

**Minutes of the Meeting of
Tetsworth Parish Council
Held in the Memorial Hall
at 7.30pm on Monday 14th November 2011**

Present: Cllr. Karen Harris (KH)
Cllr. Kim Baghat (KB)
Cllr. Hazel Bottone (HB)
Cllr. Adrian Cannon (AC)
Cllr. Alan Martin (AM)

Officer: Sarah Pullen

In Attendance: Cllr. Dorothy Brown

Members of the Public: There were 6.

174/11 Apologies for Absence
There were none.

175/11 To receive Declarations of Interest
To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.
There were none.

176/11 Minutes of the Council Meeting held on Monday 11th October 2011 to be signed as a correct record with the following corrections:
166/11 We did not resolve to accept quotation from Complete Tree Services at this stage.

177/11 Matters arising from the minutes
Martin Petheram wrote in response to letter about bus services. We are waiting for a response.

KH thanked Alan Martin, Adrian Cannon and Mike Papworth for their work at the allotments. MP also lent his trailer for the work. Thanks also to Spencers Farm for their assistance.

178/11 District Councillors Report.
Draft Core Strategy
This has now started and details can be found on the SODC website. This is open to the public and is taking place at the SODC offices.

The Localism Bill

This includes the formal legal right to do neighbourhood planning and will only be available after the Localism Bill is approved by Parliament. This should be later in 2011, and the formal right to do neighbourhood planning will follow later in 2012. Pilots for this district are in Thame and Woodcote. There will be several sources of advice and support for communities who are interested in doing neighbourhood planning. A plan is a good way to safeguard and promote the community for the best interest of the residents in future years. There will be guidance coming forward in the future.

Housing

The on-line application is now live for applying for housing in the district. There is a shortage of landlords coming to the council for the letting of accommodation and this is not helping with the rehousing of applicants, the rented market is very busy. More affordable housing is being built so this will help a great deal.

Mobile Phone Coverage

The District Council is working with the County Council to improve the mobile phone coverage in

Oxfordshire. This has not been formally sorted out yet, but is an important tool for the business population of Oxfordshire and work with other districts is involved.

Brown Bin Collections

Letters are going out this week to households with brown bins. There will not be collections of this bin over the Christmas period, but extra collections will be arranged in March.

179/11 County Councillors Report
There was no report.

180/11 To approve Expenditure and sign the following cheques:

St. Giles Church	£200.00
Tetsworth Memorial Hall (Rent)	£ 90.00
Dog Bin Emptying	£ 34.98
M40 CEG	£200.00
Tetsworth Newsletter	£200.00

Resolved: To accept the expenditure and sign cheques.

181/11 To receive the Monthly Financial Report
Balances:
Current Account: £10,692.99
Savings Account: £11,397.54

The Clerk reported that the invested £10,000 has now been paid back into the current account with interest of £145.79. We should now look into re-investing the money. However, it may be needed this year for the Memorial Hall so this should be checked first.

Resolved: To accept the monthly report.

11/12 Budget

Due to extra tree maintenance work required it was recommended that we move unspent funds of £750 from village enhancement to tree maintenance in the budget.

Resolved: To approve transfer in budget of £750 to tree maintenance.

12/13 Budget

This will require an extra meeting to finalise budget for next year.

Resolved: That an extra meeting to discuss budget should be Tuesday 29th November at 7.30.

New PAYE arrangements for Clerks

AC has forwarded all paperwork to Denise at SKP Solutions.

182/11 Youth Development on the Green
Digley Associates has now carried out an inspection of the Skatepark. KH has contacted Fearless Ramps regarding findings. Areas of concern are small and will be dealt with over the next few months. Fearless will inspect ramp over the next few months. HB/KH will carry out regular inspections.

183/11 **Planning**
Planning Applications:
There were none.

Planning Decisions:

P11/E1387/RET – Mellon Place, Attington Stud, Tetsworth
Erection of general purpose agricultural building and erection of cattle shed (retrospective).

APPROVED - NOTED

184/11 Village Environment
Copper Beech Tree adjacent to War Memorial
We have now received three quotations for the work required on the Beech Tree ranging from £275 to £500.

Resolved: To go ahead with Four Seasons Tree Care for required work.

Willow Trees

We have asked Owain Devey to go ahead with the urgent works on the Willow Trees. A resident from Swan Gardens attended the meeting and reported that these trees have caused damage to his property which he has reported to SODC.

Resolved: To obtain a quote from Four Seasons before going ahead with permission from the TPO officer.

Red Lion 'A' Board

The Clerk reported that she has been contacted by the Landlady at the Red Lion. She would like to continue to keep her sign on the Green as she has for many years. However, the sign has been removed.

185/11

Cozens Bequest

Following the death of John Thompson, we are required to nominate a trustee for Cozens Bequest. This is a Parish Council representative, but does not need to be a Parish Councillor. AM suggested that Simon Thorpe would be prepared to stand.

Resolved: To ask Simon Thorpe to stand as a trustee.

186/11

Parish Plan

Following the resignation of Martin Petheram we need to continue this work. However, we should wait until we have a full council.

187/11

M40 Group

The M40 Group have their AGM on the 25th November at 7.30pm in Lewknor.

188/11

PATCH

Dave Pullen has completed most of the repairs. However, the recommended hinge on the gate has proved to be too fierce. Dave is sourcing another hinge.

189/11

To consider the following correspondence

The Town and Parish Forum (Planning reform and localism bill) will be held on the 22nd November

Resolved: That AM and KH will attend.

49 Came and Company Parish Matters Newsletter – **Noted.**

50 Resignation from Cllr. Martin Petheram -

Martin is moving away. He will be missed on the Council.

51 SODC – Parish Elections May 2011 – Candidate returns. – **Noted.**

52 Letter from John Howell with clarification on certain issues relating to the Government planning reforms. – **Noted.**

190/11

Any other business for discussion

Church

KH/Clerk to contact to the PCC to offer assistance and send grant cheque.

Jubilee Celebrations

AM asked if we are considering any celebration event for next year's Jubilee? The Memorial Hall are trying to organise events and will co-ordinate an initial meeting. Caroline Cann will liaise with the Clerk to put any information onto the website.

War Memorial

It was reported that following recent works contractors left heavy equipment parked next to the War Memorial on Remembrance weekend.

Resolved: That the Clerk report this to the Highways department.

Jitty Footpath

It was reported that this area is quite overgrown. It is maintained in March, July and September, but due to the mild weather weeds have continued to grow. It was suggested that a working party should be reinstated (formally called TWIGS). Perhaps this could be made into a social event.

Resignation of Councillor

Cllr Kim Baghat reported that due to work, he will be moving away and therefore submitted his resignation.

Resolved: To co-opt in December and January to allow for correct notice periods.

191/11

Date of Next Meeting

Monday 12th December – 7.30pm

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.24pm