

**Minutes of the Meeting of  
Tetsworth Parish Council  
Held in the Memorial Hall  
at 7.30pm on Monday 13<sup>th</sup> October 2014**

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**Present:** Cllr. Karen Harris (KH) – Chair  
Cllr. David Nixey (DN)  
Cllr. Alan Martin (AM)  
Cllr. Marjorie Sanders (MS)

**In Attendance:** Cllr. Dorothy Brown (DB)

**Officer:** Sarah Pullen

**Members of the Public:** There were 11

At the beginning of the meeting, the Councillors were informed of the sad news that Frank Eley from Tetsworth Sports and Social Club had passed away earlier today.

160/14 Apologies for Absence  
Cllr Dorothy Brown.

161/14 To receive Declarations of Interest  
*To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Councils Local Code of Conduct.*  
There were none.

162/14 Minutes of the Council Meeting held on Monday 8<sup>th</sup> September to be signed as a correct record.  
154/14 – Should read Mr J. Nixey  
158/14 – Village Asset – A volunteer in the village offered to complete the paperwork to register the pub as a village asset. This was signed by KH.  
**Resolved:** That with the above amendments, these minutes are a correct record and that they be signed by the Chairman - UNANIMOUS

163/14 Matters arising from the minutes (not on the agenda)  
**Salt** - The Clerk confirmed that salt has been ordered as discussed at the last meeting.

164/14 Public Questions  
**Forest School Proposal**  
Information has been distributed as a draft proposal only. (attached).

Mrs Kingham showed a short video about the Forest School project. It is hoped that the Land Behind the Green could be used for such a project. The mobile Forest School is to benefit families who wouldn't normally have access to green spaces. The project very much engages with the local community and various schools. In Tetsworth they are hoping that someone would be on site permanently, and therefore would be able to offer a free service to the Tetsworth Community. Other people would pay.

The site would need some initial clearing and a safe path across the ditch would be required. The project would start very small with a 'fire pit' and some logs for seating. Eventually, would like to have a Shepherds Hut, Workshop, depending on the community needs.  
Funding has been applied for from Waitrose, TOE, Community grants and the Big Lottery.

Actions required:

- Secure access
- Liaise with TSSC – use of toilets
- Dave Pullen to look at Bridge
- Check Public Liability insurance
- Look into covenant on land which still requires a Village Hall.
- Wheelchair access
- Resolve ownership of the ditch

**Resolved:** DN and Adrian Hope to speak with Mr Jim Nixey to discuss the proposal, and the covenant. Check land registry and covenant. A full proposal can be put together once permissions have been granted. Heather to contact the TSSC to discuss further with them.

165/14 Update of the Actions List (not on the agenda)

- 34 Bus Shelter  
To pressure wash the bus shelter - Completed

166/14 County Councillors Report  
DW reported that there is a choice of signage available to prevent lorries turning off the A40. Clerk to respond as previously minuted.

Bus Service 40 – There is currently a review of the local bus services. Please write to DW if you have any concerns.

It was reported that Ann Ducker, Leader of SODC has died. Her funeral is on 6<sup>th</sup> November at Dorchester Abbey at 11am.

Planning is underway for next year's budget. It will be difficult as cuts/head count are inevitable.

AM reported that several road signs are still covered by overhanging trees. This should be reported to the Area Steward. AM to let us know which signs are affected.

It was reported that the Oxfordshire Way is blocked by an electric fence. HB to send to DW and he will follow up with the appropriate officer. DW stated that he is happy to come to any site meetings. Mr Hope said he hopes this will be a short term problem as this is being used for cattle at the moment.

Mr Gilbert asked about the M40 resurfacing which is due next year. Originally it was stated that lower noise asphalt would be used, but now understand this is for the slow land only. DW was asked to help find a way to have the whole section done from junction 6 to 8.

167/14 District Councillors Report  
There was no report.

168/14 To receive the Monthly Financial Report  
The Clerk presented the Monthly Financial Report. It was noted that £780 has been received from BT as a wayleave for the new cabinet on The Green. S137 should be considered at the budget meeting.  
The Clerk reported that the Standing Orders and Financial Regulations should be updated – KH/Clerk to prepare.  
**Resolved:** To accept the Monthly Financial Report - UNANIMOUS

169/14 To approve Expenditure for electronic payment in accordance with Financial Regulations:

S. Pullen Clerk	£400.00
BDO Stoy Hayward	£120.00
Royal British Legion	£100.00

TSSC Grass Cutting

£500.00

**Resolved:** To accept the above expenditure and to pay by BACS/Cheque as required –  
UNANIMOUS

17014

PATCH/ Skatepark.

The skatepark how has a lot of holes in and requires immediate attention. A quotation has been received from Glen Marriot for £1546.51 plus VAT. Labour costs may be reduced if local people can help. A copy of Mr Marriots public liability insurance will be required.

