

Minutes of the Meeting of Tetsworth Parish Council Held in the Memorial Hall at 7.30pm on Monday 16th May 2011

Present: Cllr. Karen Harris (KH)
Cllr. Hazel Bottone (HB)
Cllr. Martin Petheram (MP)
Cllr. John Thompson (JT)
Cllr. Adrian Cannon (AC)
Cllr. Kim Baghat (KB)

Officer: Sarah Pullen

In attendance: Cllr. Dorothy Brown

Members of the Public: 19

The meeting started with Jenny Kellond presiding.

- 072/11 Election of Chair
Hazel Bottone nominated Karen Harris and John Thompson seconded - UNANIMOUS
Resolved: That Karen Harris be elected as Chairman of Tetsworth Parish Council.
- 073/11 To receive the Chairman's declaration of Acceptance of Office.
Karen Harris signed the Declaration of Acceptance of Office.
- 074/11 Election of Vice-Chairman
Karen Harris proposed John Thompson and Hazel Bottone seconded.
Resolved: That John Thompson be elected as Vice-Chairman
- 075/11 Apologies for Absence
Cllr. Roger Belson
- 076/11 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.
There were none.
- 077/11 Minutes of the Council Meeting held on Monday 11th April 2011 to be signed as a correct record
Resolved: That these minutes are a correct record and that they be signed by the Chairman.
- 078/11 Matters arising from the minutes
There were none.
- 079/11 District Councillors Report.
Cllr. Dorothy Brown congratulated all new members on Tetsworth Parish Council. The election period was a lot of hard work despite having a fairly 'safe' seat. The District Council don't meet until next week so therefore nothing to report currently as committees will be appointed then. However, Dorothy has been involved in the Contaminated Land Tender on old gas sites in Watlington and Thame which SODC will be clearing.
- 080/11 County Councillors Report
There was no representative.

081/11

To approve Expenditure and sign the following cheques:

Sarah Pullen – Clerk	£460.37
SODC – Dog Bins 2011	£34.98
CPRE Membership	£29.00
Came and Company Insurance	£708.42
Clerks & Councils Direct Sub	£11.00

Resolved: To accept the expenditure and sign cheques with the exception of CPRE membership. It is thought at this time that this is not necessary.

082/11

To receive the Monthly Financial Report

Balances:

Current Account:	£459.31
Savings Account:	£15121.56
High Interest Account:	£10000.00

Resolved: To accept the monthly report and transfer £1000.00 to Current Account.

New PAYE arrangements for Clerks

Resolved: That AC will investigate and report back to next meeting. Clerk to send copies of existing Contract of Employment etc. to AC.

Review of Standing Orders

Resolved: That the Clerk distribute existing adopted standing orders and NALC standing orders to all Councillors for review at next meeting.

Financial Regulations

Resolved: That the Clerk distribute existing adopted Financial Regulations to all Councillors for review at next meeting.

To appoint Responsible Financial Officer

Resolved: To appoint Sarah Pullen, Clerk as the Responsible Financial Officer – UNANIMOUS.

Approve Section 1 and 2 of the annual return for year ending 31st March 2011

Due to the elections the Clerk reported that the accounts will be going to the Internal Auditor during the next week. Therefore we should approve and sign section 1 and 2 at the next meeting when they have been returned.

Bank Signatories

Resolved: That the Clerk contact the bank to update signatories following the election.

Review of TSSC Insurance/Lease

Resolved: To add to agenda for next month when paperwork is returned from the Auditor. Clerk is to chase the new policy from J. Bennett.

083/11

Youth Development on the Green

We need to re-visit the deed of gift for this land to ensure that it is possible to have a project on the Green as it is thought to be 'Common Land'.

Resolved: To review the original deed documents.

At the village meeting it was proposed to set up a committee for the Youth Project on the Green. It has been suggested that whilst this project is running a temporary project be set up for the youth to use immediately. This committee will be made up of some Parish Councillors and other volunteers that came forward at the Annual Parish Meeting.

Resolved: To form a committee consisting of Karen Harris(TPC), Kim Baghat, (TPC), Hazel Bottone, (TPC), Anthony Bottone, Darren Lamb and Michael Papworth.

