone seconded.
Vote: 4 In Favour, 1 Against
Resolved: That Jenny Kellond be elected as Chairman of Tetsworth Parish Council.
- 87/10 To receive the Chairman's Declaration of Acceptance of Office
Jenny Kellond signed the Declaration of Acceptance of Office.
- 88/10 Election of Vice-Chairman
Jenny Kellond nominated John Thompson and Karen Harris seconded.
Resolved: That John Thompson be elected as Vice-Chairman.
- 89/10 Apologies for Absence
PCSO Jacky Madden, Dorothy Brown
- 90/10 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.
There were none.
- 91/10 Minutes of the Council Meeting held on Monday 8th March 2010
71/10 Should read KH
Resolved: That these minutes, with the above correction are a correct record and that they be signed by the Chairman.
- 92/10 Matters arising from the minutes
84/10 No response yet from SODC.
Resolved: The Clerk to check the SODC website.
- 93/10 County Councillors Report.
There was no representative. Roger Belson has sent his report for the Parish Meeting.
- 94/10 District Councillors Report
There was no representative. Dorothy Brown has sent her report for the Parish Meeting.

- 95/10 To receive the Monthly Financial Report
Standing Orders - To adopt the mandatory standing orders from OALC.
 Vote: 5 In Favour, 1 Against
Resolved: To adopt the mandatory standing orders from OALC.
- Financial Regulations**
Resolved: To adopt the latest Financial Regulations from OALC.
- Current Year's accounts and Annual Return.**
Resolved: To approve and sign Current Year's accounts and Annual Return.
- 96/10 To approve the list of Payments and Expenditure
 Alan Spiers £420.00
Resolved: To speak with Mr Spiers and ask for reduced bill as not all work was completed.
- Resolved:** That we pay the following items:
 S. Pullen (Clerk) £353.70
 D. Dellar £192.00
 J. Bennett & Son (Pavilion Ins) £790.45 (JK has contacted the Sports and Social Club for a refund)
- 97/10 Planning
 To receive any planning decisions:
- To receive any planning applications:
P10/E0476 – 17D Swan Gardens, Tetsworth. Extension of Garage and Kitchen.
APPROVED – UNANIMOUS
Resolved: That this application is approved with the stipulation that it complies with the signed covenant stating that off-road parking only is allowed. The application form is also incorrect due to parking rule.
- P10/E0421** - The Limes, 14 Back Street, Tetsworth. Change of use to residential annexe from former part converted brick barn outbuilding.
APPROVED - UNANIMOUS
- 98/10 Memorial Hall
 AM reported that he is chasing the planning application.
- 99/10 Youth Development on Green
 Alan Martin reported that he has measured the area in question. From the touchline to the ditch is 14 metres. The length of the area is 20 metres reducing down to 11 metres. Therefore he feels the area is too small. We are however, still pursuing Sarah Mills for the pictures and proposals.
- 100/10 Garden Plots – Land behind the Green
 JK thanked everyone for the work completed so far on the plots. We need to put some boards down at the entrance. **AM to obtain some old scaffold boards.**
 The Clerk has investigated ways to proceed with this project without having to inform the Secretary of State in the future if the land needs to be disposed of. Following advice from the NSALG (National Society of Allotment & Leisure Gardeners Limited) there are two types of agreement – Statutory and Temporary. If the interested parties wish to form a group they can then have a ‘temporary’ agreement with the Parish Council. Sample contracts can be found on the NSALG website. This enables them to run the site as an allotment garden simply paying a rent to the Parish Council. JK asked if anyone on the Parish Council wishes to head up such a group. Nobody on the TPC wish to run this, so it was agreed to ask interested parties if they wish to form a group. AM supplied the names of interested parties.
Resolved: The Clerk to contact and invite the possible allotment holders to a meeting.
- 101/10 M40 Group
 The M40 Group will send a report to the Parish Meeting.
- 102/10 Swan Gardens
 Bryants have planted the lower area with some ground covering bushes. There has been a complaint about children playing in this area and pulling up the plants.

- 103/10 Common and Parish Land
 JT will write again to the SODC to chase a response. It may be worth investigating a ‘No Parking’ sign at the top of the Jitty.
 JK visited the second house at the bottom of the Jitty. There is a patch of land which is covered in Nettles, which when it rains fall over the path. Could we possibly fund some low level plants for this area?
Resolved: To establish ownership of this land and which house it belongs to.
- 104/10 Village Rents
 JK will visit Knap Cottage to establish right of way across the Common Land.
- 105/10 The Patch
 General opinion is to order the old type of bark. This needs doing before July.
Resolved: To obtain a price from the supplier and circulate by email to get approval for order. We also need to confirm if the pads under the bark should be covered or swept clean. Need to also arrange a date for laying – possibly the 19th June – to be confirmed.
- 106/10 To consider the following correspondence
 055 Letter from Caroline Cann – Ref Tetsworth Village Fete.
Resolved: To write a reply to Caroline. We have no budget at this time for a Raffle prize. Also, would like to know who this money is being raised for.
 056 Oxfordshire Highways – Emergency Road Closure – B4012 to Thame. – **Noted**
 057 Email received from Simon Thorpe. Reference planning application at Lewknor – P10E/0085
Resolved: Clerk to write and object.
- 107/10 Any other business for discussion
 JT has attended the Thame Town Hall – Local Parish Councils meeting. On Wednesday 12th May there is a Transport Meeting at County hall at 1.30pm. This is to look at transport plans if anyone would like to attend.

 Pub Signs/’A’ Boards keep appearing on the Highway and on the Green.
Resolved: That JK visit the owner and ask if they can be moved.

 HB reported that the War Memorial is looking untidy. There are a lot of weeds and no colour.
Resolved: That AM will inspect.

 The footpath behind the Red Lion has had some sandy shingle laid by OCC Footpath Association.

 Website – JT suggested a page on the website called ‘The Community’.
Resolved: That the Clerk add a page and the Councillors feed any relevant information to the Clerk for adding to the website.
- 108/10 Date of Next Meeting
 Monday 14th June

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.58pm