**Resolved:** To accept quotation and ask them to go ahead asap.

Patch – Gardening Group

There is some general maintenance work required at Parch – mats at the foot of the main slide etc.

**Resolved:** That AM inspects what is required then a working party to be organised.

171/14

Memorial Hall

AM reported that there have been two very successful events at the hall.

172/14

Planning

**Planning Applications:**

**Planning Decisions:**

There were none.

**Planning Correspondence:**

Golf Course Lighting – MS reported that Cllr D Brown was speaking to enforcement. MS to contact the neighbour to see the extent of the light pollution now.

Manor Farm, Tetsworth – Proposal for waste soils to construct a 6 metre high landscaped bund to run alongside the M40 in the fields belonging to Manor Farm.

Mr Adrian Hope and David Einig Contracting Ltd were present at the meeting. KH read letter received. It takes up to 5 years to construct the bund due to lorry movements required. Lorries will not come through Tetsworth and will always approach from the Milton Common side of the village. This application has been backed by the National Farmers Union.

**Resolved:** KH to write to support this bund – UNANIMOUS

It was noted that John Peers House has been sold. The new owners have contacted the Parish Council and invited Councillors to see the house. The new owners have been invited to attend meetings.

173/14

Village Environment

**Ditch adjacent to the Green**

KH and Adrian Hope spent 2 hours on the Village Green with Dan Moore (Rectory Homes) following reports that Rectory Homes had moved equipment onto The Green to start works on the Ditch adjacent to their new development.

KH had previously contacted Rectory Homes by email, which had been ignored, requesting that no works were to be carried out in the area prior to the tree works being completed. During the meeting a letter was delivered from Rectory, stating that Rectory Homes confirmed to undertake to prune the trees adjacent to the ditch as agreed with the Parish Council, following completion of the works currently being undertaken to the drainage outfall. This letter was signed on behalf of Dan Moore, Associate Land Director. KH and AH were not satisfied with just pruning the trees when the willows needed pollarding and also felt that the previous condition that the tree works were to be completed prior to ditch works still stood. It was requested that all equipment be removed from the site, with no further works to carried out until the tree works had been completed to the TPC's satisfaction.

**Resolved:** To give permission to access our land to complete the tree works and following this to allow for completion of the drainage works and preparation of a maintenance agreement for the

future for the area. A letter of confirmation should be written to Rectory Homes and copied to all Councillors and Paul Lucas, the Planning Officer.

#### **14 The Laurels**

It was noted that the tree works required adjacent to 14 The Laurels has been completed. The Clerk confirmed that she has contacted the insurance company to notify them of this.

#### 174/14 Land at Knap Cottage/Turning Circle

The Clerk reported that she has contacted Stefanie O'Brien solicitors who have apologised that nothing has been resolved with regards to the land at Knap Cottage. We should have further news for our next meeting.

#### 175/14 Community Led Plan

The Parish Council have been asked to facilitate the following actions from the CLP:

- Business Directory – Online
- Bulb Planting – Can we continue to provide bulbs?
- Footpath Care
- Parish Archives
- PATCH
- New residents pack

It was noted that the Parish Council should be facilitators only. There is a list of 60 volunteers to run such projects. The Clerk reported that the IT is already in place to implement some of the above, and volunteers are already involved in progressing a project with PATCH.

**Resolved:** To accept to be facilitators for the above projects.

John Gilbert reported that the latest version of the CLP has been through 2 sessions of review and version 3 has been distributed. It will be ready for external view within 2 weeks. This can be published on the Parish Council website and also in the Newsletter.

#### 176/14 Correspondence

The Clerk at Lewknor Parish Council is investigating a defibrillator for Lewknor. It is understood that the

#### **Police report**

Op Maginot – To detect and deter travelling criminals. Intelligence gathering using ANPR capability with a high visibility Police presence.

Op Magpie – Vehicles leaving any items on display are noted by officers on patrol and a letter sent to the registered owner. Letters are advisory only.

Good work and incidents – Reports received regarding drawing pins placed on the road during a cycle event. Several riders involved whereby damage was caused – enquiries are ongoing.

1 x report of a suspicious male in a white transit van looking into sheds. Officers attended but vehicle had left.

#### 177/14 Other Matters for Discussion

Elm Close – It was reported that two houses in Elm Close have a lot of rubbish in both front and back gardens.

**Resolved:** To notify SODC of complaint.

New Parish Councillor – There have been no applications for a new Parish Councillor.

Social Media – A draft policy has been circulated to Councillors for adoption at the next meeting.

Remembrance Day – AM will continue to organise.

#### 178/14 Late Correspondence

A letter has been received from Mr Barry Bird with regards to the land adjacent to the A40 where

Southern Electric have cut back trees. This is to be added to next agenda for discussion.

159/14

Date of Next Meeting

10<sup>th</sup> November 2014 – Please note that meeting will be held in upstairs meeting room at the Memorial Hall.

17<sup>th</sup> November 2014 – Budget Setting meeting.

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.14pm**