084/11

Review of Annual Parish Meeting

Resolved: That the minutes of the Annual Parish Meeting are a correct record and that they be signed by the

Chairman.

Village Fete

Resolved: To add the Summer Fete to the next agenda for discussion. HB and KH will attend the Summer Fete meeting as representatives of the Parish Council.

085/11

Planning Decisions:

There were none.

Planning Applications:

P11/E0516 28 Back Street, Tetsworth.

Demolition of existing single storey rear extension and erection of replacement single storey rear extension. (As amended by drawing number TDS 153/BS 9001 Rev B rec 27th April 2011)

APPROVED – Vote: 5 approved, 1 No strong Views

LATE Planning Application:

P11/E0687/O (Outline) – Land at the rear of the Swan, Tetsworth. OX9 7AB

Erection of 4 No. Detached dwellings, with associated car parking, landscaping and the creation of a new access.

APPROVED – Vote: 5 approved, 1 Refusal

On the conclusion that the developer and Thames Water Board solve the long-standing problem of the overload of sewage in Tetsworth particularly at the junction of Swan Gardens/Cygnet Close. Please note that our approval is for 4 houses only.

Resolved: To add the contact details of Thames Water to the TPC website.

Planning Correspondence/Information:

The Planning Inspectorate – Ref: Little Acre, High Street, Tetsworth - **Noted**

The Planning Inspectorate – Ref: Site adjoining A40, Mount Hill Farm, Tetsworth - **Noted**

086/11

Village Environment

Dog Bin Schedule – **Noted**

Salt Bins

Resolved: To order extra bin for Swan Gardens as agreed with Keith Stenning from Highways as requested by residents of Swan Gardens.

Speeding

The Clerk updated the PC on the conversation with the Highways department following the redundancy of Peter Ronald, Chief Traffic Engineer. The white lines through Tetsworth are not able to be removed due to the type of road surface. As there have not been any serious accidents in the village and due to budget restrictions, it is unlikely that any measures will be taken to reduce speed. However, it was felt that the speeding survey results did not take into account the conditions of the road or the line of visibility.

Resolved: That we write to Mark Francis (Highways) and request that we paint over the existing lines in black. We should also ask what they now propose as our next course of action.

087/11

Common and Parish Land

JT is still trying to establish ownership of the ‘turning circle’, but has still had no joy with the SODC. It is still unclear who should pay for repairs to this section of road. We would still like SODC to adopt the road.

088/11

Parish Plan

The last Parish Plan was distributed at the last meeting. It is due for review by 2014, but needs to be updated with progress now.

Resolved: That Martin Petheram take forward and get the plan and any progress on line with ORCC.

089/11

M40 Group

JT reported that there is a meeting at the end of the month to discuss the forthcoming programme of maintenance for Junctions 3-8.

090/11

The Patch

The Patch has been vandalised. KH has cordoned off the area with tape as the area is dangerous. There are also some routine maintenance jobs which need doing including raking the bark, and removing seedlings .

Resolved: To get the vandalism repaired immediately. The Clerk is to arrange for D Pullen Handyman to

come out first thing tomorrow. A further work party should be arranged for Saturday 21st May at 10.00am. Helpers should bring their own rakes!

091/11

To consider the following correspondence

024 Neighbourhood Equipment – Sale of Park Benches – **Noted**

025 NSPCC – Can you HACK it? – Details on Noticeboard

026 Letter from Mr Alan ref: Allotment hedge

Resolved: Mr Cannon will arrange to cut and Mr Alan Martin has offered to assist.

027 Review of subsidised Bus Services – **Publish new timetable on noticeboard and website.**

092/11

Any other business for discussion

Storage of Parish Council Paperwork

Jenny Kellond has stored all the Council paperwork which now needs to be moved. KH will arrange to transport. There may be possibly storage at the Memorial Hall.

New trees in the Land Behind the Green

The trees still have the plastic round which now needs removing.

Resolved: To add to the list for the Saturday work party.

KB suggested that we circulate a flyer around Tetsworth to let the village know about what the Parish Council are doing.

Resolved: That this will happen as part of the Parish Plan process/consultation.

093/11

Date of Next Meeting

Monday 13th June 2010

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.35pm